

**GUILFORD TOWNSHIP TRUSTEES
WORK SESSION AND REGULAR MEETING MINUTES
March 5, 2024**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a work session at 7:00 p.m. and then moved into the regular trustees meeting on March 5, 2024 at 8:00 p.m. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were: Bill Simmons, Andy Liston, Ron Scuderi, Brian Cyphert, Julie Carr, Michael Colonna and Patrick Rhonemus.

Road Department Work Session

The work session was to discuss the addition to the township garage and the trustees invited Bill Simmons who has many years of experience in the construction business.

Bill has been presented with drawings and material list from Gerber Lumber & Hardware which does not include labor. Jennifer Hochstetler was the architect that drew-up plans for the 40' X 79' addition that includes the foundation/floor plan, roof plan, exterior elevations, wall section for Permit Construction and site plan. The following topics were discussed.

- Currently the drawings show 4-foot spacing for the trusses. Bill felt that was sufficient but the question did come up whether to go with 2-foot spacing which would be stronger, but add additional cost.
- Discussed the layout of the building and how it attached to the existing storage building.
- Discussed how the bid process would be handled in regards to putting the project out for bid or pursue the design build process. If putting out for bid the township could specify what specific manufacture or similar manufacture of material, doors, windows, etc. they would want in the building.
- Project would be a prevailing wage job.
- Bob Rohrer has contact Assistant Prosecutor Mike Lyons and will follow up with continued discussion as to what process to use in seeking bids for the project.
- Additional non-building conversation concerning the Road Department was the future replacement for the 2015 F-550 truck. The trustees ask Andy to begin the process of seeing what truck specifications he would like for the next purchase. With truck orders for delivery being 1-2 years out it was determined to begin this process of a new truck.

Approval of Minutes

Jerry Winkler **moved** to approve the regular meeting minutes of February 20, 2024. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Department Report

Fire-EMS Department (Chief Brian Cyphert)

2024 INCIDENT COUNT YEAR TO DATE	
INCIDENT TYPE	# INCIDENTS
EMS	55
FIRE /OTHER	42
TOTAL	97

2023 FIRE INSPECTIONS

18	Year to date Inspections
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Announcements

- Medina County has agreed to pick up the bill for Mobile CAD by Four Square.

Training

- Assistant Chief Jim Carter, Capt. Johnson, Lt. Banks, Lt Kantorik, FM Ben Grega, and FM Christian Hall (paid for by Lafayette) completed the Ohio Fire Chiefs Foundational Leadership Development Program.
- The County is participating in Active shooter tabletops and hopefully this summer go to a training school.
- March 7th we are traveling to Canton Township for a scene size up and command class free of charge.
- Baby Box installation moving toward completion.

Road Supervisor (Andy Liston)

- Had to salt one snow event.
- Pick up branches from wind storm.
- Prep township hall flower beds for spring.
- Melway Paving was only bidder for roads for the amount of \$110,879.40.
- Slag for road paving projects is being delivered and Andy asked if he could order an additional 50 ton’s to the #57 slag order.
- Placed speed sign on North Guilford Rd. (806 vehicles averaged 50 MPH) and Kennard Rd. (3016 vehicle averaged 48 MPH).

Approval to Purchase an Additional 50 Ton of #57 Slag

Gene Morris **moved** to approve the purchase of an additional 50 tons of #57 slag. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Zoning Secretary (Shannon Colonna)

- The Planning Commission will be reviewing a text change tomorrow. Shannon reviewed their report, and they are recommending that we work with the county prosecutor on any regulations for mobile home parks to ensure we are following how they are regulated by the department of commerce.
- Zoning Commission will meet next Thursday, March 14th.

