

**TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES
July 2, 2024**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on July 2, 2024 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were Michael Colonna, Jim Krahl, Ruth Giacomoni, Joe Giacomoni, Ron Scuderi, Patrick, Mayor Carol Carter, Jeff Kersey, and Shannon Colonna

Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of June 18, 2024. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Department Reports

Fire-EMS Department (Brian Cyphert)

2024 INCIDENT COUNT YEAR TO DATE	
Type	# Incidents
EMS	218
Fire/Other	131
TOTAL	349

Building/Grounds/Maintenance

- Quote for \$2,800 for HVAC repair from Golden Days (previously Sisler) to replace the leaking coil. The second quote from Kamm Star was \$16,970 for HVAC replacement. Kidron never provided a quote after two reminder calls. The HVAC in half the building stopped working at the end of last week. They may want to budget for replacement in the future.

Apparatus/Equipment

- Required hose testing in July and required preventive maintenance on all large apparatus will be scheduled.
- Ladder truck PM is due. He enclosed the quote for 2024. They will be going in with Central to save on travel costs.

Announcements

- Instituted a new reimbursement policy for paramedic school requiring an employee to work under contract if we pay for school. The old policy was to front the \$6,800 dollars. He feels it will be better to make multiple payments as they work for the department. It will be easier to budget, and employees have no future obligations that would require action if not met. They did not have a lot of recourse for the previous policy if someone left prior to the required service time.
- Maddie Marshal and Lt. Steve Kantorik graduated paramedic school on Friday and will be taking the National Certification test in the next few weeks.

Training

- Live fire training in Sterling 28-30 of June. They had 3-4 people attending.

- There was a Fire & EMS Planning meeting, and they have received good feedback from the community. They want to make sure they can staff the station appropriately with the resources they have. There are extensive training requirements, which makes it more difficult to find qualified volunteers. They would like to find more people that can meet the minimum requirements and volunteer. They are also reviewing the list of services they provide and getting feedback on which are valued by members of the community. They want to educate the community about some of the costs associated with the equipment and gear. There was some discussion about volunteer drivers. They want to leave the station within two minutes of receiving a call, but volunteers could potentially drive a second vehicle.

Funding Requests

- HVAC repair for Golden Days of \$2,800.00 dollars to repair current HVAC system that is no longer working.

Approval to Repair HVAC System

Jerry Winkler **moved** to approve the purchase of HVAC repair from Golden Days for \$2,800. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Road Supervisor (Andy Liston)

- Mowed roadside berms
- Fix road edges on Bell Rd force account amount is \$19,714.05
- Fix some spots at Mound Hill
- Asked if there were any updates on the notice for drive pipe replacement that was going to be sent to a resident. Bob responded that Mike Lyons was going to work on this, and he will follow up. There was some discussion about hiring legal counsel to help.

Approval of Force Accounts Payments for Bell Road

Jerry Winkler **moved** to approve the force account payments for \$19,714.05 to repair road edges on Bell Road. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Zoning Secretary (Shannon Colonna)

- The next Zoning Commission meeting is next Thursday. Shannon has been working on the updates to the Comprehensive Development Plan that were discussed at the last meeting and a few changes that were requested.

Zoning Inspector (Julie Carr)

- They received five applications in June: 3 ag exempts, one pavilion, and one porch. Total income was \$273.20.
- Julie sent a warning letter sent to the Yoder Rd property.
- Julie spoke with the prosecutor about Seville Rd property. She reached out to Mike, and he has not taken the approach of issuing a fine on behalf of a township before. He will reach out to the city prosecutor, but this must be done through a court filing of a misdemeanor. He believes this is the only way to get an enforceable fine. This starts with the citation of a zoning violation which should have been done by Curt when this whole thing started. He says the best option is to find someone to clean it up. He shared you may have to double your efforts to find someone. He says, in his opinion, the other approach is not time well spent.

- She would like the Zoning Commission to add lot combinations to the Zoning Regulations.

River Styx Cemetery/Mound Hill Cemetery (Jeff Kersey)

- Jeff said that Todd Ady has not been working. He would like to replace him and knows someone that he can rely on.
- The Stihl weed eater is about 4 years old. They had some work last year, and it is starting to have the same issue. He does not think they should put any more into it. He received a quote for \$349.99 for a new ECHO, which includes a 20% discount.
- He would like to get some kind of locked cabinet for their tools. There was a theft of plants at the cemetery a couple of weeks ago. They might be able to get some lockers from Cloverleaf.
- Bob asked if Jeff came up with an hourly rate for the use of his tractor. He said he would be happy with anything between \$16.50 and \$20 an hour. They will try to come up with an agreement.
- Bob has ordered the new sign.

Approval to Hire Alan Rhoads

Bob Rohrer **moved** to hire Allen Roads to help with Mound Hill Cemetery Maintenance for the amount of \$15.00 an hour. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Approval to Release Todd Ady from Employment

Gene Morris **moved** to approve having Jeff Kersey release Todd Ady of his employment with Mound Hill Cemetery. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Approval to Purchase ECHO Weed Eater

Bob Rohrer **moved** to approve the purchase of a new ECHO weed eater for \$349.99. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Trustees Reports

Bob Rohrer

- Bob spoke with someone about the trash on Seville Road. He will remove everything except the vehicles for \$8,000. They will need to coordinate this with the Sheriff’s office, and they will need to make sure they only remove the junk that is in the pictures. They will need copies of his insurance, and they may need to coordinate with the Auditor’s office since this will result in an assessment of his property. Julie will draft the email to the Prosecutor to make sure they have everything in order to proceed.
- Bob spoke with Jeff Kersey about the cemetery.
- Bob spoke with someone who is interested in serving on a zoning board, but lives in Wadsworth.

Jerry Winkler

- Jerry spoke with Julie about some of the concerns with the Prosecutor’s office.
- Jerry spoke with Chief Cyphert about the upcoming maintenance and reviewed the HVAC quote.
- Jerry drove by the Seville Road property and noticed that it was getting worse.
- Jerry would like to have an executive session to discuss employment of a public employee.

Gene Morris

- Gene attended the Fire & EMS planning meeting.
- Gene called Andy about trash tires on Bell Road.
- Gene talked to the lady from Akron Foundation.
- Gene talked to Patty Martin for the Historical Society, and emailed her all the information the Akron Foundation sent me. He is waiting to find out if they are willing to continue that work. They also talked about the signposts at Mound Hill.
- Gene talked to Craig from Valley View Towing, he looked into what it would take to remove the vehicles. He said if the Sheriff department were to issue a "tow slip" they could tow them, and the sheriff's office would handle the title work.
- Gene talked to the Zoning Inspector a few times, once asking if someone had a building permit, and a couple times about the fine process and again about the follow-up for Seville Road.
- Gene also had a discussion with a resident regarding the fireworks that had started already. They did pass a motion opting out of the ORC allowing fireworks. The homeowner is aware of the motion and did contact the sheriff's office on two occasions. The first deputy advised the people shooting them off that it was not allowed in Guilford Township, the second deputy said it was okay. It looks like this may be another non-enforceable issue.

Action Items

- Fire & EMS planning
- Township garage addition – Bob will follow up with Mike Lyons.
- Employee handbook – They could have a work session to review but would be helpful if someone from the Prosecutor's office could attend.

Comments from the Public

- Ruth Giacomoni reported that there are three new junk vehicles at the Seville Road property.
- Ron Scuderi said that there was an event at the hall recently and someone was smoking in the hall, and he would like to update the contract to include no smoking or vaping. There is consensus that he can make that update. They may want to add a penalty if it becomes a problem.
- Joe Giacomoni appreciates everyone's effort to clean up the Seville Road property, but asked if something could be passed today to make sure they keep the ball rolling.

Approval to Hire CTEC Construction

Jerry Winkler **moved** to hire CTEC Construction to clean up the junk from the Morgan property on Seville Road for \$8,000.00 pending successful confirmation of insurance and worker's comp. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Old Business

- Reminder about the OTA Township Education Subscription
- Amended Resolution 2024-11 To Proceed with the Submission of Placing the Renewal of the 1 Mill Road Levy to Maintain Township Roads with the adding of wording defining the amount of \$17.00 dollars for each \$100,000 of the County Auditor's appraisal value and the taxing authority on the Medina County Auditor Certification to state Township of Guilford Road District.

