

**GUILFORD TOWNSHIP TRUSTEES**  
**REGULAR MEETING MINUTES**  
July 19, 2022

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on July 19, 2022, at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were Michael Colonna, Jim Krahl, Bill Shook, Ron Scuderi, Jerry Springer, Martha Springer, Carol Carter, Keith Beetler, Tammy Johnson, Stephen Kantorik, Lindsay Hepner, Shannon Zimmerly and Shannon Colonna.

**Approval of Minutes**

**Gene Morris moved** to approve the regular meeting minutes of July 5, 2022. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Department Reports**

**Fire-EMS Department** (Captain Tammy Johnson)

- **New ambulance purchase:** the final specs were agreed on and the ambulance order was placed. They were able to get the \$3,500 discount prior to the third quarter increase and drop some other items from the spec sheet to get the pricing down. The trade in value for the 177-3 is \$5,000. That price is honored up until delivery of the new squad in case they choose to sell it somewhere else.
- **EMS Grant:** Funding is down for this grant due to lack of seat belt tickets during the pandemic. This year they received \$710.30, which is significantly lower than previous years.
- **Safe Haven Baby Box:** The arrangement has been approved by the Prosecutor's office. Captain Johnson has worked closely with the Chief and Joe from Safe Haven to get this document ready to be signed. Delivery can take 4 to 6 weeks after the order is placed. In the meantime, they will begin to locate an approved contractor and work with the Safe Haven team to choose placement and begin training.
- **Apparatus/Equipment:** 177-2 went in for an oil change and it was determined that new tires were needed. Those were original from purchase over four years ago. New tires were purchased and mounted at White's Ford in Orrville. The other squad and 176-3 (Pickup) also received oil changes and the AC in 177-3 was fixed again.
- **Hose Testing:** Hose and ground ladder testing was scheduled by Chief Winter for July 20, but then cancelled by Chief Carter due to scheduling conflict with Ohio Fire Chief's Conference. Testing will be done later.
- **Building Maintenance:** The kitchen and hallway floors at the station need strip and waxing. Previously this was done by Mark's Cleaning. Captain Johnson would like to schedule them to come and do the floors. Crews will have to be moved to the other side of the building to allow work to be done overnight. Jerry said this used to do this about once a year, and it has not been done for a couple of years.

**Approval to Purchase**

Jerry Winkler **moved** to approve having Mark's Cleaning do strip and waxing of the floors at the Fire Station. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Road Supervisor** (Andy Liston)

- Andy was absent. Shannon read the Road Report.
- The new AC/heating unit has been installed
- All the roads have been Chip sealed
- There was one burial everything went well
- Replaced catch basin on Star Lane.

**Zoning Secretary** (Shannon Colonna)

- The BZA met on July 14 to review their minutes.
- The Zoning Commission met on July 14. They spent most of the meeting reviewing proposed changes for Junk and Junk Vehicles. Most of the new definitions and updated regulations were approved by a majority vote, but they decided to sit on it for another month because some people wanted more time to think about it.
- Some organizational changes to the zoning regulations were approved and will be reviewed by the County Planning Commission at their September meeting.
- Shannon printed the updated pages for the zoning manuals.
- Text changes for the interpretation of words was approved by the county Planning Commission and Zoning Commission and have been forwarded to the Trustees for their public meeting and review.
- Shannon reviewed the Township regulations related to fees for zoning violations after this was discussed in the last meeting and reached out to Mike Lyons for some clarification on this process. Her intent was to make sure the Zoning Regulations reflected the correct process, and it seemed to be stated two different ways. Mike Lyons responded, and it sounds like there are actually two different ways to handle this, and the township may want to work with him to make sure that process is defined and followed.
- There was some discussion about the clarification from Mike Lyons. Gene shared his response and summarized the two ways to handle zoning violations. Curt had asked Gene what process they wanted to follow. It sounds like Mr. Lyons recommends the second approach, and there is consensus to have Curt take that approach. This approach would be having the Zoning Inspector work with the Assistant County Prosecutor. Gene will let Curt know that they want to take this approach.

**Approval of Public Hearing on Text Changes**

Gene Morris **moved** to hold a public hearing on proposed text changes on August 2, 2022, at 7:45 PM prior to the regular meeting. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Zoning Inspector** (Curt Lauer)

- Curt is absent, and there is no report.

**River Styx Cemetery/Mound Hill Cemetery**

- Jerry does not have anything to report on the cemetery.

- Jerry knows someone who may be interested in the Cemetery Sexton position.

### Trustees Reports

#### Bob Rohrer

- Bob received a call from John because the lawn mower at the Cemetery was leaking oil. He spoke with Andy about hauling it to be repaired, and Andy ended up looking at it and was able to fix it.
- Bob received a call about a small tree down on Blake, and he took care of it.
- Bob stopped at the Fire Station, and everything looks good.
- Bob reviewed the text changes that were sent out.
- Bob checked on the A/C install at the garage.
- Bob drove through the trailer park to check the status, and it looks like there has been some progress removing old trailers.
- Bob reviewed the email from Mike Lyons.
- Bob attended Ed Steele's funeral last week.

#### Gene Morris

- Gene met with Mark Thompson Excavating to look at the East wall and basement of the Township Hall. He will provide a quote by the next meeting. His suggestion was to excavate the entire side that is having problems, repair if needed, and then seal the wall. He also suggested a new sump pump. They might be able to save some of the landscaping stone but would probably not be able to save the shrubs.
- Gene provided the Zoning Inspector with a contact phone number for the trailer park
- Gene spoke with Chief Winter about a social media post and the policy.
- Gene had a meeting with the Zoning Commission Chairman, and also talked to two others who attended the July 14th meeting.
- Gene reviewed emails between the Zoning Secretary and the Assistant County Prosecutor and forwarded them to the Zoning Inspectors.
- Gene emailed back and forth with the company who is working on the soil report for the septic system upgrade.

#### Jerry Winkler

- Jerry received a call from Mayor Carter about a concern regarding a political ad that involved the fire department. He contacted Mike Lyons, and he believes this has been resolved.
- Jerry met with Brad about his status.
- Jerry attended the county EMA meeting. In 2024 there will be a full eclipse, and Medina County is going to be one of the hot spots to view this. They are anticipating a big increase in people traveling here

and they are already starting to plan for this.

- Jerry received a call from a resident on Hubbard Valley about the warehouses.
- Jerry reviewed the text changes and other emails.

**Comments from the Public**

- Mayor Carter said that she is getting a lot of calls about the condition of the trailer park. There have been complaints about the lawn not being mowed. Stephen Kantorik noted that the lawn actually caught on fire recently when it was being mowed because the grass was so long and dry.
- Ron wanted to confirm who would be opening the Town Hall for the voting next month. Andy will open on Monday when they bring the machines. Ron can open on Tuesday for voting. Andy will open on Wednesday when they are ready to remove the machines.

**Old Business**

- Winter has been working on the Employee handbook.
- The ARPA funds projects selected to further look into were assigned to begin getting input from different sources.
  - ⊖ River Styx and Mound Hill Cemetery tree removal (Bob Rohrer) *scheduled*
  - Township parking lot (Twp Hall and Twp Garage (Andy Liston)
    - They will be able to discuss this more after the septic system is planned.
  - Township hall doors, foundation, and any other improvements (Bob Rohrer)
    - Bob will follow up on the door quote.
  - Township hall septic system (Gene Morris)
  - Fire station renovations (Jerry Winkler & Brad Winter)
    - This is on hold for now due to the ambulance purchase.
  - Ambulance/Command Vehicle (Trustees approve ordering Command Vehicle- 2022 Ford Explorer)

**New Business**

- Ray presented and explained Resolution 2022-08 Accepting OneOhio Opioid Settlement Funds and Placing in a Separate Fund to be Used Only for the Approved Purposes as Required by the OneOhio MOU. There will supposedly be eighteen payments coming from this settlement. This will be put into a revenue fund and will need to figure out how to disperse based on the requirements. Gene added that they had attended some meetings about this last fall and these payments are a small part of the overall settlement.

