

**GUILFORD TOWNSHIP TRUSTEES  
REGULAR MEETING MINUTES  
December 16, 2025**

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**WORK SESSION**

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The Board of Guilford Township Trustees, Medina County, Ohio, met for a work session on December 16, 2025 at 7:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, and Scott Phillips.

Also present were Frank Harmon, Jerry Springer, Ron Scuderi, Tammy Johnson, Larry Kaufman, Brittany Banks, Julie Carr, Kathy Morris, Jerry Springer, Madeline Marshall, Ben Grega, Stephen Kantorik, James Carter, Zach Smith, and Shannon Colonna

Frank Harmon (Ohio Insurance Services Agency) will be presenting information about the new Township medical insurance coverage with Anthem that starts January 1, 2026.

The township is switching from Medical Mutual to Anthem. He provided a handout and summary of the new benefits.

The plan has a \$5,000 deductible. The first \$750 is the responsibility of the employee. The township covers the next \$4,250.

There was some discussion about “Cash in Lieu”, which would allow employees to elect to receive cash in lieu of healthcare benefits.

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**REGULAR MEETING**

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The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on December 16, 2025 at 8:00 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, and Scott Phillips.

Also present were Jerry Springer, Ron Scuderi, Larry Kaufman, Julie Carr, Kathy Morris, Jerry Springer, James Carter, Carol Kaufman, David Kaufman, Jo Lynn Kaufman, Jason Cerovac, Al Sedinger, Art Kaufman, Sarah Kaufman and Shannon Colonna

**Approval of Minutes**

Bob Rohrer **moved** to approve the regular meeting minutes of December 2, 2025. Scott Phillips seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

**Approval of Minutes**

Gene Morris **moved** to approve the special meeting minutes of December 6, 2025. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

**Swearing in of Officers**

Administration of the Oath of Office for Orval Morris and Larry Kaufman as Guilford Township Trustees, and for Shannon Colonna as Assistant Fiscal Officer.

## Department Reports

### Fire-EMS Department (James Carter, Interim Chief)

#### Announcements

- The department participated in the annual **Wreaths Across America** event at the National Cemetery in Rittman.
- The department participated in the annual **Shop with a Cop** program in collaboration with other Medina County police and fire departments.
- The Insurance Services Organization (ISO) completed the department's survey. Results are expected by April 2026. The department's current ISO rating is **4/4Y**, which impacts property insurance costs for both commercial and residential properties.
- The annual parade will be held on **December 20, 2025**, beginning at **6:00 PM**.
- A swearing-in ceremony for the new Fire Chief is scheduled for **December 30, 2025**, at **6:00 PM**.

#### Funding Request

- The department requested permission to purchase and install new tires for the Chief's vehicle (27,500 miles; original tires).
  - Lt. Kantorik recommended **Nexen Roadian** tires from Gateway Tire on Atlantic Drive.
  - Tires would be installed at the Gateway Tire location in Medina.
  - Three quotes were obtained; the current quoted cost is **\$776.00**. They can obtain additional quotes if needed.

#### **Approval of Nexen Roadian Tires for Chief's Car**

Bob Rohrer **moved** to approve Nexen Roadian Tires from Gateway Tire for the Chief's car for a cost of \$776.00. Scott Phillips seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

### Road Supervisor (Andy Liston)

- Had a few snow events to plow and salt.
- The fire extinguishers have been serviced.
- Continuing to service equipment.
- Spoke with Jennifer from Gerber Lumber, and they should have plans done in a few days.
- They will need 300 tons of slag for the roads at a cost of \$40.00/ton.

#### **Approval of Slag**

Bob Rohrer **moved** to approve the purchase of 300 tons of slag at a cost of \$40.00 per ton . Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

**Zoning Secretary** (Shannon Colonna)

- The Zoning Commission met on Thursday, December 11 for their regular meeting and finalized a list of changes that will be submitted to the Planning Commission.
- The next on the list to review are regulations for preservation of designated septic replacement areas, home occupation regulations (modernizing), and modular homes.

**Zoning Inspector** (Julie Carr)

- The court date for the Rawiga Road zoning violation was cancelled. Several motions have been filed. The court date for January has also been cancelled. The resident has been cleaning out the barn. She is supposed to be doing a home inspection, but the resident has said that they do not have time this month.

**River Styx Cemetery/Mound Hill Cemetery** (Jeff Kersey)

- No report

**Trustees Reports****Bob Rohrer**

- Received a call about the hall, and referred to Ron.
- Received a call about zoning, and referred to Julie.
- Attended the special meeting on Dec. 6.
- Received a call from Wreaths Across America about providing a podium for their service and assisted with that.
- Received a call from a Sheriff about the cameras.

**Gene Morris**

- Check on the "No Engine Brake" signs. ODOT has them installed.
- On 12/9, went to the fire station and helped troubleshoot an odor problem

**Scott Phillips**

- Put together some letters for the assessment board to thank them for helping with the Fire Chief.

**Comments from the Public**

- There are no comments from the public.

**Old Business**

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**New Business**

- End of year meeting on December 30th

**Approval of Year End Meeting**

Bob Rohrer **moved to** hold a year end meeting on December 30 at 7:30 . Scott Phillips seconded the motion.  
Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

- Supplemental Appropriation transfers in:

- Mound Hill Cemetery Fund:
  - \$160.00 to 9001-781-211 (OPERS) from 9001-781-710 (Land)
  - \$231.80 to Workers’ Compensation (9001-781-230) from 9001-781-710 (Land)
- Fire Fund
  - \$1,480.21 to 2111-220-230 (Workers’ Compensation) from 2111-760-750 (Motor Vehicles)
- Ambulance Fund
  - \$1,714.76 to 2281-230-230 (Workers’ Compensation) from 2281-760-750 (Motor Vehicles)

**Approval of Supplemental Appropriation Transfers**

Scott Phillips **moved** to approve the supplemental appropriation transfers in the Mound Hill Cemetery Fund, the Fire Fund, and the Ambulance Fund. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Phillips – yes.

- Presentation of Resolution to adopt a policy to offer benefits to Township officers and employees through a cafeteria plan.

Scott Phillips moved the adoption of the following Resolution:

**RESOLUTION NO. 2025-16**

**A RESOLUTION ADOPTING A POLICY THAT OFFERS BENEFITS TO TOWNSHIP OFFICERS AND EMPLOYEES THROUGH A CAFETERIA PLAN**

**(R.C. 505.603)**

**WHEREAS**, the township currently provides a group health insurance plan, including medical, dental, and vision coverage, in accordance with R.C. 505.60; and

**WHEREAS**, R.C. 505.603(A) authorizes a board of township trustees to adopt a policy offering benefits to its officers and employees through a cafeteria plan as defined by Section 125 of the Internal Revenue Code of 1986, as amended, in addition to those benefits currently provided pursuant to R.C. 505.60;

**NOW THEREFORE**, be it resolved by the Board of Trustees of Guilford Township, Medina County, Ohio, that:

**Section 1.** A policy is hereby adopted, whereby any officer or employee who is currently qualified to obtain benefits under the township’s group health insurance plan, may instead elect to receive a cash payment in lieu of those benefits, in accordance with Ohio Revised Code section 505.603(A) and the conditions set forth herein.

**Section 2.** Any cash payment, as provided in Section 1 above, shall not exceed 25% of the cost of any premium that would otherwise be payable by the township in order to provide the officer or employee with group health insurance.

**Section 3.** No cash payment shall be made under this policy unless the officer or employee first signs a statement affirming that the officer or employee is covered under another health insurance or health care policy, contract, or plan, and setting forth the name of the employer, if any, that sponsors the coverage, the name of the carrier that provides the coverage, and an identifying number of the applicable policy, contract, or plan.

**Section 4.** This policy shall be effective: December 16, 2025

Bob Rohrer seconded the motion. Upon roll call on the adoption of the Resolution, the vote resulted as follows: Morris – yes, Rohrer – yes, Phillips – yes.

**Signing of the Warrants**

Gene Morris **moved** to pay the warrants, payroll/accounting EFTs of \$101,421.81. Scott Phillips seconded the motion. Roll call: Morris –yes, Rohrer – yes, Phillips – yes.

**Adjournment**

Bob Rohrer **moved** to adjourn the meeting. Scott Phillips seconded the motion. Roll call: Rohrer - yes, Morris - yes, Phillips - yes. The meeting adjourned at 8:30 P.M.

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Bob Rohrer

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Gene Morris

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Scott Phillips

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Ray Ruprecht