

**GUILFORD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES
September 16, 2025**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on September 16, 2025 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, Scott Phillips, and Fiscal Officer, Ray Ruprecht.

Also present were Jim Carter, Andy Liston, Michael Colonna, Trevor Jones, Robin Lauer, Curt Lauer, Tammy Johnson, Ron Scuderi, Jon Strong, Patrick Rhonemus, Mayor Carter, Larry Kaufman, Daniel May, Julie Carr and Shannon Colonna

Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of September 2, 2025. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

Department Reports

Fire-EMS Department (Jim Carter)

- Call volume increase: 52 calls for service above September 2024
- Six structure fire calls since September 2, 2025
- Structure fire on Wadsworth Road (farmhouse) – September 13, 2025
 - Injury: Firefighter from Lafayette Township Fire
- Jacob Langenek submitted resignation effective October 1, 2025. He accepted a full-time position with Springfield Township Fire Dept. (Summit County)
- The fire station has not been power washed in three years. Quotes are available for professional service
 - Discussion about completing now or waiting until spring. One of the quotes came in around \$1,575.00, and does not include the back of the building. It may be better to wait until spring due to all of the salt. He will continue to look at quotes.
- Gene asked about the pump testing. It has passed, but the truck is going to be serviced in the near future and will go through additional testing.

Approval of Resignation of Jacob Langenek

Bob Rohrer **moved** to approve the resignation of Jacob Langenek effective October 1, 2025. Scott Phillips seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

Road Supervisor (Andy Liston)

- Had tree trimmers work on Yoder Rd.
- Got new drawings for the building addition started. It will be 2 or 3 weeks before they can start. There was a question about how the building would be heated. Andy thinks they will end up doing some type of forced air system.
- Had the garage door spring fixed on the shop.
- Had a resident ask about children at play sign. ODOT does not recognize children at play signs.
- Andy will be sending a resident a letter about their driveway.

Zoning Secretary (Shannon Colonna)

- Zoning Commission met last Thursday for regular meeting
- Continuing work on changes to address recommendations from Bill Thorne
- Zoning Inspector Julie Carr attended and provided additional suggestions
- Shannon will be drafting proposed changes for the next meeting
- Julie requested some changes to the complaint form.

Zoning Inspector (Julie Carr)

- Someone is attending the meeting tonight to present a lot split. She still needs the legal description of the new lots and would like two additional copies of the proposed lot split. She also noted that the Trustees do not need to sign it.
- August: 10 applications for \$1,383.00. This includes a fence on Yoder, detached garage on Acme, several accessory buildings, new homes and ag barns.
- There is a property clean up on Hubbard Valley Road that has been making a lot of progress.
- September 22 she will be going to the court hearing with Brian Richter.
- Issued a zoning violation letter for a junk vehicle on Greenwich.
- Attended the zoning commission meeting. She has drafted some resolutions for storage containers for Westfield that she will be sharing.

River Styx Cemetery/Mound Hill Cemetery (Jeff Kersey)

- No report

Township Hall (Ron Scuderi)

- The floor work has been completed. There were some scuff marks.
- The church overpaid, and he would like to allow them to reduce next month's pay. There is consensus that this can be done.
- ADA inspection has been completed, but the results will not be out for a number of months.

Trustees Reports**Bob Rohrer**

- Called the people who take care of the pond to follow up on the aerator.
- Went to the auditor's office about a section of the cemetery with a large value increase at the recent appraisal.
- Inspected the township hall floor with Ron. He can follow up to find out if there is an easy way to clean the scuffs.

Gene Morris

- Composed an email to the prosecutor's office about the engine brake in the River Styx area. They haven't responded back yet.

Scott Phillips

- Spoke with Chief Carter about possible testing for the Fire Chief position.
- Received a noise complaint from Blake Road. They narrowed it down to Geig’s Orchard. They have a ‘bird bomb’ that goes off every 15 minutes.

Comments from the Public

- Mayor Carter wanted to thank the company who is providing lighting for stories from the grave. She also noted that the cemetery looks great.

Old Business

- Employee handbook

New Business

- Supplemental Appropriation transfers for taxes:
 - Road and Bridge Fund 2031: \$1,050.00 to 2031-330-314 Tax Collection Fee from 2031-760-750 Motor Vehicles
 - Fire District Fund 2111: \$800.00 to 2111-220-314 Tax Collection Fee from 2111-760-750 Motor Vehicles
 - Road District Fund 2141: \$450.00 to 2141-330-314 Tax Collection Fee from 2141-760-750 Motor Vehicles
 - Ambulance and Emergency Service Fund 2281: \$450.00 to 2281-230-314 Tax Collection Fee from 2281-760-750 Motor Vehicles

Approval of Supplemental Appropriation Transfers

Bob Rohrer **moved** to approve the supplemental appropriation transfers as presented. Scott Phillips seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

- Computers for road and zoning - Shannon will look into options.

Signing of the Warrants

Gene Morris **moved** to pay the warrants, payroll/accounting EFTs of \$156,340.50. Scott Phillips seconded the motion. Roll call: Morris –yes, Rohrer – yes, Phillips – yes.

Adjournment

Bob Rohrer **moved** to adjourn the meeting. Gene Morris seconded the motion. Roll call: Rohrer - yes, Morris - yes, Phillips - yes. The meeting adjourned at 8:45 P.M.

Bob Rohrer

Gene Morris

Scott Phillips

Ray Ruprecht

