

GUILFORD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES
February 15, 2022

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on February 15, 2022 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht. Bob Rohrer was absent.

Also present were: Michael Colonna, Jim Krahl, Jon Strong, Ron Scuderi, Curt Lauer, Brad Winter, Andy Liston, and Shannon Colonna

Approval of Minutes

Gene Morris moved to approve the regular meeting minutes of February 1, 2022. Jerry Winkler seconded the motion. Roll call: Morris – yes, Winkler – yes.

Department Reports

Fire-EMS Department (Chief Brad Winter)

- The fire department received notification that they were awarded \$3,500.00 from the Ohio Fire Marshal's Training Reimbursement Grant. Thank you to Captain Johnson for completing and submitting the application.
- A few firefighters will be assisting Lafayette Township Fire District with the Chippewa Lake Lions Club 11th Annual Polar Bear Plunge on Saturday, February 19th.
- Lake Refrigeration was called to investigate two boiler faults on the geothermal system. The faults caused the system to shut down. Fault was due to an over pressure condition on the system. Pressure was tested and adjusted. The faults were cleared, and the system is working normally. The pond loops have also dropped below the water surface.
- The fire department (EMS) has been responding to Westfield more frequently. To date there have been 6 mutual aid requests. Chief Winter will continue to include these responses in his reports for the Trustees' awareness.
 - (1) Mutual aid EMS for a car accident (EMS canceled enroute)
 - (1) EMS call (canceled enroute)
 - (1) MVC for EMS Treat and Transport (no response from Westfield)
 - (3) EMS calls for Treat and Transport (no response from Westfield)

Funding Requests

- Mike Simon completed phase III of the probation manual. Request Board of Trustees approval to increase Mike Simon's hourly compensation to the firefighter II / Paramedic rate of \$20.50. The effective date is 2/11/2022.

Approval to Increase Mike Simon's Hourly Pay to Firefighter II / Paramedic

Gene Morris **moved** to increase Mike Simon's hourly compensation to the firefighter II / Paramedic rate of \$20.50, effective February 11, 2022. Jerry Winkler seconded the motion. Roll call: Winkler – yes, Morris – yes.

Road Supervisor (Andy Liston)

- The road department plowed and salted as needed. Equipment is still working well.
- Finished painting and cleaning office
- The salt spreader has been picked up.
- There was one burial.

Zoning Secretary (Shannon Colonna)

- The Zoning Commission met on February 10, 2022 and finalized proposed changes for solar panel regulations. These changes include:
 - New definitions for solar panels, free standing solar panels, and utility scale solar
 - Updating the definition of structure to include solar panels
 - New regulations for solar panel installations.
- The Next Zoning Commission meeting will be March 10th, 2022. This will include the public hearing for the proposed text changes. Text changes have also been submitted to the County Planning Commission and County Prosecutor and will be posted online.
- The Zoning Commission is going to begin reviewing individual survey responses. They think there are some comments and suggestions that would be more appropriate for Trustees to address, but also some general questions and comments that the Zoning Commission may be able to respond to. It sounds like the intent is to make sure residents know that their feedback has been heard and they may want to mail some letters to address some of the concerns and questions that were submitted. (Examples: sharing the complaint form to report zoning violations, sharing information about how speed limits are set in the township.)
- Jerry and Gene said they think the Trustees would like to review the responses before they are sent out, and there may be some things they would like to add.
- There is still a vacancy on the Zoning Commission. Gene received a call from the Chairman, who thought Shannon would be a good member and is already attending meetings and reviewing the information. Shannon said that she would be willing to fill in this alternate position. Jerry asked if she would become a regular member as others left the board. Shannon responded that she believes David Houk served as the alternate on the zoning boards when he was Zoning Secretary, and she would be okay with remaining an alternate.

Appointment of Shannon Colonna as Alternate Member of Zoning Commission

Gene Morris **moved** to appoint Shannon Colonna as alternate member of the Guilford Township Zoning Commission. Jerry Winkler seconded the motion. Roll call: Winkler – yes, Morris – yes.

Zoning Inspector (Curt Lauer)

- Curt received a call from the backup bidder on the trailer park with some questions. The person who won the bid fell through. Curt referred the caller to Chief Winter.
- Curt dropped a letter off at the house on Yoder Rd. with the semi.
- Curt issued one permit.

River Styx Cemetery/Mound Hill Cemetery

- Jerry reported that he and John found a gravesite for a burial on Friday. He will be out of town for a few days, so John will be taking care of the burial.
- Jerry finalized letters to send about the outstanding payments and those will need to be signed.

Trustees Reports

Jerry Winkler

- Jerry went to the cemetery and completed the letters about outstanding payments.
- Jerry helped close out the salt spreader that was sold on gov.deals.

Gene Morris

- Gene stopped at the township garage and looked at the new floor and checked on how the guys were making out with all the snow.
- Gene received a call about snow blocking the view at an intersection. After driving and looking for himself, he agreed that it was very dangerous and needed immediate attention. He stopped and spoke with Andy about it. Andy was going out anyway to push back some edges that afternoon. After a few more phone calls they decided to just push it back to improve the situation.
- Gene spoke with Chief Winter about the snow around the fire hydrants. He found it amazing that people don't shovel around them for access anymore.
- Gene received a call from the Chair of the Zoning commission about filling one of their vacancies. He felt that Shannon would be a great fit and she is already attending the meetings.

Comments from the Public

- Jon Strong suggested that they could post some information in response to the survey on the website.

Old Business

- Reminder that Chief Winter is working on some updates to the employee handbook
- Reminder that they should start putting together ideas for using the American Rescue Plan funding. Jerry thinks the webinar from the conference is available now. They will have about \$350,000.
- Gene read the information about the Ohio Department of Development - Building Demolition and Site Revitalization Program. The total funding for the county is \$500,000, and these resources are managed at the county level. He assumes they would need to submit something to the county for review, and he isn't very hopeful that they would be considered. Gene noted the qualifications on this are very specific and there is a lot of paperwork. Chief Winter wondered if this could be used for the trailer park. He thinks there was an estimate for \$10,000 to \$13,000 to remove one of the trailers. Jerry said that he can reach out to Denise Testa to find out more about the process.
- Chief Winter noted that he spoke with Bill Hudson, County Commissioner, and he had some ideas of things they might be able to do with the trailer park. He will be meeting with him on 2/22/2022.

New Business

- There has been some discussion about increasing the fire levy. The 1.25 mill renewal of the fire levy would generate \$252,300 per year and a:
 - 25 additional mills generate an increase of \$57,800 more per year
 - .50 additional mills generate an increase \$115,200 more per year
 - .75 additional mills generate an increase \$172,900 more per year
 - With a renewal with an increase of the 1.25 mill levy, the Township would still receive State roll-back tax funds in the amount of \$21,225. The increase of the additional portion would not be eligible for any State Roll-back tax revenue
 - Replacement of the 1.25 mill levy (instead of a renewal) would generate \$288,100 per year. A replacement levy collects on new values and there would be no State Roll-back funds received at all.
 - Ray would like to have this paperwork submitted by May, so they have some time to consider what they want to do.
 - Chief Winter noted that he can put together some expected expenses for the Board for the next meeting. They might want to add additional full-time employees. Jerry also noted that many of their costs are going up. Ray said that if they end up with 'too much' money, the Trustees can decide to not collect for a year.
- Primary Election is on May 3, 2022, Board of Elections is asking for Primary and Secondary/Emergency contacts names. Andy is willing to be the contact person for this. Bob has been the secondary contact in the past, and they will list him again this year.

- Ray presented Resolution 2022-01 – Approval of 2022 Permanent Appropriations of \$3,691,119.13

Jerry Winkler offered the following Resolution and moved the adoption of it, which was seconded by Gene Morris.

Approval of Resolution 2022-01

Approval of 2022 Permanent Appropriations of \$3,691,119.13

BE IT RESOLVED by the Board of Trustees of Guilford Township, in Medina County, Ohio that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year ending December 31, 2022 the following sum of **\$3,691,119.13** be hereby set aside and appropriated for the several purposes of which expenditures are to be made for and during said fiscal year, as follows:

Fund	Name	Fund Balance 12/31	Reserved for Encumbrance 12/31	Estimated Revenue	Total Estimated Resources	Final Appropriation	Variance
1000	General	\$244,226.56	\$0.00	\$128,078.00	\$372,304.56	\$304,815.00	\$67,489.56
2011	Motor Vehicle License Ta	\$17,743.48	\$0.00	\$9,015.00	\$26,758.48	\$22,500.00	\$4,258.48
2021	Gasoline Tax	\$143,937.05	\$0.00	\$137,120.00	\$281,057.05	\$261,000.00	\$20,057.05
2031	Road and Bridge	\$369,263.39	\$271.19	\$293,000.00	\$661,992.20	\$619,200.00	\$42,792.20
2042	River Styx Cemetery	\$30,026.38	\$0.00	\$450.00	\$30,476.38	\$26,460.00	\$4,016.38
2111	Fire District	\$304,274.67	\$260.00	\$452,900.00	\$756,914.67	\$727,695.94	\$29,218.73
2141	Road District	\$70,114.84	\$0.00	\$118,000.00	\$188,114.84	\$169,200.00	\$18,914.84
2231	Permissive Motor Vehicle	\$47,001.81	\$0.00	\$11,460.00	\$58,461.81	\$48,000.00	\$10,461.81
2273	Coronavirus Relief Fund-	\$175,879.09	\$0.00	\$176,086.53	\$351,965.62	\$351,965.62	\$0.00
2281	Ambulance And Emergen	\$336,824.98	\$2,241.64	\$501,900.00	\$836,483.34	\$804,000.00	\$32,483.34
2282	Ambulance And Emergen	\$106,406.44	\$0.00	\$85,000.00	\$191,406.44	\$179,308.00	\$12,098.44
2901	Miscellaneous Special Re	\$0.00	\$0.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00
3101	General (Bond) (Note) Re	\$0.00	\$0.00	\$63,924.57	\$63,924.57	\$63,924.57	\$0.00
4951	Permanent-Mound Hill Ce	\$13,877.10	\$0.00	\$10.00	\$13,887.10	\$850.00	\$13,037.10
9001	Mound Hill Cemetery	\$82,594.79	\$12.39	\$44,300.00	\$126,882.40	\$108,700.00	\$18,182.40
		\$1,942,170.58	\$2,785.22	\$2,024,744.10	\$3,964,129.46	\$3,691,119.13	\$273,010.33

Roll call: Morris – yes, Winkler – yes.

- The Township received a quote from Lewis Landscaping for the Fire Station and wanted to confirm what they were going to do about this. Gene said he thought they decided to do that in house. Andy has not had time to look at equipment. He said he would like to get an idea of how often they want the Fire Station and Cemeteries mowed. Jerry said that he thinks it would be as needed, and that changes throughout the year. Ray will let Lewis Landscaping know the decision

Signing of the Warrants

Jerry Winkler **moved** to pay the warrants, payroll/accounting Efts of \$42,434.57. Gene Morris seconded the motion. Roll call: Morris – yes, Winkler – yes.

Executive Session

Jerry Winkler **moved** to go into executive session at 8:40 P.M. to consider the employment of a public employee and invited Ray Ruprecht. Gene Morris seconded the motion. Roll call: Winkler - yes, Morris - yes.

Jerry Winkler **moved** to come out of the executive session at 8:48 P.M. Gene Morris seconded the motion. Roll call: Winkler - yes, Morris - yes.

After coming out of the executive session the trustees had no other business to conduct.

Adjournment

Gene Morris **moved** to adjourn the meeting. Jerry Winkler seconded the motion. Roll call: Winkler - yes, Morris - yes. The meeting adjourned at 8:48 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht