

**MEETING MINUTES OF THE
GUILFORD TOWNSHIP TRUSTEES
September 7, 2021**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on September 7, 2021 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, and Fiscal Officer, Ray Ruprecht. Jerry Winkler was out of town.

Also present were: Andy Liston, Mayor Carol Carter, Ron Scuderi, Dave Houk, Bill Shook and Ty Fullerton.

Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of August 17, 2021. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Department Reports

Fire-EMS Department (Chief Brad Winter)

AUGUST 2021 Report	
INCIDENT TYPE	# INCIDENTS
EMS	38
FIRE	31
TOTAL	69

2021 INCIDENT COUNT	
INCIDENT TYPE	# INCIDENTS
EMS	318
FIRE	191
TOTAL	509

2021 FIRE INSPECTIONS	
AUGUST	YEAR TO DATE
4	29

Fire Inspection
Wayside Market Medina Fiber Action Flexographics Several Alarm Issues resolved at SHC/Tisher Home

Building/Grounds/Maintenance

- Everything in good order
- 9-Tons of 57 river gravel donated by Osborne Medina was picked up by Andy on 8/30/2021 “Thank You”. Crews will work on placing gravel in the flower beds this fall.

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Apparatus/Equipment

- 177-3 (old squad) A/C has been repaired. There was a second leak discovered in the rear ambulance body.
- Exhaust on the Ford Explorer (Buggy) from the catalytic converter back on 9/3
- The parts for the door repair on the ladder truck have finally arrived. It will be going to Fallsway in two weeks.

Significant Calls of Interest

- SGFD was dispatched for a large fire near the wood line on Bell Rd east of Guilford. Andy Liston gave a great size up of the incident by calling Chief Winter on the phone to advise that it was a house on fire. The property owner set his abandoned home on fire to clear the property. Lafayette Township Fire District, Wadsworth, Rittman, Central Fire District, Canaan and Sharon Township were called for mutual aid. Mutual aid responded non-emergency due to nature and no exposures. The Ohio EPA was contacted for further investigation and enforcement.

Training

- Fire-SGFD Firefighters have been getting a lot of good use OUT of the smoke machine we recently purchased. Fire training conducted at the Easton property includes search and rescue, building construction, horizontal and vertical ventilation, and ground ladders.

Announcements

- The fire department received a sizable amount of surplus hand sanitizer and wipes from the City of Medina. Some was given to Andy for the road department. Please let Chief Winter know if the Board of Trustees would like some for the townhall.

Funding Requests

Request Board of Trustees approval to purchase four new tires for the pick-up (176-2), total estimate is **\$883.00**

Purchase of Four Tires for Ford F250 Pickup (176-2)

Bob Rohrer **moved** to approve the purchase of four new tires for Ford F250 pick-up truck (176-2), total estimate is **\$883.00**. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Request Board of Trustees approval to purchase six new tires for the ladder truck (176-1), total estimate is **\$3,561.76** includes mounting and balancing.

Purchase of Six Tires for Fire Ladder Truck (176-1)

Gene Morris **moved** to approve the purchase of six new tires for the ladder truck (176-1), total estimate is **\$3,561.76**, includes mounting and balancing. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

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Request Board of Trustees approval to pay cost of tuition for FTO Danny Loparo, Firefighter/Medic Shannon Zimmerly, and Firefighter/EMT Christian Hall to attend *Advanced Fire Training Days* hosted by Canton Township Fire Department. Total cost of tuition is **\$850.00** (*Last year's tuition was approved for Danny and Andy to attend, but the class was cancelled due to COVID-19*)

Putting It All Together. This course is intended to provide live fire experience for the "First Due" engine, centered around operations during the first 10 minutes on scene. Crews will be encouraged to make decisions and operate, true to our departments own staffing, SOP/SOG's, and tactics. Emphasis will be placed on "doing more with less" on today's routinely short-staffed fire-grounds.

Approval for Danny Loparo, Shannon Zimmerly and Christian Hall

to attend *Advanced Fire Training Days* hosted by Canton Township Fire Department

Gene Morris **moved** to approve paying the cost of tuition for FTO Danny Loparo, Firefighter/Medic Shannon Zimmerly, and Firefighter/EMT Christian Hall to attend *Advanced Fire Training Days* hosted by Canton Township Fire Department. Total cost of tuition is **\$850.00**. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Request Board of Trustees approval not to exceed **\$700.00** for SGFD Firefighters to attend the 69th Annual Wayne County Regional Fire School.

Approval for Seville-Guilford Fire Fighters to Attend 69th Annual Wayne County Fire School

Bob Rohrer **moved** to approve cost of \$700.00 for Seville-Guilford Fire Fighters to Attend 69th Annual Wayne County Fire School. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Request Board of Trustees approval to increase Shannon Zimmerly hourly pay rate to the Firefighter I / Paramedic pay rate of **\$18.50** per hour effective September 1, 2021. Shannon has received Paramedic certificate.

Approval of Pay Increase for Shannon Zimmerly

Gene Morris **moved** to approve the pay increase of \$18.50 per hour for Shannon Zimmerly effective September 1, 2021. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Two firefighters are interested in taking the firefighter II transition course offered at the Medina County Career Center. At the end of the course both firefighters will be trained to the professional level. The two candidates are Donovan Nichols and Shannon Zimmerly. Both will sign three-year contracts with our department. The cost of the class is \$1,750.00 (\$3,500.00 for both). A sizable portion of the tuition cost will most likely be reimbursed by the Ohio Fire Marshal's Training reimbursement Grant.

