

**MEETING MINUTES OF THE  
GUILFORD TOWNSHIP TRUSTEES  
March 2, 2021**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting at 8:00 P.M. on March 2, 2021 in a Zoom virtual meeting due to the COVID-19 pandemic. The following Trustees were present: Bob Rohrer, Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were: Chief Brad Winter, Mayor Carter, Andy Liston, Roger Srail, Michael Colonna, Jim Krahl, Keith Beetler, Jon Strong, Ron Scuderi, Trevor Jones, and Shannon Colonna.

**Approval of Minutes**

Gene Morris **moved** to approve the regular meeting minutes of February 16, 2021. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Department Reports**

**Fire-EMS Department** (Chief Brad Winter)

<b>February 2021 Monthly Report</b>		
INCIDENT TYPE	FEBRUARY # INCIDENTS	2021 INCIDENT COUNT TO DATE
EMS	40	81
FIRE	12	33
<b>TOTAL</b>	<b>52</b>	<b>114</b>

	FEBRUARY #	2021 COUNT TO DATE
FIRE INSPECTIONS	0	0

**Building/Grounds/Maintenance**

- All in good order
- Chief Winter extended a “Thank you” to Andy and Brett for doing a great job with snow/ice removal this winter.

**Apparatus/Equipment**

- All apparatus and equipment are in good order.
- The elevation motor for the master stream nozzle (controls up and down movement) of the nozzle at the tip of the ladder on the ladder truck is broke. Steve Kantorik is working on the repair.

**MEETING MINUTES OF THE  
GUILFORD TOWNSHIP TRUSTEES  
March 2, 2021**

**Significant Calls of Interest**

- Ice rescue on February 4th at River Styx Park.

**Training**

- Training continues to be conducted virtual and/or in small groups.

**Announcements**

- Lit Communities is still on schedule to begin work on the fiber network this month.
- New MSA air packs are in service.
- Medina County Career Center received the donated SCOTT air packs and are very thankful.
- SGFD CPR instructors certified Seville P.D., Westfield P.D. and the chief of Medina County Park District in adult CPR and AED.

**Applications**

- Request Board of Trustees approval to hire FF-II / Basic EMT Christian Hall at the probationary pay rate of \$13.75 per hour, effective March 3, 2021. Pending background check and physical. He currently works for Lafayette and Canal Fulton and North Lawrence.
- Request Board of Trustees approval to hire FF-I / Basic EMT Shannon Zimmerly at the probationary pay rate of \$12.75 per hour, effective March 3, 2021. Pending background check and physical. She currently works for Rittman and Sterling.

**Approval to Hire Christian Hall & Shannon Zimmerly**

Bob Rohrer **moved** to approve hire FF-II / Basic EMT Christian Hall at the probationary pay rate of \$13.75 per hour and FF-I / Basic EMT Shannon Zimmerly at the probationary pay rate of \$12.75 per hour, pending background check and physical, effective March 3, 2021. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Road Supervisor** (Andy Liston)

- The road department has been clearing the roads as needed, but it has been slowing down.
- They are keeping their eyes on the ditches.
- They have fixed a few potholes.
- They cleaned up some small trees that had fallen in the right-of-way.
- Andy would like approval to schedule the tree trimmers to clean up some dead trees. They did some work to open things up last year, and this seemed to help.

**MEETING MINUTES OF THE  
GUILFORD TOWNSHIP TRUSTEES  
March 2, 2021**

- Andy called to check on the salt yesterday, and the next 400 tons should be delivered starting tomorrow.

**Approval to Hire TMS to Trim Trees in 2021**

Gene Morris **moved** to approve hiring TMS to trim trees at least four times in 2021. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Zoning Inspector** (Curt Lauer)

- Curt was absent, and his report was read by Gene Morris.
- Curt issued one pond permit.
- Curt wanted to know if he was sending Ray the right amount of paperwork. Ray responded that it is not too much, and the more he has the better. He needs copies of applications, checks, receipts, and deposit slips in case the auditors ever have questions.

**Zoning Secretary** (Shannon Colonna)

- The Zoning Commission will be meeting next Thursday, March 11<sup>th</sup>. Shannon has spoken with Jim Krahl a couple times, and he has been updating Trevor on the past few meetings. They are going to be reviewing the survey letter for the next meeting and have also started talking about how to send the survey. The survey questions and the cover letter have been shared with the Trustees.

**River Styx Cemetery/Mound Hill Cemetery**

- Jerry reported that there is a burial scheduled for tomorrow.
- Andy used a small plow to clear the center sections at Mound Hill since the snow had started to melt, so there was no need to put up the barricades as discussed in the last meeting.
- Gene noted that there was a question about the condition of the flags at Mound Hill at the last meeting. Bob will look into replacing these.

**Trustees Reports**

**Gene Morris**

- Gene attended the Medina County Advisory Council meeting on behalf of Guilford Township on March 1.
- Gene stopped by the township hall to sign papers.

**Bob Rohrer**

**MEETING MINUTES OF THE  
GUILFORD TOWNSHIP TRUSTEES  
March 2, 2021**

- Bob stopped at the Fire Station to speak with Chief Winter. They talked about the fiber install and the trailer park.
- Bob stopped at the town hall to sign papers and spoke with Andy.

**Jerry Winkler**

- Jerry reached out to Mike Lyons about the trailer park, and he is definitely interested in setting up a meeting to speak with stakeholders. He can send out an email to find out what will work best for everyone. They will want to include the Township, the Village, the Police Department and potentially the Health Department. Bob suggested including the owner of the trailer park.
- Jerry spoke with someone who is interested in submitted a landscaping bid next year.
- Jerry stopped at the town hall to sign papers.

**Comments from the Public**

- There are no comments from the public.

**Old Business**

- Ray Ruprecht spoke with Mike Lyons about the 2.50 mill Ambulance levy that is up for renewal, and they should be getting that soon. The draft language is for a renewal, but it does not have to stay that way. He thinks that until they find out what happens with the Nexxus appeal, a renewal would be sufficient. They may get a substantial amount of money if the state denies this appeal again.

**New Business**

- They have received a proposal from Ponds Beautiful for 2021 seasonal maintenance of the fire property pond. Ray thinks either of these options will work.
  - April thru September – 11 visits for \$1,540.00
  - May thru September – 10 visits for \$1,400.00

**Approval to Contract with Ponds Beautiful for 2021**

Jerry Winkler **moved** to contract with Ponds Beautiful for 2021 seasonal maintenance of the fire property pond for \$1,540.00 for 11 visits. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

- Resolution 2021-01 – Approval of 2021 Permanent Appropriations

Jerry Winkler offered the following Resolution and moved the adoption of it, which was seconded by Gene Morris.

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March 2, 2021**

**RESOLUTION 2021-01  
APPROVAL OF 2021 PERMANENT APPROPRIATIONS**

**BE IT RESOLVED** by the Board of Trustees of Guilford Township, in Medina County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2021 the following sum of \$3,130,151.80 be hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows.

**See attached sheet for the  
2021 Permanent Appropriations Budget**

Roll call vote: Morris – yes, Rohrer – yes, Winkler – yes.

**Signing of the Warrants**

Jerry Winkler **moved** to pay the warrants, payroll/accounting EFT's of \$51,683.41. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Executive Session**

Gene Morris **moved** to go into executive session at 8:31 P.M. to consider the compensation of a public employee and invited Brad Winter and Ray Ruprecht. Jerry Winkler seconded the motion. Roll call: Rohrer - yes, Winkler - yes, Morris - yes.

Bob Rohrer **moved** to come out of the executive session at 8:41 P.M. Gene Morris seconded the motion. Roll call: Rohrer - yes, Winkler - yes Morris - yes.

After coming out of the executive session there was no business to address in regard to the executive session.

**Old Business**

During the February 16, 2021 trustee meeting Tom Fields asked if the Trustees would be reviewing the letter from BZA members during that meeting. Gene Morris responded that Bob Rohrer was not present at the meeting and they did not have a chance to review the letter. In the future the Trustees would schedule a special meeting to discuss the letter with the Board of Zoning Appeals.

The trustees discussed when and where to have a special meeting with the Board of Zoning Appeals. They felt that an "in person" meeting with the BZA was the best approach to take in discussing the different topics addressed in the letter versus a virtual Zoom meeting. The following action was taken.

**MEETING MINUTES OF THE  
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March 2, 2021**

**Special Meeting with the Board of Zoning Appeals**

Bob Rohrer **moved** to have a special meeting to discuss Board of Zoning Appeals business on March 23, 2021 at 7:00 P.M. at the Guilford Township Hall. Gene Morris seconded the motion. Roll call: Rohrer - yes, Winkler - yes Morris - yes.

Gene Morris will contact the Board of Zoning Appeals as to their availability to attend the meeting.

**Adjournment**

Gene Morris **moved** to adjourn the meeting. Jerry Winkler seconded the motion. Roll call: Morris – yes, Winkler – yes. The meeting adjourned at 8:52 P.M.

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Bob Rohrer

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Gene Morris

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Jerry Winkler

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Ray Ruprecht