

GUILFORD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES
May 17, 2022

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on May 17, 2022, at 7:45 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Jerry Winkler, and Fiscal Officer, Ray Ruprecht. Gene Morris was absent due to illness.

Also present were Jim Krahl, Andy Liston, Ron Scuderi, Jerry Springer, Martha Springer, James Carter, Scott Phillips, Tammy Johnson, Bill Shook, Shannon Zimmerly, Lindsay Hepner, and Shannon Colonna

Public Hearing for Zoning Text Resolutions

The Zoning Commission recommends the following text amendments to the Guilford Township Zoning Resolution:

Add the following definitions to SECTION 3: DEFINITION, GENERAL

ENERGY GENERATING DEVICES (WIND AND SOLAR)

“FREESTANDING SOLAR PANELS” means any solar panel or solar collection system not attached to and separate from any existing structures on the site.

"SOLAR PANELS" means a device or combination of devices, structures, or parts thereof, that collect, transfer, or transform direct solar, radiant energy into thermal, chemical, or electrical energy and that contribute to a structure’s energy supply.

"UTILITY-SCALE SOLAR" is any facility that generates solar power for the purpose of feeding it into the grid to be distributed to consumers.

Move the following definitions in SECTION 3: DEFINITION, GENERAL to be nested under the definition of “ENERGY GENERATING DEVICES (WIND AND SOLAR)”

WECS: Wind Energy Conversion System (*Effective 9-15-11*)

WIND ENERGY CONVERSION SYSTEM: An apparatus for converting kinetic energy available in the wind to mechanical energy that can be used to power machinery and/or to operate an electrical generator. (*Effective 9-15-11*)

WIND TURBINE, FREESTANDING: A single mono-pole, ground mounted, self-supporting tower wind energy conversion system designed to convert kinetic wind energy into rotational energy that drives an electrical generator, and includes all types of wind energy systems, turbines, cubes, spirals, etc. (*Effective 9-15-11*)

Add/update the following definitions in SECTION 3: DEFINITION, GENERAL

SOLAR - See ENERGY GENERATING DEVICES (WIND AND SOLAR)

WIND ENERGY CONVERSION SYSTEM / WECS - See ENERGY GENERATING DEVICES (WIND AND SOLAR)

WIND TURBINE, FREESTANDING - See ENERGY GENERATING DEVICES (WIND AND SOLAR)

Update the following definition in SECTION 3: DEFINITION, GENERAL (change is underlined):

STRUCTURE: Anything constructed or erected which requires location on the ground including billboards, swimming pools, lakes and ponds, wind or solar energy generating devices, but not including fences or walls used as fences.

Add the following regulations to SECTION 4: GENERAL REGULATIONS:

4.27 SOLAR PANELS

Solar panels are a permitted accessory structure, subject to the following regulations.

1. All solar panel installations shall comply with all applicable building, electrical and plumbing codes.
2. A zoning permit shall be required for all solar panel installations. All applicants for solar panels shall submit a site drawing showing the dimensions and height of the proposed structure, the location of the units in relation to existing structures on the property and adjacent property.
3. Solar panels shall be placed and arranged such that reflected solar radiation or glare shall not be directed onto adjacent buildings, properties, or roadways.
4. Solar panels may be freestanding, roof mounted, or wall mounted.
 - A. Freestanding solar panels shall be located in accordance with the side and rear yard setbacks established for all accessory structures of the district and shall not exceed 12 feet in height.
 - B. Roof mounted solar panels shall be integrated as a surface layer on any part of the roof structure. The solar panels shall not project above the peak of the roof. For a flat roof, the solar panels shall not be higher than the parapet wall or screened by building features.
 - C. Wall Mounted solar panels shall be flush mounted on the wall and only on the side or rear of the building, not facing the frontage street.
5. Any solar panel that is in a state of disrepair for a continuous period of twelve (12) months shall be considered abandoned and shall be removed by the Owner of the structure within ninety (90) days.
6. Utility-scale solar installations shall not be permitted.