Bob Rohrer offered the following resolution and moved the adoption of same which was second by Jerry Winkler.

**RESOLUTION 2022-08**  
**Accepting OneOhio Opioid Settlement Funds and Placing in a Separate Fund**  
**to be Used Only for the Approved Purposes as Required by the OneOhio MOU**

**WHEREAS**, Ohio reached an \$808 million agreement with the three largest distributors of opioids. The state developed the OneOhio plan, a mechanism to ensure that any money from a negotiated settlement is distributed fairly to the communities hit hardest by the opioid crisis;

**WHEREAS**, OneOhio Funds must be utilized in a manner consistent with the “Approved Purposes” definition

in the OneOhio memorandum of understanding (MOU). According to the MOU, the Funds must be used for “evidence-based forward-looking strategies, programming and services used to (i) expand the availability of treatment for individuals affected by substance use disorders, (ii) develop, promote, and provide evidence-based substance use prevention strategies, (iii) provide substance use avoidance and awareness education, (iv) decrease the oversupply of licit and illicit opioids, and (v) support recovery from addiction services performed by qualified and appropriately licensed providers[.]”

**WHEREAS**, the Ohio Rev. Code §5705.09(F) requires subdivisions to establish separate funds for each class of revenue derived from a source other than the general property tax, which the law requires to be used for a particular purpose. Additionally, Ohio Rev. Code §5705.10(I) states that money paid into a fund must be used only for the purposes for which such fund is established.

**THEREFORE**, the Guilford Township Trustees will establish OneOhio Special Fund 2902 for revenue and distribution (appropriations) of OneOhio funds with explanation how the expenditure meets the approved purposes definition of the OneOhio MOU.

Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

- Jerry noted that the Nexxus issue has also been settled at 68% of the amount they originally expected. County auditors can still appeal this decision.

### **Signing of the Warrants**

Bob Rohrer **moved** to pay the warrants, payroll/accounting EFTs of \$47,263.71. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

### **Executive Session**

Bob Rohrer **moved** to go into executive session at 8:39 P.M. to discuss employment of public employees and invite Jim Krahl and Ray Ruprecht. Gene Morris seconded the motion. Roll call: Rohrer-yes, Morris-yes, Winkler-yes.

During executive session Jim Krahl was excused from the meeting at 8:56 P.M.

Jerry Winkler **moved** to come out of the executive session at 10:09 P.M. Gene Morris seconded the motion. Roll call: Rohrer-yes, Morris-yes, Winkler-yes.

After coming out of executive session the trustees discussed ORC 519.04 which states members of the zoning commission shall be removable for nonperformance of duty, misconduct in office or other causes by the board, upon written charges being filed with the board. The trustees have received written charges. Before the trustees continued with the action to remove a member of the zoning commission, they chose the following action.

### **Medina County Prosecutor's Assistance to Remove of Guilford Township Zoning Commission**

Jerry Winkler moved to seek the Medina County Prosecutor's office guidance in the process to proceed forward with the removal of a Guilford Township Zoning Commission board member. Gene Morris seconded the motion. Roll call: Rohrer-yes, Morris-yes, Winkler-yes.

### **Adjournment**

Bob Rohrer **moved** to adjourn the meeting. Jerry Winkler seconded the motion. Roll call: Rohrer-yes, Morris-yes, Winkler-yes. The meeting adjourned at 10:16 P.M.

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Bob Rohrer

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Gene Morris

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Jerry Winkler

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Ray Ruprecht