Approval of FFII Training for Donavan Nichols and Shannon Zimmerly

Bob Rohrer **moved** to approve the FFII training classes for Donavan Nichols and Shannon Zimmerly at the total cost of \$3,500.00. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

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Road Supervisor (Andy Liston)

- Completed ditch enclosure at 9245 Hubbard Valley
- Clean ditch on Good Rd.
- Roadside berms have been mowed
- Things have been messed with at shop property and a Township road
- Speed limit sign report for Lee Rd showed an average speed of 41 MPH.
- Tack Tank has been delivered
- New truck is about 3 weeks from Henderson Products, Inc to having bed and equipment installed
- Andy requests force account Force accounts Hubbard Valley \$1675.25 and Good Rd \$1193.32

Approval of Force Accounts Payments for Good Rd. and Hubbard Valley Rd.

Gene Morris **moved** to approve the force account payments for ditch enclosure on Hubbard Valley Rd. of \$1675.25 and ditch cleaning on Good Rd. of \$1193.32. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

- Andy asked when will the trustees want to advertise to sell the 2012 International truck, salt spreader from Ford 550 and 4 snow plow wheels. The trustees suggested advertising in the Ohio Township News and probably The Post newspaper. The Ohio Township News will be coming out the first week of November, so there is some time on getting the equipment advertised. Andy and Ray will work on getting all the information together, and there is time to have continued discussion on pricing of the equipment. Initial thinking is the 2012 International truck would be worth somewhere in the \$40-\$50,000 range.

Advertise for Bids on 2012 International Truck, Salt Spreader and Snow Plow Wheels

Bob Rohrer **moved** to declare that the 2012 International, salt spreader from Ford 550 and 4 snow plow wheels are no longer needed and advertise to accept bids in the Ohio Township News and The Post. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

**Amending Advertisement for Bids on 2012 International Truck, Salt Spreader
and Snow Plow Wheels**

Bob Rohrer **moved** to amend the original motion declaring that the 2012 International, salt spreader from Ford 550 and 4 snow plow wheels are no longer needed and advertisement to include accepting bids on December 7, 2021 in the Ohio Township News and The Post. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

- Gene will be contacting Jon Strong in regards to the possible installation of security cameras on the Township buildings.

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- Resident on Candace Court called about cars parking on oval all summer, wondered about placing “No Parking” signs. Bob Rohrer will contact resident about their concern

Zoning Secretary (Shannon Colonna)

- The next Zoning Commission meeting will be September 9th at the Town Hall. They are continuing to discuss regulations for solar panels. (Trevor will record the meeting, and I will prepare minutes from the recording).
- The Township has received about 200 survey responses as of September 1st: 125 have been submitted online and 75 either mailed in or dropped off at the Township Hall. Website activity continues to be high, especially for the zoning and comprehensive plan changes.
- The Zoning Commission is planning to begin reviewing survey responses at their November meeting, and will accept any responses up to that date. I would like to be able to use the projector by that meeting.

Zoning Inspector (Curt Lauer)

- 3 zoning permits, and no calls or complaints.

River Styx Cemetery/Mound Hill Cemetery

- Continued discussion of a Cemetery Sexton/Assistant Sexton for Mound Hill and River Styx.
- A.J Tree Service took down a rotten tree. There will be additional trees in Mound Hill that will need to come down in the future
- Mound Hill Cemetery Chapel threshold/door repaired by Jerry Winkler and Brad Winter.

Trustees Reports

Gene Morris

- Gene was on vacation but noticed the trailer clean-up at J & M Trailer park has seemed to stall

Jerry Winkler

- Jerry was absent

Bob Rohrer

- Bob stopped in talked to Andy and took a look at the Tack Tank.
- Spoke with Brad about the FFII training classes for Donovan Nichols and Shannon Zimmerly.
- Contacted A.J. Tree service about broken limb and tree removal at Mound Hill Cemetery.

Comments from the Public

- Bill Shook commented about the history of multiple school buildings in past years that were located in Guilford Township and the Chippewa Watershed history.

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- Mayor Carol Carter reminded everyone of the Seville Chamber of Commerce “Candidates Night” on September 30th at the Seville-Guilford Fire Station.

Old Business

- J & M Trailer Park information meeting on September 30th at 10:00 a.m. at fire station.
- Harassment and Discrimination Policy update will continue to be evaluated.
- Medina County Engineer annual meeting on Thursday, September 16, 2021 at 4:30 p.m., dinner at 5:30 p.m.

New Business

- Cloverleaf copier and printer offer to local governments on September 8th.
- Group health renewal will be a 14.77% and the renewal date is 12/01/2021. Still waiting on possible updated individual premium costs which may change with 10 and over policy holders.
- Supplemental appropriation transfer of \$1500.00 to Fund 2282-220-490 (Other-Supplies & Materials) from Fund 2282-930-930 (Contingencies)

Approval of Supplemental Appropriation

Bob Rohrer **moved** to approve the supplemental appropriation transfer of \$1500.00 to Fund 2282-220-490 (Other-Supplies & Materials) from Fund 2282-930-930 (Contingencies). Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Signing of the Warrants

Gene Morris **moved** to approve BC #128-2021 and #129-2021, warrants, payroll/accounting EFT’s: \$200,934.57. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Adjournment

Bob Rohrer **moved** to adjourn the meeting. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes. The meeting adjourned at 9:03 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht

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