Gene Morris moved the adoption of the following Resolution:

RESOLUTION NO. 2024-11

**A RESOLUTION TO PROCEED WITH THE SUBMISSION OF
THE QUESTION OF LEVYING A RENEWAL TAX
IN EXCESS OF THE TEN-MILL LIMITATION FOR THE
PURPOSE OF THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, AND
REPAIR OF STREETS, ROADS, AND BRIDGES IN
THE GUILFORD TOWNSHIP ROAD DISTRICT, MEDINA COUNTY, OHIO, PURSUANT TO
SECTIONS 5705.19(G), 5705.191, 5705.25 AND 5705.26 OF THE REVISED CODE, TO BE PLACED ON
THE BALLOT AT THE ELECTION
ON NOVEMBER 5, 2024.**

WHEREAS, on May 21, 2024 this Board adopted Resolution No. 2024-10 declaring it necessary to renew a one (1.0) mill existing levy tax for the purpose of providing the general construction, reconstruction, resurfacing and repair of streets, roads and bridges in the Guilford Township Road District, Medina County, Ohio pursuant to Section 5705.19(G), and/or 5705.191 of the Ohio Revised Code; and requesting the Medina County Auditor to certify the total current tax valuation of the Guilford Township Road District and the dollar amount of revenue that would be generated by that renewal levy; and

WHEREAS, on July 1, 2024 the Medina County Auditor certified that the total current tax valuation of the Guilford Township Road District is \$184,369,790 and the dollar amount of revenue that would be generated by that one (1.0) mill renewal levy would be \$113,000 per year during the life of the levy. The millage for the requested levy is one (1) mill per \$1.00 of taxable value, which amounts to \$17 for each \$100,000.00 of the County Auditor's appraised value.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Guilford Township, Medina County, Ohio, two-thirds of all members elected thereto concurring that:

Section 1. This Board finds, determines, and declares that the amount of taxes which may be raised by the Guilford Township Road District, within the ten-mill limitation will be insufficient to meet the needs of the Guilford Township Road District and that it is necessary to levy a tax in excess of that limitation for the purpose of providing the general construction, reconstruction, resurfacing, and repair of streets, roads and bridges in the Guilford Township Road District, Medina County, Ohio and any and all purposes now or hereafter allowed under Section 5705.19(G) of the Revised Code.

Section 2. The tax levy shall be a renewal of an existing one (1.0) mill tax levy at a rate not exceeding one (1.0) mill for each \$1.00 of valuation, which amounts to \$17 for each \$100,000.00 of the County Auditor's appraised value for the five (5) years to be levied upon the entire territory of the Guilford Township Road District (which consists of the unincorporated area of Guilford Township), and the question of this renewal shall be submitted to the electors of said Guilford Township Road District at the election to be held at the usual voting places within said Guilford Township Road District on the 5th day of November, 2024; as authorized by Sections, 5705.19(G), 5705.191, 5705.25 and 5705.26 of the Revised Code, Medina County being the only county in which the Guilford Township Road District has territory.

Section 3. That said tax shall first be levied in 2024 and first be collected in 2025, if a majority of the electors voting thereon vote in favor thereof.

Section 4. The Township Fiscal Officer is authorized and directed to deliver (i) a certified copy of Resolution No. 2024-10 referred to in the first preamble of this resolution, (ii) the certificate of the Medina County Auditor referred to in the second preamble of this resolution, and (iii) a certified copy of this Resolution,

to the Medina County Board of Elections and the Medina County Auditor no later than 90 days before the election on November 5, 2024.

Section 5. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 6. This Resolution shall be in full force and effect from and immediately after its adoption.
Bob Rohrer seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows: Morris – yes, Rohrer – yes, Winkler – yes.

New Business

- Ray has provided a copy of the 2025 Guilford Township Budget
- Centerra Coop propane cost per gallon for 2024-2024 is \$1.89 per gallon. This is \$0.01 cent less per gallon than last year.

Approval of 2025 Township Budget

Bob Rohrer **moved** to approve the 2025 Township Budget. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Approval to Centerra Coop Propane Contract

Jerry Winkler **moved** to approve the Centerra Coop propane cost per gallon for 2024-2024 is \$1.89 per gallon. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Signing of the Warrants

Jerry Winkler **moved** to pay the warrants, payroll/accounting EFTs of \$48,725.55. Bob Rohrer seconded the motion. Roll call: Morris –yes, Rohrer – yes, Winkler – yes.

Executive Session

Jerry Winkler **moved** to go into executive session at 9:26 P.M. to discuss the employment of a public employee and invite Ray Ruprecht. Gene Morris seconded the motion. Roll call: Rohrer - yes, Morris - yes, Winkler - yes. Bob Rohrer **moved** to come out of the executive session at 9:37 P.M. Gene Morris seconded the motion. Roll call: Rohrer - yes, Morris - yes, Winkler - yes.

After coming out of executive session, no additional business was discussed.

Adjournment

Jerry Winkler **moved** to adjourn the meeting. Bob Rohrer seconded the motion. Roll call: Rohrer - yes, Morris - yes, Winkler - yes. The meeting adjourned at 9:38 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht

