

**GUILFORD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES  
May 16, 2023**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on May 16, 2023 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were: Andy Liston, Brian Cyphert, Curt Lauer, Carol Carter, Jim Krahl, Ron Scuderi and Bill Shook.

**Approval of Minutes**

Gene Morris **moved** to approve the regular meeting minutes of May 2, 2023. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Department Reports**

**Fire-EMS Department** (Brian Cyphert)

<b>2023 INCIDENT COUNT YEAR TO DATE</b>	
<b>INCIDENT TYPE</b>	<b># INCIDENTS</b>
EMS	181
FIRE	103
<b>TOTAL</b>	<b>284</b>

**2023 FIRE INSPECTIONS**

	<b>March Inspections</b>
	<b>10</b>

**FIRE INSPECTION NOTES**

--

**Building/Grounds/Maintenance**

No Report

**Apparatus/Equipment**

The ladder truck pump is in and should be back in service around June first.

**Operations**

Hydrant flowing ongoing.

We have two monitor holders in reserve that do not fit our current monitors and can be sold off. They are worth about \$200 apiece.

#### **The Sale of Two Unneeded Monitor Holders**

Jerry Winkler **moved** to sell two monitor holders that are unneeded for the amount of \$200.00 per monitor. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

#### **Training**

**Fire-** Ohio Fire Chiefs Conference July in Columbus estimated cost of \$2,500.

#### **Announcements**

House Fire on Pleasant, bedroom fire with quick knock down. No injuries

We started interviewing candidates for the open full-time spot. 21 people applied and after careful review of applications from the committee we are interviewing 11.

#### **Funding Requests**

\$4,127.00 for 2 Intubation Cameras which allows for video camera aided intubation of a critically ill patient airway.

#### **Approval to Purchase 2 Intubation Cameras**

Bob Rohrer **moved** to approve the purchase of 2 Intubation Cameras at the cost of \$4,127.00. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

#### **Road Supervisor** (Andy Liston)

1. Ditch enclosure force account on Mark Dale Dr. for \$2,328.63
2. Sprayed guardrails
3. Started to mow roadsides
4. Would like to enclose ditch on Hubbard Valley Rd. on the southside of Greenwich Rd.
5. Trustees signed the map of the upcoming OPWC project at the south end of Guilford Rd.

#### **Approval of Force Accounts for Ditch Enclosure on Mark Dale Drive**

Gene Morris **moved** to approve the force account for a ditch enclosure on Mark Dale Drive for \$2,328.63. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

#### **Approval of Ditch Enclosure on Hubbard Valley Rd.**

Bob Rohrer **moved** to approve the ditch enclosure on Hubbard Valley Rd. at the estimated cost of \$7,000. 00 plus labor. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

#### **Zoning Secretary** (Shannon Colonna)

- The BZA met on May 11<sup>th</sup> on the appeal of the Zoning Inspector's interpretation of the requirement that accessory buildings be behind the main structure. A decision was not made because there was not a quorum of BZA members present.
- The Zoning Commission attended the BZA hearing and had a regular meeting on May 11<sup>th</sup>. They decided to withdraw the text changes to clarify the accessory building requirement. It sounds like there were some concerns about the wording of the changes based on discussion with the BZA, and they wanted more time to review.

- Shannon looked up accessory building requirements for neighboring townships, and has provided those to Jim Krahl to review. Each is worded a little differently, but the intent seems to be the same, which is to not have accessory buildings in front yards.
- Shannon spoke with Rob Henwood, Medina County Planning Commission, about the text change that had been submitted. It sounded like he was already aware of why this is being reviewed, so he may have talked to Mike Lyons or someone else in the Township. He said that he felt our current regulations are clear and that they restrict accessory buildings from being built in side or front yards. He suggested that a text change may not be needed if the Trustees speak with the Zoning Inspector about this to see if they can get everyone on the same page moving forward.
- Shannon would like to know how the Trustees would like to proceed with the Appeal so that she can work with the BZA to reschedule if needed.

Due to not having a quorum of BZA members present at the recently scheduled May 11, 2023 BZA hearing. The trustees are requesting a public hearing be set-up again to appeal the Zoning Inspector's interpretation of the requirement that accessory buildings be behind the main structure. The trustee will ask Shannon to schedule a BZA hearing in the future.

### **Zoning Inspector** (Curt Lauer)

- Two permits were issued.
- Waiting on documents from the Medina County Prosecutor's office in regards to the Seville Rd. property.
- Addressing complaints about properties on Greenwich Rd. and Guilford Rd.

### **River Styx Cemetery/Mound Hill Cemetery**

- The cemeteries look good in preparation for Memorial Day on May 29, 2023.

### **Trustees Reports**

#### **Gene Morris**

- Gene attended the May 11<sup>th</sup> BZA hearing.
- Phone conversation with Medina County Assistant Prosecutor Mike Lyons.

#### **Jerry Winkler**

- Jerry attended the May 11<sup>th</sup> BZA hearing.
- Helped with foundations at Mound Hill Cemetery and commented the cemetery looks good.

#### **Bob Rohrer**

- Bob attended the May 11<sup>th</sup> BZA hearing.
- Will set-up the podium for Memorial Day ceremony at Mound Hill Cemetery.
- Took care of the Medina Glass contract and will send pictures of township hall doors.

### **Comments from the Public**

- Ron Scuderi reported that 5 people showed up for the Medina Fiber presentation on May 10<sup>th</sup>

### **Old Business**

- A. Employee handbook
- B. ARPA fund projects
  - a. Township hall/garage, parking lot (Andy Liston) *on hold until septic system completed*

- b. Township hall doors and any other improvements (Bob Rohrer & Gene Morris)
- c. Township hall septic system (Gene Morris)
- d. Ambulance

Gene contacted Mark Thompson about a down payment for the septic system work will be done on the township grounds. Mark mentioned that a 50% down payment would be appreciated.

**Approval of a 50% Down Payment to Thompson Excavating**

Bob Rohrer **moved** to send a 50% down payment to Thompson Excavating for the upcoming township grounds septic system. Jerry Winkler seconded the motion. Roll call: Morris – abstain, Rohrer – yes, Winkler – yes.

**New Business**

The trustee will hold off deciding about the Amended Agreement to Establish a Countywide Emergency Management Agency

**Signing of the Warrants**

Bob Rohrer **moved** to pay the warrants, payroll/accounting EFT's of \$70,664.95. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Executive session**

Gene Morris moved to go into executive session to discuss the employment of public employees at 9:00 p.m. and invite Ray Ruprecht. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Bob Rohrer moved to go out of executive session at 9:25 p.m. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

There were no other actions taken by the trustees.

**Adjournment**

Jerry Winkler **moved** to adjourn the meeting. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes. The meeting adjourned at 9:25 p.m.

\_\_\_\_\_  
Bob Rohrer

\_\_\_\_\_  
Gene Morris

\_\_\_\_\_  
Jerry Winkler

\_\_\_\_\_  
Ray Ruprecht