GUILFORD TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES
June 23, 2026

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on June 23, 2026 at 7:00 p.m. at the Guilford Township Hall. The following Trustees were present: Gene Morris, Larry Kaufman, and Fiscal Officer, Ray Ruprecht.

Also present were and Jon Strong, Andy Liston, and Shannon Colonna

Old Business

Jon Strong - Technology Engineering Group Proposal

- The Fire Department already has a lot of protection on their machines.
- The email part is what gets a little spendy. This is a hosted cloud service that monitors emails. This is a cost per account.
- They really need to know what data the Fire Department is dealing with and where it goes.
- There was a question about personal devices, especially computers. They may want to purchase laptops for the Trustees. Chromebooks would probably be sufficient.
- They should get a firm count on the number of emails they want to protect.
- The auditors will want to see the process.
- Jon will reach out to the Fire Department to start the process.

Approval of Technology Engineering Group Cyber Security

Gene Morris **moved** to approve the recommended Cyber Security Proposal from Technology Engineering Group up to $11,000. x seconded the motion. Roll call: Morris – yes, Rohrer – yes, Kaufman – yes.

- There was some discussion about what to do with the Trustees computer access going forward.

Township Garage

- Review of questions from Cavanagh regarding the proposed garage expansion.
    a. Architectural
        - Yes
        - Yes
        - Replace existing siding, no two-tone
        - No
        - Yes, center okay
        - Confirm what they are asking about, no excavation work is needed on east side
        - Clarify that this is insulated doors, no windows needed in man doors. Overhead doors' window height should match existing doors. Also confirm overhead doors are insulated.
    b. HVAC
        - Need to confirm

    - Yes
  c. Plumbing
    - Unknown
    - Do not want holding tank - will need oil separator to use the septic
    - Yes
  d. Electric
    - 50-amp circuits should suffice
    - No other requirements

- They have not received a complete set of drawings yet, and the quote has not been approved. Once drawings are received, they may be able to get other quotes on the building.

- Review of Road Funds remaining expenses in 2026 and estimated projected income for 2027

New Business

- Resolution 2026-13 A RESOLUTION TO PROCEED WITH THE SUBMISSION OF A RENEWAL OF THE TOWNSHIP'S AMBULANCE SERVICE AND MEDICAL EMERGENCY SERVICE LEVY ON THE NOVEMBER 3, 2026 BALLOT

RESOLUTION NO. 2026-13

A RESOLUTION TO PROCEED WITH THE SUBMISSION OF A RENEWAL OF THE TOWNSHIP'S AMBULANCE SERVICE AND MEDICAL EMERGENCY SERVICE LEVY ON THE NOVEMBER 3, 2026 BALLOT.

Gene Morris moved the adoption of the following Resolution:

WHEREAS, on April 7, 2026 The Guilford Township Board of Trustees adopted Resolution No. 2026-07 declaring the necessity to renew a levy of 2.50 mills tax in excess of the ten-mil limitation for purposes of providing ambulance and emergency medical services as set forth in Section 5705.19(U) of the Ohio Revised Code, and requested Medina County Auditor to certify the total current tax valuation of the Township and the dollar amount of revenue that would be generated by that levy renewal; and

WHEREAS, on April 9, 2026 the Medina County Auditor certified to the Guilford Township Board of Trustees that the total current taxable value of Guilford Township is $350,250,800 and the dollar amount of revenue that would be generated by the stated millage is calculated to be $543,500 per year, and the millage for the requested levy is two and one-half (2.5) mills per $1 of value, which amounts to $46 for each $100,000.00 of the County auditor's market value.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Guilford Township, Medina County, Ohio, two-thirds of all members elected to thereto concurring that:

Section 1. This Board finds, determines and declares that the amount of taxes which may be raised by the Township within the ten-mill limitation will be insufficient to meet the needs of Guilford Township and that it is necessary to renew a tax levy in excess of that limitation for the purpose of providing ambulance and medical emergency services under section 5705.19 (U) of the Ohio Revised Code.

Section 2. The levy renewal shall be two and one-half (2.50) mills for each $1 of taxable value, which amounts to $46 for each $100,000.00 of the County Auditor's market value, to be in effect for a period of five (5) years; and that renewal of said levy be placed on November 3, 2026 ballot.

Section 3. That said tax shall first be levied in tax year 2026 and first be collected in 2027, if a majority of the electors voting thereon vote in favor thereof.

Section 4. The Township Fiscal Officer is authorized and directed to certify to the Medina County Board of Elections (i) a certified copy of Resolution No. 2026-07 referred to in the preamble of this resolution, (ii) the certificate of the Medina County Auditor referred to in the second preamble of this resolution, and (iii) a certified copy of this Resolution, to the Medina County Board of Elections and the Medina County Auditor no later than 90 days before the election on November 3, 2026.

Section 5. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 6. This Resolution shall be in full force and effect from and immediately after its adoption.

Larry Kaufman **seconded** the motion. Roll call: Morris – yes, Kaufman – yes.

- Notary license for Julie Carr

Approval of Notary License for Julie Carr

Larry Kaufman **moved** to approve half of the cost of the Notary License for Julie Carr. Gene Morris seconded the motion. Roll call: Morris – yes, Kaufman – yes

- Cavanaugh Building Corporation Application and Certificate for Payment of $23,000.00

Approval of Cavanaugh Building Corporation Application and Certificate

Gene Morris **moved** to approve the Application and Certificate of Payment from Cavanaugh Building Corporation for $23,000 . Larry Kaufman seconded the motion. Roll call: Morris – yes, Kaufman – yes.

- 2027 Guilford Township Budget was provided for review. Approval is not needed tonight.

- Gene received a call from Anita Winkler. There is a piece of property for sale next to the cemetery. It is listed for $150,000, and the seller is willing to sell it to the township for $125,000. This has potential to generate more revenue down the road. There is a section next to the chapel that has not been touched yet. There may also be a small section of the field that belongs to the cemetery. They would need to look into zoning and discuss with the Village of Seville before making any decisions.

- Trustees discussed the "Emergency Fire and Medical Service Agreement" between the Township and the Village of Seville. The agreement was signed on April 22, 2004 and has not been updated since then.

Signing of the Warrants

Gene Morris **moved** to pay the warrants, payroll/accounting EFTs of $47,665.11. Larry Kaufman seconded the motion. Roll call: Morris –yes, Kaufman– yes.

Adjournment

Larry Kaufman **moved** to adjourn the meeting. Gene Morris seconded the motion. Roll call: Morris - yes, Kaufman- yes. The meeting adjourned at 9:10 p.m.

_____ _____

Bob Rohrer Gene Morris

_____ _____

Larry Kaufman Ray Ruprecht

DRAFT