- Shannon provided a summary of the changes. Jerry Springer asked how similar these were to Medina County regulations. Shannon responded that the Zoning Commission reviewed regulations for other townships in Medina County, but not County regulations. The County would be responsible for approving any large installations per Ohio law.
- Ray noted that Medina County Planning services reviewed the changes, and the regulations are in line with their recommendations. Ron asked what would happen if someone was not compliant. Bob responded that any existing installations would be grandfathered in.

**Resolution Number: ZC2022-1
ZONING AMENDMENT TO SOLAR DEFINITIONS**

Jerry Winkler **moved** to approve the amendments to the Guilford Township Definitions and General Regulations for Solar Power and Energy Generating Devices. Bob Rohrer seconded the motion. Roll call: Rohrer – yes, Winkler – yes.

Approval of Minutes

Bob Rohrer **moved** to approve the regular meeting minutes of May 3, 2022. Jerry Winkler seconded the motion. Roll call: Rohrer – yes, Winkler – yes.

Department Reports

Fire-EMS Department (Captain Tammy Johnson)

- Ideal Pest control and Window Cleaning pressure washed the fire station on 5/13.
- In the near future a local news channel will be doing a video feature segment on Marshall and the Invisible Fence system that was donated. Marshall and his handlers continue to attend training. Currently he is half-way through Community K-9. Best Paws Forward Training Academy continues to provide his training for FREE!
- On 5/12 several firefighters and officers looked at a demo ambulance unit from Lifeline. This unit was much better equipped and constructed than the Braun demo unit they looked at. Based on the performance and reliability of our 2018 Lifeline, they feel that moving forward on the purchase of another Lifeline would best suit the department and community. In order to be able to replace 177-3 by 2024 we should be looking to place an order soon. Due to the shortages of parts and long timeline for building apparatus the orders are taken and placed in order to begin building in January. Currently 177-3 is moved into a backup only position rather than weekly rotation due to ongoing issues with air conditioner. They have had the air conditioner serviced multiple times but is still not working. If they place an order, there is no money required down until delivery. They will take 177-3 as trade in. James Carter added that they will go going through the specifications and requesting a quote. They will also be looking at 4-wheel drive, which increases the cost by about \$8,000.00. They will work on getting the quote finalized. It also has a liquid spring on it, and rides very smooth.
- Request Board of Trustees approval to hire Blake Coram. Blake is an FF-II / Paramedic. He currently serves with Canaan Township fire department in Wayne County. Chief Winter spoke with Chief Smith and Chief Smith highly recommends him and has no issues with Blake serving on both departments. He lives within the response area. The probationary pay rate is \$17.00 per hour.

Approval to Hire Blake Coram FF-II / Paramedic

Bob Rohrer **moved** to hire Blake Coram as an FF-II / Paramedic at the probationary pay rate of \$17.00 per hour. Jerry Winkler seconded the motion. Roll call: Rohrer – yes, Winkler – yes.

- Chief Winter continues to recover from his injuries. His office computer is set up and he is now working from home. The leadership team continues to check on him and keep him updated. He and his wife April appreciate all the thoughts and prayers and the incredible outpouring of support in providing meals, lawn care, in-person visits, text messages and phone calls.
- The fire department received a \$10,000.00 grant from EnBridge / Nexus. The grant funds

will be used to purchase radio equipment and fire hose.

- Chief Carter and Captain Johnson are working on a letter for businesses regarding proper procedure regarding resetting of alarms. They want to educate employees regarding concerns that employees are silencing alarms and contacting alarm company to disregard fire department or not call at all. This is a common issue in businesses and especially hotels and group homes. They are also looking at the possibility of a nuisance fee for businesses that are not following these recommendations or those that have high frequency of calls due to clientele and/or lack of employee training. Seville PD uses similar fee for businesses that fail to follow the recommendations of their department. Our recommendations would be based on Ohio Fire Code. Jerry said that there is some legislation in effect that may apply. James Carter added that the goal would be to reduce the number of non-emergency alarms through education. If businesses do not follow these guidelines and alarms exceed a certain number each month, they could be fined.
- Breathing Air Solutions serviced the SCBA air compressor on 5/9/22.
- The Fire Department will be doing their picture fundraiser this year and canvassing will start next week. The social media page and sign will be used to let the community members know.

Funding Requests

- Request Board of Trustees approval to purchase emergency lights and siren for the 2022 Ford Explorer. Lieutenant Kantorik will do the installation. **Total \$4,000.00.** Bob thought the lights were going to be taken off the old truck. James Carter responded that the lights are faded, but they look into this more to confirm if the old lights can be used.
- Request Board of Trustees approval to increase Madeline Marshall's hourly pay to the single certification Basic EMT rate of \$13.25 per hour effective May 8, 2022.
- Request for Madeline Marshall to receive back pay to compensate for overlooked raise of \$2.00/hr. (\$11.25 to \$13.25). This should have gone into effect 3/13/22. The amount of back pay would be for 121.5 hours. **Total \$ 243.00**

Approval to Increase Madeline Marshall's Hourly Pay

Jerry Winkler **moved** to approve to increase Madeline Marshall's hourly pay to the single certification Basic EMT rate of \$13.25 per hour effective May 8, 2022. Bob Rohrer seconded the motion. Roll call: Rohrer – yes, Winkler – yes.

Approval of Back Pay for Madeline Marshall

Bob Rohrer **moved** to approve for Madeline Marshall to receive back pay to compensate for overlooked raise of \$2.00/hour from \$11.25 to \$13.25 with an effective date of 3/13/22 for a total amount of back pay of \$243.00 for 121.5 hours. Jerry Winkler seconded the motion. Roll call: Rohrer – yes, Winkler – yes.

- Chief Carter has an update on the progress being made at 5222 Greenwich Rd. He stopped at the trailer park and **heard that someone with ToVee module construction has contacted** the new owner of the trailer park with the possibility of putting some prefabricated buildings on the property. They are working on the first row of trailers. He noted that they have to do everything by hand and have hired some people to do that work. They have contacted BOPA about electricity and are looking into water and sewer. It sounds

like about 10 of the trailers are occupied legitimately (out of 31 lots), and one may be occupied illegitimately.

Road Supervisor (Andy Liston)

- The road department cleaned a ditch on Prospect Rd
- Sprayed Guard Rails
- Did a ditch enclosure on Kennard Rd, and requests force account payment for \$964.08.
- Continue to keep the lawns mowed
- Received two quotes for HVAC for the office. Schar Heating quoted \$6,478.00 and Affordable Heating and Cooling Solutions quoted \$4,680.00. The units are similar mini split units. Ray noted that he has a resolution from Mike Lyons to approve micro-purchases, which are projects under \$50,000.00. If there are specific projects that they want to designate money for, there is a second resolution. Bob noted that the road fund is pretty good, so they might not want to use the ARPA funds for that. They would like to finish getting more estimates before they decide what they want to approve.

Approval of Force Accounts Payments for Ditch Enclosure on Kennard

Bob Rohrer **moved** to approve the force account payments for a ditch enclosure on Kennard Rd for \$964.08. Jerry Winkler seconded the motion. Roll call: Rohrer – yes, Winkler – yes.

Zoning Secretary (Shannon Colonna)

- The BZA met on May 4 on a variance request to build a garage with a setback of 8 feet from the property line (instead of 20). The BZA granted a variance to build with a setback of 10 feet from the property line.
- The BZA will be meeting this Thursday, May 19, on two more variance requests for proposed structures with smaller setbacks from the property line. One of the property owners is out of town, and that hearing will need to be rescheduled. There is another hearing that is tentatively scheduled for June 2.
- The Zoning Commission met on May 12, 2022. They are discussing some changes to regulations that are included in multiple sections and clarifying a paragraph in the Conditional Permits section. There are a couple sentences that are not very clear. They referenced the 1973 copy of Zoning Regulations and found that to be much clearer. A few people who were not at the meeting, so looking to propose to change the text back to how it was before.
- The Zoning Commission is also beginning to review the Comprehensive Plan. Members are supposed to be reviewing the Plan and noting anything that they like or do not like about the current Plan.
- The public hearing on text changes will be at the July meeting, and they should have the county recommendations at that time.
- Bob contacted Scott Phillips about the Assistant Zoning Inspector position. Scott is attending the meeting and confirmed that he is interested. This would be an hourly position. He will need to work with Curt to see what Curt needs help with. They would like Curt to review the processes with him. Ray will work with him to get him set up with Township email.

Approval to Hire Scott Phillips as Assistant Zoning Inspector

Jerry Winkler **moved** to hire Scott Phillips as Assistant Zoning Inspector at \$16.00 per hour. Bob Rohrer seconded the motion. Roll call: Rohrer – yes, Winkler – yes.

- They will continue to look for someone to fill the Assistant Zoning Secretary.

Zoning Inspector (Curt Lauer)

- Curt is absent. Shannon provided a few updates that she received from him.
- Curt issued permits for out buildings and an addition.
- Curt received another variance request for property line infringement.
- Curt issued a permit for the residence on Seville Road for his fence. He is starting this week on the fence.

River Styx Cemetery/Mound Hill Cemetery

- Bob contacted AJ to let him know the cemetery work was approved. It sounds like he will try to complete the work before Memorial Day.
- Jerry is working on the certified letters for individuals with outstanding payments.
 - (\$790 paid, **\$560 outstanding**), (\$550 paid, **\$1100 outstanding**)
- There have been some requests for new foundations. The foundations are costing more, but they have not increased their rates. Anita has been telling people the rate will be going to \$0.90 per square inch. They may want to look at other providers to get some quotes for comparison.

Approval to Increase Cemetery Foundation Fee

Bob Rohrer **moved** to approve to increase the cost of foundations to \$0.90 per square inch, and have a minimum of \$300.00 per foundation, effective April 1, 2022. Jerry Winkler seconded the motion. Roll call: Rohrer – yes, Winkler – yes.

Trustees Reports

Bob Rohrer

- Bob received a call from John because the belt on one of the mowers broke and gave him approval to have this hauled in to be repaired.
- Bob spoke with Dave Simmons about doors.
- Bob met with Kevin Keiper to look at the pond dam overflow on the fire station property. They also spoke about a septic system at the Township Hall, and he thought he could install a smaller system.

Jerry Winkler

- Jerry received a call from a resident with concerns about the proposed warehouse project and relayed the message to Mayor Carter.
- Jerry stopped at the fire station and checked on the demo squad.

Comments from the Public

- Jerry Springer asked about the plans changing at the trailer park. He wondered if they were going to hold them to what they said they were going to do. Jerry Winkler said that what they stated as their plan isn't necessary a rule that could be enforced. They will also need to go through zoning if they change the number of sites and foundations. The 31 lots that are there are grandfathered for trailer homes, but they are not sure if they would work for modular homes. Mobile homes are also regulated by the Department of Commerce, and modular homes would be different. James Carter said that they are going to try to stay on top of what they are doing and noted some of these questions. Bob said that he can give Scott Phillips the phone number for the new owner for him to contact.
- Bill Shook mentioned that there is a resident on Seville Road that does heating, and he may be able to help them with future HVAC needs.

Old Business

- There are no updates on the employee handbook.
- The ARPA funds projects selected to further look into were assigned to begin getting input from different sources. Ray has two resolutions from Mike Lyons related to these projects.
 - River Styx and Mound Hill Cemetery tree removal (Bob Rohrer)
 - Quote Received and Approved
 - Township parking lot (Twp Hall and Twp Garage (Andy Liston)
 - Andy has not heard anything from Melway.
 - Foundational or structural work at Township Hall (Gene Morris)
 - Township hall doors, foundation, and any other improvements (Bob Rohrer)
 - Someone stopped at the hall to look at the doors but has not provided a quote yet.
 - Township hall septic system (Gene Morris)
 - Township garage & office for a different way to provide for air conditioning/heating (Andy Liston)
 - Andy received two quotes
 - Fire station renovations (Jerry Winkler & Brad Winter)
 - There are no updates.
 - Overflow dam repair on fire station pond (Bob Rohrer)
 - Ambulance/Command Vehicle (Trustees approve ordering Command Vehicle- 2022 Ford Explorer)
 - Purchase has been approved
- The Fiscal Officer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Jerry Winkler moved for the adoption of the following Resolution:

**RESOLUTION NO. 2022-06
A RESOLUTION TO SELF-CERTIFY \$50,000.00 AS THE MICRO-PURCHASE
THRESHOLD FOR GUILFORD TOWNSHIP'S USE OF FEDERAL FUNDS**

WHEREAS, Guilford Township is, from time to time, the recipient of Federal grant funding ("Federal Funds"), which it uses to purchase goods and/or services; and

WHEREAS, when using the Federal Funds, the Township must comply with the procurement

requirements of the Uniform Guidance, including the use of approved procurement methods found in 2 CFR § 200.320; and

WHEREAS, 2 C.F.R. § 200.320(a)(ii) provides that the Township may award "micro-purchases" without soliciting competitive price or rate quotations, where the Township determines the price of such "micro-purchase" to be reasonable; and

WHEREAS, 2 C.F.R. § 200.320(a)(iii) and (iv) allow the Township to self-certify a "micro-purchase" threshold up to \$50,000 on an annual basis, where such threshold is consistent with State law; and

WHEREAS, the Sections of the Ohio Revised Code that impose bidding requirements on Ohio Townships generally provide that the Township need not engage in competitive bidding for any purchase less than \$50,000.

NOW, THEREFORE, BE IT RESOLVED:

1. That the Board of Trustees finds that a \$50,000 micro-purchase threshold is consistent with most of the relevant bidding thresholds applicable to Townships established in the Ohio Revised Code; and
2. That the Board of Trustees hereby self-certifies a \$50,000 micro-purchase threshold for any expenditure of Federal Funds, as permitted by 2 C.F.R. § 200.320(a)(iii) and (iv), for the current fiscal year; and
3. That, accordingly, any purchase which does not exceed \$50,000, whether or not such purchase uses Federal Funds, shall not be subject to competitive procurement, consistent with both Ohio Revised Code and 2 C.F.R. § 200.320(a).
4. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.
5. This Resolution shall be in full force and effect from and immediately after its adoption.

Bob Rohrer seconded the motion. Upon roll call on the adoption of the Resolution, the vote was as follows:
Rohrer-yes Winkler-yes

- The Fiscal Officer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Bob Rohrer moved for the adoption of the following Resolution:

RESOLUTION NO. 2022-07

A RESOLUTION TO ELECT THE STANDARD REVENUE LOSS ALLOWANCE IN THE USE OF FEDERAL FUNDS DISTRIBUTED TO THE TOWNSHIP UNDER THE AMERICAN RESCUE PLAN ACT OF 2021 AND TO AUTHORIZE THE USE OF SAID FUNDS FOR GOVERNMENTAL SERVICES PROJECTS LISTED HEREIN

WHEREAS, the Township has received a distribution of monies under the American Rescue Plan Act of 2021 (“ARPA” or the “Act”); and

WHEREAS, Congress passed the Act effective March 11, 2021; and

WHEREAS, Section 603 created the Coronavirus Local Fiscal Recovery Fund which, among other things, appropriated money to cities, nonentitlement units of local government, and counties to mitigate the fiscal effects stemming from the public health emergency with respect to the Coronavirus Disease (Covid-19); and

WHEREAS, Section 603(c) generally provides that ARPA Funds may be used by local government recipients for, among other things, “the provision of government services to the extent of the reduction in revenue . . . of such . . . unit of local government . . . due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year of the . . . unit of local government;” and:

WHEREAS, Department of Treasury Final Rule, published on January 6, 2022, and effective April 1, 2022, provides in part that:

Treasury presumes that up to \$10 million in revenue has been lost due to the public health emergency and recipients are permitted to use that amount (not to exceed the award amount) to fund “government services.” [The “standard allowance”]; and

. . . The standard allowance provides an estimate of revenue loss that is based on an extensive analysis of average revenue loss across states and localities, and offers a simple, convenient way to determine revenue loss particularly for Coronavirus State and Local Fiscal Recovery Fund’s smallest recipients. This change is intended to promote administrative efficiency and simply revenue loss calculation for smaller recipient; and

