

**TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES
March 19, 2024**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on March 19, 2024 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Gene Morris, Jerry Winkler.

Also present were Jim Krahl, Ron Scuderi, Andy Liston, Chief Cyphert, Michael Colonna, Jansen Wehrley, Isaac Kaufman, and Shannon Colonna

Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of March 5, 2024. Jerry Winkler seconded the motion. Roll call: Morris – yes, Winkler – yes.

Department Reports

Fire-EMS Department (Brian Cyphert)

2024 INCIDENT COUNT YEAR TO DATE	
Type	# Incidents
EMS	72
Fire/Other	49
TOTAL	121

Year to date:	
FIRE INSPECTIONS	20

- They have completed some preliminary reviews for a Family Dollar.
- The baby box is in, and they are waiting on a new contractor for the installation.
- The tornado sirens will be tested tomorrow. There have been some reports that the Blake Road siren did not work. Jerry noted that you can sign up for alerts on the EMA website.

Announcements:

- Louis Simeone graduated from Paramedic School and passed the national registry as of 3/18/2024.
- Donovan Nicholas resigned his Part-Time position with the FD.

Approval to Promote Louis Simeone to FFII

Jerry Winkler **moved** to approve the increase pay of \$22.28 for Louis Simeone as a FFII/Medic effective at the beginning of the next pay period 325/2024. Gene Morris seconded the motion. Roll call: Morris – yes, Winkler – yes.

Department Reports

Road Supervisor (Andy Liston)

- Had to salt one snow event.

- Received stone order and invoice for \$22,109.94.
- Received salt order.
- Worked on lawn at River Styx cemetery.
- Andy signed up for Medina Fiber and found out that there is not cable in this section of the township yet. The infrastructure is in place, but this is on hold until the cable is run.

Zoning Secretary (Shannon Colonna)

- The Zoning Commission met on March 14. The planning commission reviewed the latest text changes and want us to have the county prosecutor review the changes to mobile home parks, which was changing the requirement for a mobile home park to have laundry facilities. The Zoning Commission discussed this and decided to send all regulations for mobile home parks for review to make sure they do not conflict with state regulations.
- Julie attended the meeting to discuss some of the questions she has about our zoning regulations. This includes sign regulations, multiple dwellings on one lot and location of accessory buildings. It sounds like Julie and everyone on the Zoning Commission are on the same page with the requirement that accessory buildings be ‘behind’ the main structure (and not beside). She is concerned that the BZA Chair made some comments in the last meeting that indicate that he still thinks that buildings parallel to the main structure are compliant. This could end up with the Township in a position where a resident is advised by the Zoning Inspector that they need a variance, and then go before the BZA and are told that they don’t need a variance. They discussed some different ideas for changing the wording, and ultimately landed on defining front, side and rear yards and stating that accessory buildings are permitted in rear yards. Shannon also suggested adding a diagram that shows these yards clearly labeled and includes a corner lot, back lot, interior lot, and house built at an angle to make sure there is not confusion and make this easier for residents to understand. Shannon is working on drafting a resolution for those changes for the next meeting.
- The Zoning Commission is also continuing to review the Comprehensive Development Plan and will be reviewing updates to Chapter 3 for the next meeting.

Zoning Inspector (Julie Carr)

- Julie is not here tonight but has been in contact with the Trustees to discuss zoning issues as needed.

River Styx Cemetery/Mound Hill Cemetery

- Anita received a call from someone who is going to send her some information on software.
- Gene suggested that they update contracts about what types of decorations are allowed. Jerry noted that they have regulations, but people just aren’t following them, and it is hard to enforce.

Trustees Reports

Jerry Winkler

- Jerry received multiple phone calls from Julie about zoning issues.
- Cost recovery is with the Prosecutor’s office.

- Jerry has started some of the Ohio Plan training online. There are some changes to Robert's Rules of Order that he is interested in.

Gene Morris

- Gene spoke with Ray about the marijuana resolution. He wonders if this is more of a zoning issue and is not in favor of the Trustees passing a Resolution. Jim Krahl responded that the Zoning Commission can address it. Jansen Wehrley asked if they can sign a moratorium against those businesses until they figure it out. Jerry responded that they could look into that.
- Gene talked to Julie about the Acme Road property.
- Gene received a call from Patty Martin about the Stories from the Grave event. They are looking for approval for September 21, with a rain date of September 28
- Gene followed up with Jansen about the BZA opening.
- Gene received a call from a resident wondering what the special meetings were about.
- Gene talked to Julie a couple of other times.
- Gene met with Kevin Bittaker. They are wanting to make some changes to the water lines at their expense. There is consensus that they can proceed.

Approval of Stories from the Grave

Jerry Winkler **moved** to approve to allow the Stories for the Grave event on September 21 with a rain date of September 28. Gene Morris seconded the motion. Roll call: Morris – yes, Winkler – yes.

Trustee Action Items:

- Cost Recovery agreement – Prosecutor's comments
- Fire & EMS planning: The meeting with the public is coming up on March 25, 2024 at 6:30 at the Fire Department.
- Township garage addition
- Employee handbook

Township Hall (Ron Scuderi)

- Ron has received a couple new reservations for hall rentals.
- Ron received a call from someone who heard about the church recurring rentals, and they would like to do the same thing after the other church is done.

Comments from the Public

- Sofia Navratil from 3505 Greenwich Rd. is attending tonight to find out more information about what the Township does for residents. Gene and Jerry responded that they are responsible for roads, Fire and EMS and zoning. She also wanted to know about the fence permit fee. Gene responded that a fence required and application and review by the zoning inspector, and the fee helps pay the salary of the Zoning Inspector. The permit helps ensure that the fence is being built in compliance with state and local regulations. The Zoning Inspector makes a decision on if the fence qualifies as agricultural. She was

charged \$35.00 for the fence permit, and there was some discussion about the fee. The fee posted on the website is \$25.00. Jerry said they would check on that and refund some of the money if she was overcharged.

- Gene noted that Jansen Wehrley is attending the meeting tonight, and they have asked him if he is interested in serving on one of the Zoning Boards. There is one opening on the Zoning Commission and one of the BZA, and Gene asked which he would be interested in. Mr. Wehrley responded that he thinks he would serve the township better as a member of the BZA.

Approval to Appoint Jansen Wehrley to BZA

Jerry Winkler **moved** to approve to appoint Jansen Wehrley as an Alternate member of the BZA for a one-year term ending December 31, 2024. Gene Morris seconded the motion. Roll call: Morris – yes, Winkler – yes.

Old Business

- OTA Township Education Subscription is available to members.

New Business

- There is no new business.

Approval to Purchase

Signing of the Warrants

Gene Morris **moved** to pay the warrants, payroll/accounting EFTs of \$32,660.22. Jerry Winkler seconded the motion. Roll call: Morris –yes, Winkler – yes.

Adjournment

Gene Morris **moved** to adjourn the meeting. Jerry Winkler seconded the motion. All voted yes to adjourn the meeting. The meeting was adjourned at 8:41 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht