

**TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES
October 1, 2024**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on October 1, 2024 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were Andy Liston, Brian Cyphert, Jim Krahl, Martha Springer, Jerry Springer, Jeff Kersey, Patrick Rhomenus, Mark Waggy and Shannon Colonna

Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of September 17, 2024. Jerry Winkler seconded the motion. Roll call: Morris – yes, Winkler – yes.

Department Reports

Fire-EMS Department (Brian Cyphert)

2024 INCIDENT COUNT YEAR TO DATE	
Type	# Incidents
EMS	337
Fire/Other	219
TOTAL	556

Building/Grounds/Maintenance

- Generator repair estimated at about \$1,980. They are coming back today to finish up with parts.

Apparatus/Equipment

- Ladder truck Preventive maintenance. No major issues found.
- Annual pump testing of all trucks this month.

Training

- Live Fire training on the 27th was very successful.
- U of A 1403 would like to hold live fire training at Seville Fire Station on the 28th and 29th.

Road Supervisor (Andy Liston)

- Cleaned a ditch on Rawiga Rd.
- Replaced drive pipe on Kennard Rd force account amount \$1,123.71.
- They are starting to trim trees back out of the roadway.
- The new F550 is in, and Andy will be picking that up this week.

Approval of Force Accounts Payments for Drive Pipe Replacement on Kennard

Jerry Winkler **moved** to approve the force account payments for a drive pipe replacement on Kennard Road for \$1,123.71. Gene Morris seconded the motion. Roll call: Morris – yes, Winkler – yes.

Zoning Secretary (Shannon Colonna)

- Nathan Kott from the Medina County Prosecutor's Office will be reviewing our regulations for mobile home parks to ensure they are compliant with ORC. He started with reviewing the proposed changes to not require laundry facilities and found no issues with that recommendation.
- The next Zoning Commission meeting is next week. This will also be the public hearing on text changes for marijuana licenses.

Zoning Inspector (Julie Carr)

- There was one approved application for a new house for \$258.85.
- Julie presented a proposed lot split on Greenwich. This is the second draft, and she worked with them on a few changes because the first draft did not comply with our zoning.
- Julie spoke with the Civil Division of Sheriffs about removal of junk vehicles around the township and for the upcoming property clean up. They further explained the process, however for every vehicle removal a sheriff/deputy would need to be involved as they issue and create documentation. They have a process similar to ours- send certified letters, have 10 days for pick up, then issue the salvage title. Jon's Towing is willing to assist. They have sent us an estimate for the work. They already work with the Sheriff's Department. He drove by the property, and he is willing to take the junk vehicles, and flexible with dates. She will not be sharing the date of the property clean up. Mark Waggy is also attending the meeting tonight and will be cleaning up the junk on the property. The Sheriff's Office has agreed to providing two sheriffs on one day and one on the second day. Julie will coordinate dates with everyone involved.

Approval to Hire Jon's Towing to Remove Junk Vehicles

Jerry Winkler **moved** to approve the contract proposal with Jon's Towing and Recovery to remove the junk vehicles from the property at 2849 Seville Road. Gene Morris seconded the motion. Roll call: Morris – yes, Winkler – yes.

Approval to Hire Sheriff's Department

Jerry Winkler **moved** to approve to hire the Sheriff's Department to serve a security for the cleanup at 2849 Seville Road at a rate of \$50 per hour per deputy. Gene Morris seconded the motion. Roll call: Morris – yes, Winkler – yes.

- Julie attended the Zoning Commission meeting. She shared her point of view on adding property combinations to our zoning regs and adding the fee of \$25. Any new proposed buildings on a commercial property involves the review of the ZC- they did not feel the pavilion was a significant change (this was voted on), so she is able to approve without a site plan.
- The Buddhist Temple build is on slight hold. They are aware they need to reapply for a zoning certificate when they are ready to build.
- New cell tower equipment is going up around the township. She will require a zoning certificate since they are increasing the amount of equipment.
- Two zoning violation letters were sent out. One regarding a business being run without approval. The other is for a junk vehicle and trailer.
- Jerry is still working on the welcome letter to new owners.

River Styx Cemetery/Mound Hill Cemetery

- Jeff Kersey reported that they did not have a lot of work due to the lack of rain. They did get everything ready for the ghost walk.
- Jeff has been looking at the mowers, and they are both older. The oldest one has 2,700 hours on it and the newer one has 2,300 hours on it. He spoke with someone from Canaan Township, and they lease their mowers from Schlabach in Apple Creek. He will put some of that information together for them to review. Ray added that the cemetery fund has been gradually growing.
- Akron Community Foundation-Virginia Wheeler Martin gravesite-Gene has not heard anything back about this yet.
- Mayor Carter provided the Village of Seville's Indigent policy for review. There was some discussion about increasing the amount in our policy. This does not happen often, but they have had two in the last calendar year. The Village's policy goes into more detail about what qualifies as indigent. This is also spelled out in Ohio Revised Code.
- They have someone interested in the Assistant Cemetery Sexton and will talk about hiring her more at the next meeting.

Comments from the Public

- Jerry Springer asked if all of the cars at the Seville Road property are going to be towed. Julie responded that they can only remove the cars that have gone through the process and were included when she initially took the pictures. She is hoping that the owner will move others once he sees that they are removing them.

Trustees Reports

Jerry Winkler

- Jerry spoke with Chief Cyphert about the generator and grants.
- Jerry received a complaint about the baseball business and forwarded that information to Julie.
- Jerry spoke with Julie about the lot splits.
- Jerry will not be at the October 15 meeting. They are expecting to set up time to interview interested builders for the garage project in that timeframe.

Gene Morris

- Gene does not have anything to report.

Old Business

- Ray has received some feedback about employee policies and thinks it would be best to set up a special meeting for that. Brian suggested that they could include that in the planning meeting in November.
- OTA Township Education Subscription was paid by the county last year. Ray is not sure if they will be covering this again next year.
- Shannon will be working on the township website.

New Business

- Resolution 2024-16 Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying then to the County Auditor

- October 12, 2024 community shredding day.
- Joel Bender-Ohio Plan will be at the December 3rd meeting.

Resolution 2024-16
Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying then to the County Auditor

Gene Morris **moved** the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of Guilford Township, Medina County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year acommencing January 1st. 2025 and

WHEREAS, The Budget Commission of Medina County, Ohio has certified its action thereon to the Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill limitation, therefore be it

RESOLVED, By the Board of Trustees of Guilford Township, Medina County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten-mill limitation as follows:

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to Be Derived from Levies Outside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column I	Column II	III	IV
General Fund	\$115,800		0.40	
Road and Bridge Fund	\$345,600		1.90	
Cemetery Fund	\$28,900		0.10	
Fire Fund		\$592,200		2.75
Road District Fund		\$115,000		1.00
Amb. and Emergency Medical Fund		\$522,200		2.50
TOTAL	\$490,300	\$1,229,400	2.40	6.25

**SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
GENERAL FUND:		
Current Expense Levy authorized by voters on _____, 20 not to exceed _____ years.		
SPECIAL LEVY FUNDS:		
ROAD DIST. Levy authorized by voters on NOVEMBER 5, 2019, not to exceed 5 years. Renewal	1.00	\$115,100
AMBULANCE Levy authorized by voters on NOVEMBER 2, 2021, not to exceed 5 years. Renewal	2.50	\$522,200
FIRE Levy authorized by voters on NOVEMBER 3, 2020, not to exceed 5 years. Renewal	1.00	\$208,900
FIRE Levy authorized by voters on NOVEMBER 8, 2022, not to exceed 5 years. Renewal with increase	1.75	\$383,300

and be it further.

RESOLVED, That the Fiscal Officer of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Jerry Winkler seconded the motion. Roll call: Morris – yes, Winkler – yes.

Approval of Community Shredding Day on October 12, 2024

Gene Morris **moved** to approve to have a community shredding day on October 12, 2024 and to share the cost with the Village of Seville. Jerry Winkler seconded the motion. Roll call: Morris – yes, Winkler – yes.

Signing of the Warrants

Jerry Winkler **moved** to pay the warrants, payroll/accounting EFTs of \$122,148.12. Gene Morris seconded the motion. Roll call: Morris –yes, Winkler – yes.

Adjournment

Jerry Winkler **moved** to adjourn the meeting. Gene Morris seconded the motion. All voted ‘Aye’ in favor. The meeting adjourned at 9:07 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht