# GUILFORD TOWNSHIP TRUSTEES
# REGULAR MEETING MINUTES
# September 1, 2026

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on September 1, 2026 at 7:30 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, Larry Kaufman, and Fiscal Officer, Ray Ruprecht.

Also present were Dan Davis, Andy Liston, Keith Geiger, Jeff Kersey, Mayor Carter, Jerry Springer and Julie Carr

## Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of August 18, 2026. Larry Kaufman seconded the motion. Roll call: Morris – yes, Rohrer – yes, Kaufman – yes.

## Department Reports

**Fire-EMS Department** (Keith Geiger)

| 2026 Report | |
|---|---|
| Runs for the month | 84 |
| Runs YTD | 641 |
| Fire | 6 |
| EMS | 44 |
| Other | 32 |

**Buildings/Grounds/Maintenance**

Bunk Room:

- The renovation of the station started last week and should be completed by the end of this week. All the shifts have been very helpful in making these changes happen and working through the updates without issue during the process.

**Apparatus/Equipment**

Ladder Testing:

- Ladder #1 and all ground ladders tested and passed with no issues noted.

Def-head Sending Unit:

- Engine #1 Def Head Sender unit replaced in house by Chief, part was under warranty and sent free of charge so there was no cost for the repair.

Ruprecht shared there are funds set aside for turnout gear for the year. Chief will look at what is coming in from grant money first.

**Good of the Order**

STOP THE BLEED/AED'S:

- The Stop the Bleed kits have arrived and will be provided to Andy for placement in the Township vehicles. The new AEDs are expected to arrive on September 1, and we will identify an appropriate location to mount a unit in Town Hall. Will need to schedule CPR and Stop the Bleed training for Township personnel interested in learning how to properly use this lifesaving equipment.

Trustees discussed the use of 2016 Ford Explorer command vehicle in regards to fire personnel taking the vehicle home and responding to fire & EMS calls with the vehicle. Currently there not a township policy which defines the reasons and usage of a township vehicles (road or fire) in regards to an employee taking the vehicle home.

**Road Supervisor** (Andy Liston)

1. Finished mowing roadsides
2. Cleaned a small ditch on Bell Rd
3. Cleaned in front of a road crossover on Yoder Rd
4. Patched some broken up spots on the roads
5. Would like to look into the cost of gutters and guards for the township building.
6. Trustees created an ad to be published for a part time employee with a CDL Class B for snow plowing.
7. Rohrer shared that we had a compliment on roads and roadsides.
8. Harpster Rd- possible business activity that created a gouge in the road.

**Zoning Secretary** (Julie Carr)

- Zoning Commission Public Hearing is on Sept 10, 2026 for proposed text changes to the zoning regulations.
- BZA Hearing for variance on 8061 Yoder Rd was denied.
- BZA Variance application received for 8121 Guilford Rd for lot split. Hearing is on Sept 24th at 7:00 pm

**Zoning Inspector** (Julie Carr)

- 6 applications for the month. Total income: $1,457.00
- 3 Zoning Violations. Two approaching the compliance deadline- 3913 Greenwich and 3313 Styx Hill.

**River Styx Cemetery**/**Mound Hill Cemetery** (Jeff Kersey)

- John and Allan have been doing a fantastic job even being one person down.
- Jeff will be out for three more weeks
- Will look into the stones that will be included in the Ghost Walk on September 19, 2026.
- Leveled two graves and asked Andy when out next, to please level one of the grave areas and the hydrant line.
- Trustee Gene will discuss with Shannon and Anita to set a date for a special meeting to create google docs and update the laptop.

## Trustees Reports

**Bob Rohrer**

- A few calls with township residents
- Will not be present at the next meeting

**Gene Morris**

- Been out of town, but kept up with emails and reports.

**Larry Kaufman**

- Checking cybersecurity training log
- Went to fire station looked at the room they are getting ready to turn into dorm
- Talked with Tammy about website and Google accounts. Received access to edit both.

**Comments from the Public**

- Mayor Carter asked about three burials at Mound Hill Cemetery.

**Old Business**

- Township Build- Cavanaugh shared that if any changes are going to be made to consider them now.
- Trustees agree to set a special meeting to ask questions of the builder. Gene will schedule that.
- Shredding Day at the fire station on October 10, 2026 from 9 a.m. – 12:00 p.m.

**New Business**

- Approval to amend the Guilford Township Certificate of Estimated Resources and Appropriations adding $3,500.26 to Fund 2901. The amended amount is from the Department of Public Safety Grant SFY 2027, EMS Priority One Grant for Training & Equipment.

**Approval to Amend the Guilford Township Certificate of Estimated Resources and Appropriations**

Bob Rohrer **moved** to amend the Guilford Township Certificate of Estimated Resources and Appropriations by adding $3,500.26 to Fund 2901. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Kaufman – yes.

- Memorandum of Understanding between Guilford Township and the Medina County Soil & Water Conservation District. The purpose of the MOU is to establish roles and expectations with the Phase II Stormwater NPDES with the Medina County Commissioners. Trustees agreed to continue work with the Medina County Commissioners and Medina County Soli & Water District.

**Signing of the Warrants**

Bob Rohrer **moved** to approve BC 141-2026 and pay the warrants, payroll/accounting EFTs of $82,694.68**.** Larry Kaufman seconded the motion. Roll call: Morris –yes, Rohrer – yes, Kaufman– yes.

**Executive Session**

Bob Rohrer **moved** to go into executive session at 9:00 p.m. to discuss compensation of a public employee and invited Keith Geiger and Ray Ruprecht. Gene Morris seconded the motion. Roll call: Rohrer - yes, Morris - yes, Kaufman - yes.

Gene Morris **moved** to come out of the executive session at 9:33 p.m. Larry Kaufman seconded the motion. Roll call: Rohrer - yes, Morris - yes, Kaufman - yes.

There was no other meeting business discussed.

**Adjournment**

Gene Morris **moved** to adjourn the meeting. Bob Rohrer seconded the motion. Roll call: Rohrer - yes, Morris - yes, Kaufman - yes. The meeting adjourned at 9:33 p.m.

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Bob Rohrer Gene Morris

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Larry Kaufman Ray Ruprecht