Zoning Inspector (Julie Carr)

**February 2024 Report
3 Applications for \$754.20**

Date	Applicant	Address	Zoning Application	Fee
14-Feb	Wat Lao Siriwathanaram	5161 Greenwich Rd	New Build-Buddhist Temple	\$366.90
12-Feb	Patrick and Christy Sullivan	9256 Guilford Rd	New Home	\$257.30
20-Feb	Wesley and Amanda Barnhart	7928 Tower	Outbuilding	\$130

- Has spent a lot of time at the Medina County Prosecutor’s Office.
- There were 8 vehicles with a real VIN that could be used on the Seville Rd. property. Four were owned by Mr. Morgan and four other vehicles were owned by someone else. There has been a lot of junk removed from the property, but there still is a lot of junk remaining.
- Julie has had communication with the property owner on Rawiga Rd. who has be operating Ohio Pitbulls Baseball as a business. Julie has spoken with the Prosecutor’s office who interrupts it to be a recreational facility and if there was a BZA meeting the Prosecutor would want to be at the hearing.
- Had conversation with the Prosecutor’s office concerning a landscaping business on Acme Rd.
- Received a phone call from a property owner who wanted to do a lot split on their 6 acres. Julie informed them that they could not do a lot split on 6 acres. The property owner felt it was infringing on their rights not being able to split the 6 acres. The land owner complained about a neighbor storing a truck, wood and is shooting guns by their property. Julie informed them that this is a civil matter and something the Township would not be involved in.

River Styx Cemetery/Mound Hill Cemetery

- Trustees discussed Mound Hill and River Styx Cemetery Rules and Regulations. There has been discussion in regards to items or plantings arrangements around a headstone. With that thought there has been discussion reminding individuals to remove un-regulated items on a gravesite by placing a sign at that the gravesite.
- There was discussion whether to charge extra for a funeral that runs past 3:30 p.m. which would create overtime expenses.

Trustees Reports

Bob Rohrer

- Attended the Ohio Township Association Winter Conference and received his 3-hour Public Records Training certificate for his current term as a trustee.
- Had conversation with another Medina County Township representative whose township is being challenged with dealing with junk vehicles.

Gene Morris

- Gene has been in contact with the zoning inspector, Julie Carr.
- Asked Jansen Wehrley from 4669 Blake Road about serving on the BZA and he has accepted.

Jerry Winkler

- Jerry also spoke with Julie about zoning issues.
- Stop in at the fire station and had productive conversation with the staff.
- Conversation with an individual concerning the square inch rate being charged for foundation work at Mound Hill Cemetery. Asking if monument companies could pour their own foundations. Trustee consensus was to continue using EGAL Construction.
- Had conversation with Jason Cerovac about serving on the township BZA.

Trustee Action Items:

- Cost Recovery agreement – looking like progress is being made.
- Fire & EMS planning – ongoing.
- Township garage addition – reaching out to Assistant Prosecutor Mike Lyon for bidding guidance
- Employee handbook – ongoing.
- Cannabis Resolution – ongoing

Comments from the Public

- Ron Scuderi reported there are two pending township hall rentals for March and April.

Old Business

- OTA Township Education Subscription allows for free webinar work sessions
- March 19th Presidential Primary Election-Township Hall.

New Business

RESOLUTION 2024-03

Awarding the 2024 Guilford Township Road Bid Contract to Melway Paving Company, Inc.

Bob Rohrer offered the following resolution and moved the adoption of same which was seconded by Gene Morris.

WHEREAS, Guilford Township Trustees have requested bids for the 2024 Guilford Township Road Contract for ODOT Item 422 Single Chip and Seal project with stipulated Traffic Control on 4.22 miles in Guilford Township, and

WHEREAS, the Medina County Engineer's Estimate for the 2024 road project is \$145,682.10 with Guilford Township supplying the slag aggregate located at 3800 Greenwich Road, Seville, Ohio and the contractor will supply the loader and operator for the slag,

WHEREAS, the Guilford Township Trustees received a submitted bid of \$110,879.40 from Melway Paving Company, Inc for the 2024 Guilford Township Road Bid, and

THEREFORE, the Guilford Township Trustee award the 2024 Guilford Township Road Bid Contract for ODOT Item 422 Single Chip and Seal project with stipulated Traffic Control on 4.22 miles to Melway Paving Company, Inc.

Roll call: Rohrer – yes, Morris-yes, Winkler-yes.

Signing of the Warrants

Bob Rohrer **moved** to approve the warrants, payroll/accounting EFT's of \$84,754.52 Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Adjournment

Bob Rohrer **moved** to adjourn the meeting. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes. The meeting adjourned at 9:20 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht