GUILFORD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES
March 18, 2025

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on February 18, 2025 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, and Fiscal Officer, Ray Ruprecht.

Also present were Michael Colonna, Jim Likley, Ron Scuderi, Al Sedinger, Jason Cerovec, Mayor Carter, Brian Cyphert, Andy Liston, Kent Ringstmeier, and Shannon Colonna

Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of March 4, 2025. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Department Reports

Fire-EMS Department (Brian Cyphert)

2025 INCIDENT COUNT YEAR TO DATE	
Type	**# Incidents**
EMS	120
Fire/Other	56
TOTAL	176

- Received the State Fire Marshall 2025 Equipment Grant of $15,000.00 to purchase SCBA equipment. A quote has been received for $21,430.00 to purchase 4 bottles, 2 additional masks, and 2 air packs with batteries. One pack will go in the new med unit and one for the driver of the ladder truck. He was able to get the cost of everything down to $16,218.00.

Approval of SCBA Equipment

Bob Rohrer **moved** to approve the purchase of four bottles, two additional masks, and three air packs with batteries for a total cost of $16,218.00, covering the amount exceeding the $15,000.00 grant. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

- Received updated quote from Technology Engineering Group to upgrade township computers.

Approval of Technology Engineering Group Hardware and Installation

Gene Morris **moved** to approve the ten new computers and installation services from Technology Engineering Group for $6,640.00. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

- Gene asked if he was still interested in using the Township Hall as a temporary shelter and wondered if they needed to look into a generator. Chief Cyphert responded that he was still interested in that, but the time they were staying here should be short. It would be up to them to determine if they wanted to look into a generator. The Red Cross is ultimately responsible for temporary housing for these situations.

- Continued discussion of fire levy on November 4th General Election.
    - Medina County Township Association meeting on March 20, 2025, will have the Medina County Board of Elections and Auditor's Office as guest speakers to discuss levies and bonds.

Road Supervisor (Andy Liston)

- Started to cut berms on the roads that are being resurfaced.
- Road bids are in and Melway paving got the bid. Andy has some concerns about the work they have done in the past, and Ray suggested that they invite their contact to a Trustee meeting.
- Received our salt order for the year and would like to order three-hundred tons for 2026. Ray would like to wait for the paperwork to approve this.
- Received dump body for the new F550 from Henderson.
- Fixed the DEF issue on the 2021 Kenworth.
- Advertising sale of John Deere 444H loader and in the near future the 2015 Ford F-550. The deadline for the Ohio Township Magazine is March 28. There was some discussion about working with Russ Farnsworth to auction them off online. Bob will contact Russ to find out more about that option.

Approval to Contract with Melway Paving for 2025 Road Resurfacing

Bob Rohrer **moved** to accept the road bid from Melway Paving for 2025 road projects for $86,845.00. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Zoning Secretary (Shannon Colonna)

- The Zoning Commission met on March 13 for their regular meeting. They reviewed updates to Conditional Zoning regulations. This was their first meeting using the new TV, and Shannon reported that it worked well, and they accomplished a lot.
- Received feedback on the Comprehensive Development Plan updates from the Planning Commission. Feedback was positive, but there are a couple suggestions that the Zoning Commission will be reviewing.
- There is a BZA hearing on March 27 at 6:00 PM, followed by an organizational meeting. There is also a new request for a variance that will need to be scheduled.
- Guilford Township Trustees, Zoning Commission and Board of Zoning Appeals joint meeting to discuss Guilford Township Zoning on Thursday, April 17, 2025, at 7:00 p.m. at the Guilford Township Hall.

Approval of Special Trustee Meeting on April 17, 2025

Bob Rohrer **moved** to approve a Special Trustee Meeting with the Zoning Commission and Board of Zoning Appeals on April 17, 2025, at 7:00 PM. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Zoning Inspector (Julie Carr)

- Bob reported that Julie sent a resident on Hubbard a letter about junk vehicles.

River Styx Cemetery/**Mound Hill Cemetery** (Jeff Kersey)

- Bob spoke with Jeff, and the dump bed on the gator broke. Bob is going to take a look at it tomorrow.

Trustees Reports

Bob Rohrer

- Donated 5 bales of straw to the cemetery.
- Received an email from a builder that he met at the convention and set up a meeting with him on April 15th.

Approval of April 15, 2025, Meeting at 7:00 PM

Bob Rohrer **moved** to start the April 15, 2025, meeting at 7:00 PM to meet with McCall Architecture. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

- Spoke with Bill Thorne about a special zoning meeting.
- Spoke with a resident near Markley about concerns with gravel from the road being thrown into his yard. Andy will look at that.
- Reviewed the fire department slide show.

Gene Morris

- Attended the open house at the fire station.
- Attended the zoning committee meeting.
- Talked to Bret about the speed camera, the def issue with one of the dump trucks, and the new 550.
- Reviewed the fire department slide show.

Comments from the Public

- Al Sedinger, Rawiga Road, reported that the Civil stalking claim against him was dismissed. Gene noted that they received an email from the Prosecutor's Office on March 11, 2025, and the injunction was served.
- Brian Cyphert sent information about the fire lanes to the Prosecutor's Office to review and assist with drafting an ordinance. He also spoke to the Sheriff's Office, and they will enforce parking regulations on the street if that is posted. There are seven dead-end roads that would be included if they proceed.
- Mayor Carter asked if they were looking at CW Landscaping on Greenwich. There are a number of junk vehicles there, as well as on other properties in the Township.
- Ron suggested replacing the curtains in the Township Hall with blinds. He will look into options. There was also some discussion about providing instructions for using the Township Hall. There was consensus that anyone using the TV would need to bring their own cable to connect.

Old Business

- Reminder to continue thinking about updates to the Employee Handbook.

New Business

- Resolution 2025-01: Approval of 2025 Guilford Township Permanent Appropriations of $4,065,259.37.

Gene Morris offered the following Resolution and moved the adoption of it, which was seconded by Bob Rohrer.

RESOLUTION 2025-01
APPROVAL OF 2025 PERMANENT APPROPRIATIONS

BE IT RESOLVED by the Board of Trustees of Guilford Township, in Medina County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2025, the following sum of $4,065,259.37 be hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows.

Roll call vote: Rohrer – yes, Morris - yes

Fund	Name	Fund Balance 12/31	Reserved for Encumbrance 12/31	Reserved for Non-Spendable Balance 12/31	Reserve Balance (5705.13 (A)(1) & 5705.132) 12/31	Advances Not Repaid	Estimated Revenue	New Reserve Balance (5705.13(A)(1) & 5705.132)	Total Estimated Resources	Final Appropriation	Variance
1000	General	$556,820.23	$40.97	$0.00	$0.00	$0.00	$250,703.04	$0.00	$807,482.30	$582,500.00	$224,982.30
2011	Motor Vehicle License Tax	$45,388.86	$0.00	$0.00	$0.00	$0.00	$10,500.00	$0.00	$55,888.86	$45,000.00	$10,888.86
2021	Gasoline Tax	$292,251.56	$0.00	$0.00	$0.00	$0.00	$149,500.00	$0.00	$441,751.56	$396,700.00	$45,051.56
2031	Road and Bridge	$693,799.55	$684.37	$0.00	$0.00	$0.00	$360,200.00	$0.00	$1,053,315.18	$998,650.00	$54,665.18
2042	River Styx Cemetery	$25,268.69	$0.00	$0.00	$0.00	$0.00	$900.00	$0.00	$26,168.69	$23,760.00	$2,408.69
2111	Fire District	$261,503.94	$2,088.30	$0.00	$0.00	$0.00	$607,900.00	$0.00	$867,315.64	$828,779.37	$38,536.27
2141	Road District	$59,978.35	$0.00	$0.00	$0.00	$0.00	$121,600.00	$0.00	$181,578.35	$141,400.00	$40,178.35
2231	Permissive Motor Vehicle	$78,255.50	$0.00	$0.00	$0.00	$0.00	$15,000.00	$0.00	$93,255.50	$72,000.00	$21,255.50
2281	Ambulance and Emergency	$87,080.43	$2,150.66	$0.00	$0.00	$0.00	$536,500.00	$0.00	$621,429.77	$568,000.00	$53,429.77
2282	Ambulance and Emergency	$167,221.92	$0.00	$0.00	$0.00	$0.00	$125,000.00	$0.00	$292,221.92	$258,100.00	$34,121.92
2901	Miscellaneous Special Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$15,000.00	$0.00	$15,000.00	$15,000.00	$0.00
2902	Special Revenue-One Other	$2,986.80	$0.00	$0.00	$0.00	$0.00	$900.00	$0.00	$3,886.80	$3,500.00	$386.80
4951	Permanent-Mound Hill Cemetery	$15,655.24	$0.00	$0.00	$0.00	$0.00	$500.00	$0.00	$16,155.24	$3,500.00	$12,655.24
9001	Mound Hill Cemetery	$107,299.42	$78.95	$0.00	$0.00	$0.00	$48,100.00	$0.00	$155,320.47	$128,370.00	$26,950.47
	Total	$2,393,510.49	$5,043.25	$0.00	$0.00	$0.00	$2,242,303.04	$0.00	$4,630,770.28	$4,065,259.37	$565,510.91

- There was some discussion about cancelling the April 1, 2025, meeting. Julie attends the first meeting of the month, so they could ask Julie if she can attend the April 15, 2025, meeting to provide a zoning update.

Cancellation of April 1, 2025, Trustee Meeting

Bob Rohrer **moved** to cancel the April 1, 2025, Regular Trustee Meeting. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

Signing of the Warrants

Bob Rohrer **moved** to pay the warrants, payroll/accounting EFTs of $123,058.76**.** Gene Morris seconded the motion. Roll call: Morris –yes, Rohrer – yes.

Adjournment

Bob Rohrer **moved** to adjourn the meeting. Gene Morris seconded the motion. Roll call: Rohrer - yes, Morris - yes. The meeting adjourned at 9:00 P.M.

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Bob Rohrer Gene Morris

_____ _____

Jerry Winkler Ray Ruprecht