

**GUILFORD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES
February 1, 2022**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on February 1, 2022 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were Andy Liston, Tammy Johnson, Michael Colonna, Jim Krahl, Ron Scuderi, Jon Strong, and Shannon Colonna

Approval of Minutes

Jerry Winkler moved to approve the regular meeting minutes of January 18, 2022. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Department Reports

Fire-EMS Department (Chief Brad Winter)

JANUARY 2022 Monthly Report		
INCIDENT TYPE	January # INCIDENTS	2022 INCIDENT COUNT TO DATE
EMS	52	52
FIRE	10	10
TOTAL	62	62

January #	2022 COUNT TO DATE
FIRE INSPECTIONS	2

- Fire inspections were completed at Roberts Funeral Home and East of Chicago. Hydrant locations for Bates Crossing Phase II were reviewed and approved.

Building/Grounds/Maintenance

- The geothermal loop floated to the top of the pond. Jeff Thacker of Lake Refrigeration was contacted. Jeff highly recommended Yoder Drilling & Geothermal to address the issue. Unfortunately, nothing can be done until warmer weather. The tech from Yoder felt that everything will be ok as long as water continues to circulate through the line. There is antifreeze in it, so it should not freeze.

Apparatus/Equipment

- A committee to research purchasing an ambulance to replace 177-3 is being assembled. The committee will look at other ambulances around the region currently in service for ideas and will reach out to multiple vendors. There are many challenges with vendors getting chassis which could significantly increase the build time.
- 171-1 is in-service to respond to motor vehicle crashes. They are still waiting for an adapter and hose trays to be installed before it will be fully in-service.

- Annual firefighter physicals were completed at the station on 1-26-22.

Training

- **Fire-** Driver/Operator training (new engine)
- **EMS-** E-Learning VAN Stroke assessment through CCF Medina Med Control

Announcements

- The fire association is having a bourbon raffle. Tickets are \$30.00 each, and more information can be found on the Facebook page.

Funding Requests

- Request Board of Trustees approval to purchase four (4) replacement AEDs for a total purchase price of \$4,100.00. They are looking to get LifePack CR2s.
- Christian Hall passed Paramedic training, and requests to increase pay to Paramedic/Firefighter II of \$20.50 based on the established payment schedule.

Approval to Increase Pay for Christian Hall

Bob Rohrer **moved** to increase Christian Hall's pay to Paramedic/Firefighter II pay of \$20.50. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Approval to Purchase Four Replacement AEDs

Jerry Winkler **moved** to approve the purchase of four (4) replacement AEDs for a total purchase price of \$4,100.00. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Road Supervisor (Andy Liston)

- The road department plowed and salted as needed. Equipment is working great, and they have not had any issues.
- They have also been working on the office floor.
- Gene asked if there is any documentation on the plowing routes. Andy said that they set their own routes, and the only thing they try to do is plow Blake Hill first. Gene suggested that they document the basic routes at some point in case someone else had to fill in. Bob added that if they need help with the upcoming storm, he may be able to help.
- Andy is still working on coordinating the pickup of the Salt Dogg with the person who purchased it.
- There is a Medina County Stormwater Commission meeting on February 24, 2020 at 10:00. Andy will attend this meeting

Zoning Secretary (Shannon Colonna)

- The next Zoning Commission meeting will be February 10th. Shannon is putting together the proposed changes to solar for that meeting.
- Shannon has been working on getting the Comprehensive Development Plan into an editable document and identifying things that will need to be updated, like current population and other demographic information. She is also hoping to get updated maps of current land use that the Zoning Commission can use to understand current uses.

- Shannon is working on getting Isaac Kaufman, new Zoning Commission member, set up with email and other things he will need for the position.
- There is still an open position on the Zoning Commission Board.

Zoning Inspector (Curt Lauer)

- Curt is absent and did not submit a report. They have not heard if he has followed up on any of the complaints.
- Ray spoke with Curt today, and he mentioned that there was a lot split.

River Styx Cemetery/Mound Hill Cemetery

- Cemetery lot payments/letter to individuals to either begin payments or funds returned
 - (\$790 paid, \$560 outstanding), (\$550 paid, \$1100 outstanding)
 - Jerry will send a reminder letter on these payments.

Trustees Reports

Gene Morris

- Gene does not have anything to report.

Jerry Winkler

- Jerry attended the Township Association Conference on Thursday and Friday and attended some good sessions.

Bob Rohrer

- Bob attended the Township Association Conference.
- Ray noted that the Township will be receiving about \$350,000 from the American Relief Fund. Initially it was very restricted, but it has been updated to be much broader to include upgrading buildings, equipment, road repairs etc. This will be set up like a General Fund. The session was recorded so they can review again.
- Bob received a call from James at the Fire Station about the geothermal loop floating at the pond and made some calls about that. They learned that they should not be running the bubblers in the winter with a geothermal system. He also got a tour of the new truck when he was at the station and noted that it looks really nice.

Comments from the Public

- There are no comments from the public.

Old Business

- Employee Manual: Update to fuel inventory/usage & fuel card/account policy. Compensation, personal, holiday and funeral leave policy in regards anniversary date and having to work on a holiday during introductory period.
- Reminder that they will need to start planning how to use the funding from the American Rescue Plan. Once they have ideas, they can submit to the County Prosecutor for review.
- Reminder about the Ohio Department of Development - Building Demolition and Site Revitalization Program.

- There is an update on the trailer park. It sounds like the person who purchased the property backed out when she was asked to sign the ‘as is’ paperwork. Ray received a call from someone asking about it because he heard it was available.
- There will be a 1.25 mill fire levy this fall, and they will probably need to talk about this more in the next few meetings. Gene noted that in comparison, the Cloverleaf School levy is 55 mills.

New Business

- The Seville Chamber of Commerce membership can be renewed for 2022.

Approval of Seville Chamber of Commerce Membership

Bob Rohrer **moved** to approve the 2022 membership to the Seville Chamber of Commerce. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Signing of the Warrants

Gene Morris **moved** to pay the warrants, payroll/accounting EFTs of \$64,319.71. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Adjournment

Jerry Winkler **moved** to adjourn the meeting. x seconded the motion. All voted Aye. The meeting adjourned at 8:43 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht