

**GUILFORD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES  
November 4, 2025**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on November 4, 2025 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, Scott Phillips, and Fiscal Officer, Ray Ruprecht.

Also present were Michael Colonna, Andy Liston, Jim Carter, Tammy Johnson, Larry Kaufman, Ron Scuderi, Jerry Springer, Jeff Kersey, Mayor Carter, and Shannon Colonna

**Approval of Minutes**

Bob Rohrer **moved** to approve the regular meeting of October 21,2025 and special meeting minutes of October 28, 2025. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

**Department Reports**

**Fire-EMS Department** (Brian Cyphert)

<b>2025 INCIDENT COUNT YEAR TO DATE</b>	
<b>Type</b>	<b># Incidents</b>
EMS	400
Fire/Other	296
<b>TOTAL</b>	<b>696</b>

*(Average 70 runs per month, 636 runs this time last year)*

<b>Year to date:</b>	
<b>FIRE INSPECTIONS</b>	129 (8 in October)

- Sage Osicka has completed and passed the Ohio Paramedic requirements after completion of Paramedic Training and passing State test on October 29, 2025. Her Ohio Paramedic status began on October 29, 2025. Pay rate approval changes from \$18.10 / hour to \$22.84 / hour.
- Discussion on the recommended Rate Increase for Ambulance Bill, per Life Force Management.
- The Insurance Service Office (ISO) will visit Seville-Guilford Fire Dept. on December 15, 2025. The last review for our Fire Dept. was in June 2020. The Dept. Officers have begun preparations for the review.

**Approval of Sage Osicka Pay Rate Change**

Scott Phillips **moved** to approve the pay rate increase for Sage Osicka to \$22.84 per hour effective October 29, 2025. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

**Road Supervisor** (Andy Liston)

- Finished mowing roadsides.
- Worked on preparing trucks for winter.

- A 'no parking' ban was approved for some dead-end roads at the last meeting. Andy asked if they wanted any signs posted. There was consensus that he could post signs at the beginning of those roads.
- Would like to purchase some treated salt for colder days. There has been a push to move away from rock salt lately, and he would like to give this a try. He has contacted two companies to get prices. He has received one quote so far for 75 tons delivered for \$9,000.

#### **Approval of Treated Salt**

Bob Rohrer **moved** to approve the purchase of 75 tons of treated salt for \$9,000.00. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

#### **Zoning Secretary** (Shannon Colonna)

- The Regular Zoning Commission meeting is next week.
- Shannon spoke with Julie about a possible variance. She is working with the prosecutor's office on how to proceed.

#### **Zoning Inspector** (Julie Carr)

- Gene read Julie's report.
- There were five applications and a total zoning income for the month was \$720.40.
- The next court date for the Rawiga baseball business is December.

#### **River Styx Cemetery/Mound Hill Cemetery** (Jeff Kersey)

- They have been working on cleaning up leaves.
- He visited a family cemetery recently that laid foundations differently that would be easier to maintain. He thinks it looks really professional. He would like to share some pictures with them to consider for new foundations.

### **Trustees Reports**

#### **Bob Rohrer**

- Worked on the paper towel dispenser.
- Spent a lot of time on the phone talking about applicants for the Fire Chief position.

#### **Gene Morris**

- Attended the special meeting on October 28th.
- Composed two different letters to fire chief applicants, one inviting some to an interview and some thanking them for their time.
- Contacted all the applicants and set up interview times for some and non interview letters to the others, I worked with the applicants to schedule their times.

#### **Scott Phillips**

- Spoke with Chief Carter about giving the applicants a tour of the Fire Department.

**Comments from the Public**

- Jerry Springer commented about the amount of time they allowed for Fire Chief applicants and the changes that they made to the job qualifications. He doesn't understand why they only allowed two weeks. He thinks they did a great job hiring the last chief, and he hopes they consider that with the new position. Gene responded that the full list of qualifications was posted on the website. Jerry Winkler revised the qualifications in 2022.

**Old Business**

- Township garage addition
- Review of insurance coverage. Joel Bender will be attending the November 18th meeting to discuss Ohio Plan insurance renewal proposal for the township.
- Blue Cross/Blue Shield insurance coverage versus current Medical Mutual Policy. Frank Harmon provided information for starting a BCBS plan effective 01/01/2026, which makes it easier to keep track of the deductible. The current renewal date for the MMO policy is 12/1/2025.
- Medina County SPCA request for payment for service.

**Approval to Renew Medical Mutual for December and Move to Blue Cross Blue Shield effective January 1, 2026 for Township Medical Benefits**

Scott Philipps **moved** to renew the Medical Mutual policy for December 1, 2025 through December 31, 2026, and to move to Blue Cross/Blue Shield effective January 1, 2026. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

**Approval of \$500 Payment to SPCA**

Bob Rohrer **moved** to pay the Medina County SPCA \$500.00 for their services . Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

**New Business**

- Life Force Management recommended the following fee schedules for ambulance services.

SERVICE	RECOMMENDED RATE
BLS	\$850.00
ALS	\$1000.00
ALS2	\$1200.00
Non-Transport	\$300.00
Mileage	\$16.00

**Approval of Updated Fee Schedule**

Bob Rohrer **moved** to approve the recommended fee schedule for ambulance services provided from Life Force Management effective November 4, 2025. Scott Phillips seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

**Signing of the Warrants**

Bob Rohrer **moved** to pay the warrants, payroll/accounting EFTs of \$47,326.20. Gene Morris seconded the motion. Roll call: Morris –yes, Rohrer – yes, Phillips – yes.

**Executive Session**

Scott Phillips **moved** to go into executive session at 8:54 p.m. to discuss the employment of a public employee and invited Ray Ruprecht. Gene Morris seconded the motion. Roll call: Rohrer - yes, Morris - yes, Phillips - yes.

Bob Rohrer **moved** to come out of the executive session at 9:15p.m. Scott Phillips seconded the motion. Roll call: Rohrer - yes, Morris - yes, Phillips - yes.

There was no additional business conducted by the trustees.

**Adjournment**

Gene Morris **moved** to adjourn the meeting. Bob Rohrer seconded the motion. Roll call: Rohrer - yes, Morris - yes, Phillips - yes. The meeting adjourned at 9:15 p.m.

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Bob Rohrer

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Gene Morris

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Scott Phillips

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Ray Ruprecht