WHEREAS, the Rule further clarifies that recipients can use:

SLFRF funds on government services up to the revenue loss amount, whether that be the standard allowance amount or the amount calculated using the [Final Rule four-step process]. Government services generally include any service traditionally provided by a government, unless treasury has stated otherwise; and

WHEREAS, some common examples of “government services” expressly recognized by Treasury are as follows:

- Road building and maintenance, and other infrastructure
- Health services
- General government administration, staff, and administrative facilities
- Environmental remediation
- Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)
- Maintenance or pay-go funded building infrastructure
- Modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; and

WHEREAS, “Government services is [deemed by Treasury] the most flexible eligible use category under the SLFRF program, and funds are subject to streamlined reporting and compliance requirements;” and

WHEREAS, funds utilized pursuant to the standard revenue loss allowance continue to have certain restrictions, including a prohibition against using said funds for:

- Deposit into pension funds
- Satisfaction of settlements or judgments
- Contributions to financial reserves or “rainy day” funds; and

WHEREAS, the Board of Trustees is in the process of identifying projects which, in the judgment of the Board, constitute expenditures in direct support of governmental services.

NOW THEREFORE, it is hereby RESOLVED by the Board that:

1. The Township elects to use the standard allowance and its presumption of revenue loss due to the public health emergency and to use the full allocation to fund government services.

2. The following Projects are hereby authorized and shall be paid for from the ARPA Funds in an amount not to exceed:

Removal of dead trees at the Mound Hill and River Styx Cemeteries by A.J. Tree Service

and the cost not to exceed \$16,000.00

3. The Project described herein serves the objectives of the Act by providing services traditionally

provided by a government, namely:

- Police protection
- Fire and emergency medical services
- Road repair, maintenance and other transportation and safety services
- Public infrastructure support
- General government administration and administrative facilities
- Land use regulations and enforcement
- Parks and recreational facilities and programs

Other

Maintenance of publicly owned Township Cemeteries

4. Accordingly, the Project(s) is/are in the best interests of the Township and is/are deemed a priority for the community.

5. No obligations paid under the authority of this Resolution were incurred prior to March 3, 2021.

6. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

7. This Resolution shall be in full force and effect from and immediately after its adoption.

Jerry Winkler seconded the motion. Upon roll call on the adoption of the Resolution, the vote was as follows:
Rohrer – yes, Winkler – yes

- Township hall cleaning and scheduler for Township Hall rental. Ron Scuderi spoke with his wife about this, and she had concerns about using her own phone for this. Ray said there is probably an average of 12 rentals per year. They could change the contact number that is listed on the website. Ron will speak with his wife again and have an answer at the next meeting.

New Business

- Jerry said that this week is EMS Week, and he wanted to acknowledge our EMS providers and thank them for their service.

Signing of the Warrants

Bob Rohrer **moved** to pay the warrants, payroll/accounting EFTs of \$43,248.74. Jerry Winkler seconded the motion. Roll call: Rohrer – yes, Winkler – yes.

Executive Session

Bob Rohrer **moved** to go into executive session at 9:30 P.M. to discuss compensation of a public employees and invited Ray Ruprecht. Jerry Winkler seconded the motion. Roll call: Rohrer - yes, Winkler - yes.

Bob Rohrer **moved** to come out of the executive session at 9:41 P.M. Jerry Winkler seconded the motion. Roll call: Rohrer - yes, Winkler - yes.

After coming out of the executive session the trustees discussed Chief Brad Winter returning back to work after his fall and being able to physically handle administrative duty from his home. Brad's doctor has cleared him for activity that would allow him to serve in an administrative way.

Chief Brad Winter Return to Administrative Duty

Jerry Winkler **moved** effective May 16, 2022; Chief Brad Winter can return to administrative duty from his home. Bob Rohrer second the motion. Roll call: Rohrer - yes, Winkler - yes.

Adjournment

Bob Rohrer **moved** to adjourn the meeting. Jerry Winkler seconded the motion. Roll call: Rohrer - yes, Winkler - yes. The meeting adjourned at 9:46 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht