

Approval of Winter Symposium Attendance

Bob Rohrer **moved** to approve sending two employees to the Winter Symposium for Fire Departments. Larry Kaufman seconded the motion. Roll call: Rohrer – yes, Kaufman – yes.

Approval of Pay Software

Larry Kaufman **moved** to approve a three (3) year contract for \$4,370 for the Aladtech Payroll subscription. Bob Rohrer seconded the motion. Roll call: Rohrer – yes, Kaufman – yes.

Road Supervisor (Andy Liston)

- Had a few snow events to plow and salt
- Fixed brake chambers on plow truck 1
- Cleaned out small ditch on South Kane
- Installed drive pipe at 10060 Guilford Rd Force account amount \$1022.87
- Township garage drawings are in. Kaufman asked if a fourteen-foot door is needed. Rohrer felt it is not, as that is taller than a bridge clearance and it would increase the cost of the building. Liston said that he is fine with a twelve-foot door. Liston added that he has a couple other changes he would like to make such as a man door location and lighting.

Approval of force account for drive pipe

Bob Rohrer **moved** to approve the force account for an installed drive pipe on Guilford Rd in the amount of \$1,022.87. Larry Kaufman seconded the motion. Roll call: Rohrer – yes, Kaufman – yes.

Zoning Secretary (Julie Carr)

- BZA is still working on setting a date for the organizational meeting.

Zoning Inspector (Julie Carr)

- no updates

River Styx Cemetery/Mound Hill Cemetery (Jeff Kersey)

- no updates

Trustees Reports**Bob Rohrer**

- Tried to contact the home owners (near to fire department pond) to inform them about the down trees at the fire department. They were not home. He will continue to try to connect with them.

Gene Morris

- I reviewed the plans for the updated service garage. I called Andy and discussed with him whether or not those doors should be 14 feet tall. I personally have a building that I built with 12-foot doors and have regretted it many times.
- I received a phone call from a Rawiga Road resident bringing us up-to-date on more false accusations the owner of the baseball business is making against his neighbors.
- I received a zoning related call from a lady who lives in River Styx. I listen to what her issue was and ended up referring her to the zoning inspector
- I received a phone call inquiring who last worked on the geothermal at the fire station and was able to come up with the company who looked at it last January

- I visited the fire station later that same day where they showed me an electrical issue they discovered, where the geothermal disconnect had gotten hot and melted. They had already arranged repairs for that through a local electrician, they were busy having a garage door worked on, and had temporary heat lined up just in case the geothermal did not get back up and running. They were on top of things.
- I followed up with Captain Johnson the following day and all repairs had been made

Larry Kaufman

- Emailed Jon Strong about cyber security mandate
- Talked to South Kane Road resident about fiber optic messing up yard
- Talk to Ray Ruprecht about email and web site
- Emailed Shannon web site changes, changes were completed

Comments from the Public

- The hall rental agreement needs to be updated on the website to reflect the new trustees name.

Old Business

- Cyber security- Ruprecht shared this is a state wide focus and that we will look into what is required for the township officials and employees.

New Business

- Roads certification was completed for the township’s 22.90 miles of public roads.

Signing of the Warrants

Bob Rohrer **moved** to pay the warrants, payroll/accounting EFTs of \$67,270.74. Larry Kaufman seconded the motion. Roll call: Rohrer – yes, Kaufman– yes.

Adjournment

Bob Rohrer **moved** to adjourn the meeting. Larry Kaufman seconded the motion. Roll call: Rohrer - yes, Kaufman- yes. The meeting adjourned at 8:15 P.M.

Bob Rohrer

Gene Morris

Larry Kaufman

Ray Ruprecht