

**MEETING MINUTES OF THE
GUILFORD TOWNSHIP TRUSTEES
March 16, 2021**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting at 8:00 P.M. on March 16, 2021 in a Zoom virtual meeting due to the COVID-19 pandemic. The following Trustees were present: Bob Rohrer, Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were: Chief Brad Winter, Andy Liston, Keith Beetler, Roger Srail, Curt Lauer, Allison Wozzak, Michael Colonna, Jim Krahl, Ron Scuderi, Jon Strong, and Shannon Colonna.

Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of March 2, 2021. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Department Reports

Fire-EMS Department (Chief Brad Winter)

- JR Sesock successfully completed the State of Ohio 36-hour basic fire course. Requesting Board approval to increase his hourly rate to basic firefighter / paramedic rate of \$17.50 per hour. (Due to work schedule challenges JR will take the FF-I transition course in the fall that was recently approved the board.)
- David Corrado from Medina Fiber requests permission to install a node at the fire station. The node is 99% maintenance free. Installation would require two 20-amp circuits to be installed by the fiber contractors. All inspections and permitting will go through the Medina County Building Department. Medina Fiber will be providing a contract to the Guilford Township Trustees stating that they will provide free fiber for the next 10 years to the fire department in exchange for the use of the property. Chief Winter can talk with them about extending this as long as the equipment is at the site.
- Rumpke Waste and Recycling Service recently purchased C Martin Trucking. Jeff Boylan delivered a sales agreement today. The monthly rate is \$61.00 for every other week pick-up. Bob suggested that they find out if they are included in the Village of Seville contract.

Approval to Increase JR Sesock to Firefighter/Paramedic

Jerry Winkler **moved** to approve to increase JR Sesock's hourly rate to basic firefighter / paramedic rate of \$17.50 per hour. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

- Bob reported that the air compressor for the pond died, and he put in a call to Ponds Beautiful. He assumes they want to replace this. Ray Ruprecht said that this purchase can be handled under repairs and maintenance.

Road Supervisor (Andy Liston)

- They have received salt to complete 2020 contract. The 2021 contract is now open for orders, and Andy would like to order 250 ton.

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- Working on installing new road signs.
- Dug one grave at Mound Hill Cemetery.
- Road bids are in for 2021. There were two bidders, but one was eliminated because they did not have the required technology. Melway came in at \$131,669.70.
- Andy would like to purchase pipe for road projects and estimated the total price should be under \$10,000.

Approval to Purchase Pipe for Road Projects

Bob Rohrer **moved** to approve the purchase of pipe for road projects, at a cost of approximately \$10,000.00. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Approval of Melway Paving Road Bid for 2021

Bob Rohrer moved to approve the Melway Paving 2021 Road bid for the amount of \$131,669.70. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Zoning Inspector (Curt Lauer)

- Curt issued one pond permit and is working on two garage permits.
- Curt received a call from someone inquiring about an accessory building.
- Curt received a call from someone about putting a gaming center in Seville. Curt referred him to the Village of Seville Zoning.
- Curt left papers at the Township Hall for the Trustees to review. This is regarding a property transaction between Ken Mills and the adjacent neighbor. They have reached an agreement for him to buy some land from her to build a garage because his variance request to build in front of his house was denied by the BZA. Since this is a subdivision, Ohio Revised Code requires the Board of Trustees review and approval. Both lots are already non-conforming because they are less than 4 acres, so this does not change that. He would then be able to build a garage meeting all other zoning regulations. Gene said that he was at that hearing and there is a large pond in the front of the house that does limit where he would be able to build. The Trustees and Curt will need to sign the paperwork if this is approved, and then it will be submitted to the county.

Approval of Ken Mills Property Line Shift

Jerry Winkler **moved** to approve the property line shift to the Ken Mills property on River Styx Road. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

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Zoning Secretary (Shannon Colonna)

- The zoning commission met on Thursday, March 11. They reviewed the cover letter that will be sent with the survey and started discussing how the survey will be sent. They are going to be contacting the Auditor's office to see if they can provide a list of property owners. They are talking about mailing the survey with an addressed, stamped envelope for return and also making the survey available on the website. Shannon is going to be doing some testing with using an online form to make sure responses can be limited. The next meeting will be April 8, 2021.

River Styx Cemetery/Mound Hill Cemetery

- Jerry has not heard back from John about the Assistant Sexton position. He thought of someone else that he may reach out to.
- Todd Ady offered to buy the old leaf sweeper for \$150.00, and it is no longer needed.
- Bob is working on getting new flags for Mound Hill.

Approval to Sell Leaf Sweeper

Bob Rohrer **moved** to approve sale of the unneeded Leaf Sweeper to Todd Ady for \$150.00. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Trustees Reports

Bob Rohrer

- Bob received a call from Kevin Bittaker because he was getting calls from Guilford residents that needed Curt's number.

Jerry Winkler

- Jerry coordinated scheduling the meeting on March 18th at the Fire Station concerning the Trailer Park issues.
- Jerry dropped off some deeds at the Town Hall for signatures.

Gene Morris

- Gene received a call from a resident and checked on a building permit with Curt.

Comments from the Public

- There are no comments from the public.

Old Business

- Ray Ruprecht presented Resolution 2021-02 A Resolution Declaring It Necessary to Levy a Tax in Excess of the Ten-Mill Limitation by Renewing the Township's Ambulance Service and Medical Emergency Service Levy. This was drafted by Mike Lyons and is the first part of the process to renew putting the levy on the ballot this fall. This is a renewal of a current levy.

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Jerry Winkler moved the adoption of the following Resolution:

**RESOLUTION NO. 2021-02
A RESOLUTION DECLARING IT NECESSARY TO LEVY A TAX IN EXCESS OF THE
TEN-MILL LIMITATION BY RENEWING THE TOWNSHIP'S AMBULANCE SERVICE
AND MEDICAL EMERGENCY SERVICE LEVY**

WHEREAS, this Board finds that the amount of taxes which may be raised within the ten-mill limitation by levies on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of Guilford Township.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Guilford Township, Medina County, Ohio, that:

Section 1. This Board finds, determines and declares that the amount of taxes which may be raised by the Township, within the ten-mill limitation will be insufficient to meet the needs of Guilford Township and that it is necessary to renew a tax levy in excess of that limitation.

- a) The purpose of said renewal tax levy is to provide ambulance and medical emergency services in Guilford Township, Medina County, Ohio, as authorized under Section 5705.19(U) of the Ohio Revised Code;
- b) The tax shall be a renewal levy of an existing tax at a rate not exceeding two and five tenths (2.50) mills for each one-dollar of valuation, which amounts to twenty-five cents (\$.25) for each one hundred dollars of valuation, for five (5) years, which levy is a renewal of an existing levy of the 2.5 (two and five tenths) mill ambulance and emergency medical services levy.
- c) The submission of the question of said renewal levy is authorized by Sections 5705.03, 5705.19(U), 5705.191, 5705.192, and/or 5705.25 of the Revised Code.
- d) The term of the tax shall be for five (5) years (see Section 5705.19(U)).
- e) The territory where the tax is to be levied shall be the entire territory of Guilford Township, Medina County, Ohio.
- f) The date of the election at which the question of the tax shall appear on the ballot is November 2, 2021.
- g) The territory where the ballot measure is to be submitted is the entire territory of Guilford Township, Medina County, Ohio.
- h) The tax year in which the tax will first be levied is 2021 and the calendar year in which the tax will first be collected is 2022.

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- i) The Township has territory in Medina County and in no other county.

Section 2. This Board requests, in accordance with Section and 5705.03(B) of the Revised Code, that the Medina County Auditor certify to this Board the following:

- a) The total current tax valuation of the Township, and
- b) The dollar amount of revenue that would be generated by the renewal levy specified in Section 1.

Section 3. Pursuant to Section 5705.03(B)(1) the Township Fiscal Officer is authorized and directed to deliver promptly to the Medina County Auditor a certified copy of this Resolution.

Section 4. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 5. This Resolution shall be in full force and effect from and immediately after its adoption.

Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

- Guilford Township Trustee special meeting on March 18, 2021 at 10:00 a.m. at the Seville-Guilford Fire & EMS station to discuss issues concerning the J & M Trailer Park.

Approval of Special Meeting on March 18, 2021

Gene Morris **moved** to approve the Guilford Township Trustee special meeting on March 18, 2021 at 10:00 A.M. at the Seville-Guilford Fire & EMS station to discuss issues concerning the J & M Trailer Park. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

New Business

- Ray Ruprecht presented Resolution 2021-03 Authorizing Participation in the 2021 ODOT Road Salt Contracts. Ray will include that this will be for 250 tons on the electronic submission of forms to ODOT.

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Gene Morris moved the adoption of the following Resolution:

**RESOLUTION 2021-03
AUTHORIZING PARTICIPATION
IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2021**

WHEREAS, the Township of Guilford Trustees, Medina County (hereinafter referred to as the “Political Subdivision”) hereby submits this written agreement to participate in the Ohio Department of Transportation’s (ODOT) annual road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT road salt contract:

- a) The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b) The Political Subdivision hereby acknowledges that upon the Director of ODOT’s signing of the road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c) The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision’s participation in the road salt contract; and
- d) The Political Subdivision’s electronic order for Sodium Chloride (Road Salt) will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e) The Political Subdivision hereby agrees to purchase a minimum of 90% of its electronically submitted salt quantities from its awarded salt supplier during the contract’s effective period; and
- f) The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT salt contract; and
- g) The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 30 by 5:00 p.m. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision’s participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision’s participation agreement and/or a Political Subdivision’s request to rescind its participation agreement.

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Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

- Jerry said that the value of getting free internet service from Medina Fiber for hosting the node works out to be about \$48,000 over ten years. They may want to look at the contract language to see if this can be renegotiated after ten years, but this seems like a good deal to him.
- Gene asked about a couple payments. Little Badger Tools was a snap on tool. Compass Minerals was for the salt.
- Gene noted that the Special Meeting with the BZA will be next Tuesday, March 23rd at the Township Hall and requested that the room be sanitized before that meeting.

Signing of the Warrants

Gene Morris **moved** to pay the warrants, payroll/accounting EFT's of \$60,155.49. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Adjournment

Bob Rohrer **moved** to adjourn the meeting. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes. The meeting adjourned at 8:40 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht