

**GUILFORD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES
February 21, 2023**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on February 21, 2023 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were: Andy Liston, Brian Cyphert, Curt Lauer, Mayor Carter, Bill Shook, Ron Scuderi, Tammy Johnson, Jim Krahl, Michael Colonna, Danny Loparo, Madeleine Marshall, Brittany Rufener, and Shannon Colonna

Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of February 7,2023. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Department Reports

Fire-EMS Department (Chief Cyphert)

February 2023 Monthly Report		
INCIDENT TYPE	FEBRUARY # INCIDENTS	2023 INCIDENT COUNT TO DATE
EMS	34	59
FIRE	16	24
TOTAL	50	83

Fire Inspection Notes: Hardees is re-opening soon and will require a fire inspection. Sheetz fixed a detector issue with Chief Carter’s guidance.

Building/Grounds/Maintenance

- No Report

Apparatus/Equipment

- The insurance company will most likely accept the quote and fix the truck. This is our best, most cost-efficient option.

Operations

- There was an accident last week that was pretty serious, and Chief Cyphert commended the response of the team.
- The four new employees that were hired at the last meeting have started.
- Request to purchase 3 sets of gear NTE for \$15,000. Lt. Banks was able to fit all new employees for gear within date by being creative. One set was expected last year. Each year they will need two additional sets to get ahead of the 14 and 15 sets. These three sets will replace 2012 gear and one set of 2006. If they order before March, they can save 20%. Chief Cyphert applied for 10 sets on a grant. If awarded, they will be good for the rest of his career except a few new employees in the future that may be odd sized.

Approval to Purchase Three Sets of Turn Out Gear

Bob Rohrer **moved** to approve the purchase of three sets of turn out gear for an estimated cost of \$15,000.00. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

- Request approval of 16 additional hours of coverage on the weekends at a cost of \$18,500 per year. The budget was discussed with Mr. Ruprecht and the money is in salaries. This will put three firefighters on the schedule during all peak hours and complete his second short term goal for the year.

Approval of Additional Medic Coverage

Bob Rohrer **moved** to approve 16 hours a week of additional 3rd FF medic coverage for an additional annual cost of \$18,500. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Training

- **Fire:** Live Fire Training at Wayne County (regional) for a cost of \$1,348.00 on April 25, 2023. Chief Cyphert is in the process of discussing partnerships with other departments to reduce our costs. The actual invoice should be around \$1,000.00. There will also be Grain Bin Awareness Training at Wayne County for a cost of \$469.00.

Approval of Live Fire and Grain Bin Training

Gene Morris **moved** to approve live fire training at Wayne County for Live Fire Training for \$1,348.00 and Grain Bin Awareness Training for \$469.00. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

- Discussion on updating the policy manual possibly eliminating the hour minimum for military leave. Chief Cyphert provided a couple examples of policies from other departments.

Approval to Update Hour Minimum for Military Leave

Bob Rohrer **moved** to approve to extend the hour minimum for military leave from 176 hours to 264 hours for full time employees who work 48 hours a week. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Announcements

- SGFD has entered into an auto aid response agreement with Westfield for the Highway. This will create a partnership to increase safety for our members and a more rapid efficient response. These types of incidents are very intense and dangerous. They will reevaluate this partnership in six months.

Road Supervisor (Andy Liston)

- The Road Department salted the roads as needed.
- Worked on the berm of Mill Road.
- They installed two ‘Stop Ahead’ signs on Rawiga and Seville.
- Andy received a call from Milton Township about using the berm machine, and Andy asked how they would like to handle that. Bob thinks they should let them use it, and Gene added that he thinks it should be operated by someone from Guilford Township. It sounds like less than a day’s work. There is consensus that they can do this. Ray can check if there is a written agreement they can use to make this formal.
- Andy has been working on options for adding a restroom to the garage. They can put it on the back corner but would have to build up the ground to make it level with the garage. They can also put it on the East side of the garage, but that might limit any future expansion. Bob suggested that they look into who might be able to do the walls and get some estimates for putting it in the back. Ray asked if there

are any future needs they might want to consider including with the restroom addition. Gene said that they could also potentially have the restroom be down a few steps from the rest of the building. Andy was not sure if there would be enough fall in elevation if it was at ground level. Andy suggested that they could add another bay to the cold storage building, and add the restroom there. This would give them some additional storage space. Andy asked if there were any builders that would do the full project. Ray said that if it is over \$50,000 they would need to go out for bids. Andy will make some calls to start getting estimates on the different options.

- Andy would like to finish a project that Wendel started with a ditch on Mill and Prospect. He would like to order pipe to finish this project. There is consensus that this can be completed.

Zoning Secretary (Shannon Colonna)

- The Zoning Commission met on February 9, 2023. Some representatives of the proposed ‘Seville Gardens’ development attended the meeting to provide information about the development and to try to understand the next steps.
- They have drafted two proposals - one with 86 manufactured homes that is designed to be compliant with Department of Commerce requirements for manufactured homes and one with 51 lots that is designed to be more compliant with Guilford Township’s zoning regulations. Mr. Burgoyne provided the Dept of Commerce requirements after the meeting, and that has been shared with the Zoning Commission.
- There was a lot of discussion and questions about the proposed development, wastewater, and the next steps. There was also some interest from the Board members in touring the water treatment facility, and Shannon is trying to coordinate that. They are going to continue working with Curt.
- This discussion lasted over an hour, so they postponed discussing the Comprehensive Plan until the next meeting. They elected Jim Krahl as Chairman and Rick Garrison as Vice Chairman for 2023 (no change from last year). They are also going to review some information about factory-built housing for next month to consider if any changes need to be made.
- Shannon was contacted by someone who is interested in the Assistant Zoning Secretary position and forwarded their resume and cover letter to the Trustees.
- Curt reached out to Mike Lyons to ask about the mobile home park. The existing lots would be grandfathered in, and they would have to comply with our Zoning Regulations for any new lots. Curt thinks that if the entire area is redesigned, it will be better for fire response, utilities and overall access.
- Gene said that another option would be annexation. He thinks that if the new owners are going to do what they say they are going to do, there would be no reason for the Village to not want to annex.
- Michael noted that they Comprehensive Plan was against expanding sewer and water.
- Gene said that they are probably going to need a dozen variances, and he is concerned that it would not be approved.
- Mayor Carter said that the owner needs to have something like 72 home to be able to afford all of the updates and for this to be profitable.
- Curt said that if the developer maintains ownership of the land, they will probably charge a lot fee that would go towards property taxes.

Zoning Inspector (Curt Lauer)

- Curt is still waiting to hear back from Mike Lyons about the property on Seville Road with junk vehicles.
- Curt issued a few permits.
- Bob asked about the property with Chippewa Stone trucks. Curt sent him a letter.
- Gene said someone on Hubbard Valley advertising an automobile repair shop Triple M Automotive 8932 and asked Curt to look into that.
- Gene said that there are two semis sitting behind a building at 5183 Greenwich and asked Curt to look into that.

River Styx Cemetery/Mound Hill Cemetery

- The Township has received suggested routes for the cemetery from the county engineer, and Gene wondered if that was shared with anyone. Jerry can share that with Anita to share with funeral homes. Bob suggested that they can also share it with the cemetery.
- Bob received a call from John about filling the tank, and he gave approval to do that.
- Ron reported that there are six upcoming township hall reservations.

Trustees Reports

Bob Rohrer

- Bob has been out of town and does not have anything to report.

Jerry Winkler

- Jerry spoke with the people at Medina Fiber twice. They would like to attend a meeting to provide some more information about fiber. They have not received a lot of support from township residents and they are trying to provide more information.
- There have been a number of emails between the EMA and various commissioners. They are working on a new agreement.

Gene Morris

- Gene attended the Zoning Commission meeting on Feb. 9th.
- Reviewed the minutes.
- Reviewed a bunch of emails about the MCEMA.
- Texted the Zoning Inspector about a couple of properties. He said that the person who has the FedEx trucks on River Styx has a business in Montville Township. He requested that Curt check with Montville to find out if they have had any experience with that person running a business or had any problems. Bob suggested that they contact FedEx to find out if there is a terminal there.

Comments from the Public

- Bill Shook asked Chief Cyphert if he has seen a camera at the fire station and provided some information about how that was used by the department in the past.

Old Business

- There are no updates on the employee handbook.

- The ARPA funds projects selected to further look into were assigned to begin getting input from different sources.
 - Township hall/garage parking lot (Andy Liston) on hold until septic system completed.
 - Township hall doors and any other improvements (Bob Rohrer & Gene Morris).
 - Bob received one quote on the doors for \$13,429 and is waiting on another.
 - Township hall septic system (Gene Morris)
 - Ambulance – Ray added this back because there may be some funds for this in the future.

New Business

- Resolution 2023-02 A Resolution to Accept the Material Terms of the Subdivision Settlement Participation Forms Consistent with the Terms of the Allergen, CVS, TEVA, Walmart and Walgreens Settlement Agreements

Jerry Winkler moved the adoption of the following Resolution:

RESOLUTION NO. 2023-02

A RESOLUTION TO ACCEPT THE MATERIAL TERMS OF THE SUBDIVISION SETTLEMENT PARTICIPATION FORMS CONSISTENT WITH THE TERMS OF THE ALLERGEN, CVS, TEVA, WALMART AND WALGREENS SETTLEMENT AGREEMENTS

WHEREAS, Guilford Township is a political subdivision of the State of Ohio formed and organized pursuant to the Constitution and laws of the State of Ohio; and

WHEREAS, the people of the State of Ohio and its communities have been harmed by misfeasance, nonfeasance and malfeasance committed by certain entities within the Opioid Pharmaceutical Supply Chain which include the Pharmacies and manufactures; and

WHEREAS, the State of Ohio, through its Attorney General, and certain Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold companies within the Opioid Pharmaceutical Supply Chain which include the Pharmacies and manufactures accountable for the damage caused by their misfeasance, nonfeasance and malfeasance; and

WHEREAS, the State of Ohio, through its Governor and Attorney General, and its Local Governments share a common desire to abate and alleviate the impacts of that misfeasance, nonfeasance and malfeasance throughout the State of Ohio; and

WHEREAS, Guilford Township approved the One Ohio Memorandum of Understanding (“MOU”) relating to the allocation and the use of the proceeds of any potential settlements described at a special meeting held on July 29, 2021; and

WHEREAS, settlement agreements have been presented to the State of Ohio and Local Governments by Allergen, CVS, Teva, Walmart and Walgreens (collectively the “Settling Defendants) to resolve governmental entity claims in the State of Ohio using the structure of the One Ohio MOU; and

WHEREAS, Guilford Township agrees and understands that the five separate Settlement Agreements which include Allergen, CVS, Teva, Walmart and Walgreens will be binding on the Settling States, Settling Defendants, Participating Subdivisions, and Participating Special Districts.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Guilford Township, Medina County, Ohio, that:

Section 1. The Board of Trustees of Guilford Township hereby consents to the proposed Settlement Agreements with Allergen, CVS, Teva, Walmart and Walgreens, and the Board hereby authorizes the Medina County Prosecutor to indicate Guilford Township’s consent to its participation in the proposed Settlement Agreements with Allergen, CVS, Teva, Walmart and Walgreens, by executing any required documents the Township’s legal counsel, Medina County Prosecutor’s Office, finds to be appropriate.

Section 2. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 3. This Resolution shall be in full force and effect from and immediately after its adoption.

Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

- Medina County Stormwater Commission meeting February 23rd at 10:00. Andy is planning to attend this meeting.
- Primary Election on Tuesday, May 2, 2023, contacts for township hall set-up and use. Ron and Andy will coordinate this to make sure the hall is opened and closed. Ron will be the primary contact and Andy will be the emergency contact.

Signing of the Warrants

Bob Rohrer **moved** to pay the warrants, payroll/accounting EFT's of \$68,428.11. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Adjournment

Bob Rohrer **moved** to adjourn the meeting. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes. The meeting adjourned at 9:24 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht