

**MEETING MINUTES OF THE  
GUILFORD TOWNSHIP TRUSTEES**

**February 2, 2021**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting at 8:00 P.M. on February 2, 2021 in a Zoom virtual meeting due to the COVID-19 pandemic. The following Trustees were present: Bob Rohrer, Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were: Chief Brad Winter, Andy Liston, Roger Srail, Michael Colonna, Mayor Carter, Curt Lauer, Jon Strong and Shannon Colonna.

**Approval of Minutes**

Gene Morris **moved** to approve the regular meeting minutes of January 15, 2021. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Department Reports**

**Fire-EMS Department** (Chief Brad Winter)

**January 2021 Monthly Report**

January	
INCIDENT TYPE	# INCIDENTS
EMS	41
FIRE	21
<b>TOTAL</b>	<b>62</b>

2020 INCIDENT COUNT TO DATE	
INCIDENT TYPE	# INCIDENTS
EMS	41
FIRE	21
<b>TOTAL</b>	<b>62</b>

2020 FIRE INSPECTIONS	
January	YEAR TO DATE
0	0

**Building/Grounds/Maintenance**

- The meeting room is complete.
- Swingle Mechanical repaired the heat-pump (not under warranty defrost cycle issue).
- Sisler Heating and Cooling repaired geo-thermal error code/malfunction.

**Apparatus/Equipment**

- All apparatus and equipment are in good order.

**Significant Calls of Interest**

- There were three (3) structure fires during the month of January: (1) mutual aid to Lafayette (1)

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mutual aid to Lodi and (1) SGFD on Guilford Road

**Training**

- Training continues to be conducted virtual and/or in small groups.

**Announcements**

- SGFD received grant award from Ohio Fire Marshall that will pay \$2,400.00 of the \$3,600.00 Annual user fees for MARCS radios.
- Received one proposal for lawn service at the fire station from Chidsey Lawn and Tree Care in the amount of \$450.00 per month (\$3,600.00 April-November). He just spoke with Tom Keys out of Lodi, and he quoted \$90 per mowing, or about \$360 per month. He would not bill for any weeks that lawn service was not needed. This would be \$2,880 if the lawn were mowed four times a month, which is a little higher than the quote from Lewis. Jerry noted that this would be a little higher because the total number of weeks in the summer would be more than four a month.
- Met with Ryan Branton of Lit Communities. Construction on the fiber network will begin on 3-1-2021.

**Approval to Contract with Lewis Landscaping for Fire Property**

Bob Rohrer **moved** to contract with Lewis Landscaping quote for 2021 for 8 months of lawn care services for mowing the Fire station property. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Road Supervisor** (Andy Liston)

- The road department continued to salt and plow as needed. The salt supply is good.
  - The excavator and trailer have been serviced.
  - There were two burials.
  - Andy received a quote using Sourcewell Cooperative Purchasing Program of \$171, 201 on a new truck priced out as follows:
    - \$88,737.00 - 2022 Kenworth T370 Snow Plow Chassis (Kenworth of Richfield)
    - \$2,490.00 - 5 year / 100,000-mile Engine and Engine After Treatment Warranty
    - \$69,533.00 - 2021 Snow and Ice Truck Package which includes a Snow Plow Hitch, Mark SA Dump Body (Henderson Products, Inc.)
    - \$10,441.00 - One-way snow plow from Henderson Products, Inc.
- \$171,201.00

The Township paid around \$150,000 for the last truck 2 years ago. The big difference with this quote is the cost of the plow. Andy estimates the old truck would be worth \$40,000 to \$50,000. If they want this before next winter, they probably need to order soon. Ray Ruprecht said that there are adequate funds.

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**Approval to Purchase 2022 Kenworth Truck**

Bob Rohrer **moved** to approve the total purchase price of \$171,201.00 for a new 2022 Kenworth T370 Snow Plow Chassis with Engine Warranty from Kenworth of Richfield priced at \$91,227.00; and a 2021 Snow and Ice Truck Package with one-way Snow Plow from Henderson Products, Inc. price at \$79,974.00. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Zoning Inspector** (Curt Lauer)

- Curt responded to a couple emails. One person requested information about a home occupation for a lawn care business.
  
- Curt is working with Lewis land on a lot split.

**Zoning Secretary** (Shannon Colonna)

- There will be a BZA meeting on February 10 to review the organizational plan and other operational documents at the Hawthorne Suites.
  
- The Zoning Commission will be meeting on February 11 for their regular meeting. They plan to review the cover letter that will be sent with the survey and start talking about the plan to send out the survey.

**River Styx Cemetery/Mound Hill Cemetery**

- Jerry will try to follow up with John Murray about being Assistant Cemetery Sexton for Mound Hill and River Styx. He said that there have already been five burials this year, which is higher than normal.

**Trustees Reports**

**Gene Morris**

- Gene stopped at the Township Hall to sign papers.
  
- Gene noticed the Barrington property was for sale and looked back through his notes and found the gentleman who was at a Trustee meeting and was unhappy about the appearance of the property. He owns the property behind Barrington. He lives out of the area, so Gene contacted him and let him know it was for sale, he was very happy that he was contacted.

**Jerry Winkler**

- Jerry stopped at the Township Hall to sign papers.
  
- Jerry and Bob directed traffic at River Styx Cemetery for Ray Lee's funeral.
  
- Jerry has been attending the virtual Ohio Township Conference this week. The content is someone light compared to other years. Based on what he has learned; he thinks we have been doing pretty good conducting meeting virtually given the circumstances.

**Bob Rohrer**

- Bob spent some time talking to Mike Lyons and Tom Fields about the BZA meeting.
  
- Bob stopped at the Township Hall to sign papers.

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**Comments from the Public**

- Mayor Carter provided a couple updates about what is going on in the Village of Seville. The Silchuck property was acquired and is being proposed to be developed as Bates Crossing. This will be coming up to the Village zoning in a couple weeks. On the property located north of Dollar General on Route 3, George with Premier Auto and RV purchased another lot and will be going to zoning for approval. He said that he wants to make Seville proud with the new building. Sheetz also purchased a lot south of I-76 recently to have a gas station/store at that locations. Seville has been updating their zoning recently to bring in more favorable development. There have been issues with people manipulating the zoning regulations in the past. The Village is also going to be passing a resolution to give ODOT permission to do some speed tests on Route 3 through Seville. The upcoming zoning meetings are on the fourth Monday of February and will be virtual. Meeting information is available on the website.

**Old Business**

- There is no old business.

**New Business**

- Ray Ruprecht noted that he will need Trustees signatures to certify annual Township road mileage of 22.904 miles. This will be at the Town Hall with other papers to sign. Ray has a call in to find out why this is about 4/10 of a mile less than previous years. Bob noted that he will be out of town for a while.

**Oath of Office for Guilford Township Fiscal Officer**

Ray Ruprecht performs the swearing in of Shannon Colonna as Guilford Township Assistant Fiscal Officer. Shannon accepts all responsibilities and duties of the position. Ray noted that they have been working together on some training to payroll and paying invoices.

**Signing of the Warrants**

Bob Rohrer **moved** to pay the warrants, payroll/accounting EFT's of \$80,789.73. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**Adjournment**

Gene Morris **moved** to adjourn the meeting. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes. The meeting adjourned at 8:42 P.M.

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Bob Rohrer

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Gene Morris

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Jerry Winkler

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Ray Ruprecht

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