GUILFORD TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES
August 4, 2026

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting on August 4, 2026 at 7:30 P.M. at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, Larry Kaufman, and Fiscal Officer, Ray Ruprecht.

Also present were Ron Scuderi, Andy Liston, Jerry Springer,- Tammy Johnson and Julie Carr

Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of July 21, 2026. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Kaufman – yes.

Department Reports

Fire-EMS Department (Keith Geiger)

Run Report	
Total calls for the month	99
Total calls for the year	557
Fire calls for the month	6
EMS calls for the month	55
Other calls for the month	38

Based on 557 calls through July 2026, the department is averaging approximately 79.6 calls per month. If this pace continues, we can expect to finish 2026 with approximately 955 calls. Compared with the 849 calls handled in 2025,this would be an increase of approximately 106 calls, or 12.5%.

Buildings/Grounds/Maintenance
The pond aerator pump is now working properly. New air lines will be purchased to supply the pond diffusers. Trustee Bob Rohrer and Andy Liston have been a tremendous help in identifying the issues and assisting with the repairs. Chief Geiger also disassembled all the fittings inside the pump box, reapplied thread-sealing tape, and reinstalled each fitting to eliminate air leaks.

Apparatus/Equipment
Car 2, which was donated by the Village, is currently being wrapped to match the Chief's vehicle. It is expected to return and be placed into service later this week.

Good of the Order
FirstDue, the department's new all-inclusive software platform, is now operational, with full implementation expected by the middle of August. Assistant Chief Johnson and Chief Geiger have been working diligently to transfer the department's information from the three existing platforms into FirstDue. Cleveland Clinic and the Medina County Sheriff's Office have also completed their required portions of the transition process.

Funding Requests

EMS Grant:
As discussed at an earlier meeting, the Seville-Guilford Fire Department was awarded an Ohio EMS Grant in the amount of $3,500.26. These funds will be used to purchase two updated medication vaults that meet or exceed the newly released DEA requirements for narcotic storage, security, and accountability.

The total cost to replace the outdated KNOX medication boxes in both squads is $5,641.30. The original price was $7,283.00; however, we will receive a 22.54% discount by replacing both boxes at the same time. The purchase also includes three years of software support and firmware updates.

Requested Motion:
Motion to approve the purchase of two medication vaults, including three years of software support and firmware updates, for a total cost of $5,641.30. The Ohio EMS Grant will cover $3,500.26, leaving a local expenditure of $2,141.04.

Approval of purchase of medication vaults at an amount of $2,141.04
Bob Rohrer **moved** to approve the purchase of medication vaults at an amount of $2,141.04. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Kaufman – yes.

Car #1 Light Bar Installation:
When Car #1 was placed into service, the previously purchased roof-mounted light bar was never installed. Hall Public Safety has provided a quote of $880.00 to permanently and professionally install the light bar on the vehicle.

The department already owns this light bar, which was purchased specifically for Car #1 at a cost of approximately $3,000, and it is currently sitting unused. Installing it will provide critical 360-degree rooftop warning visibility during highway and roadway incidents, where the safety of our personnel and the traveling public remains a top priority. This installation will allow us to fully utilize equipment we already own while significantly improving the vehicle's visibility and overall operational safety.

We are requesting a motion to approve the expenditure of $880.00 to complete the installation and place this equipment into service.

A light bar, already owned by the fire department, is being requested to be installed on Chiefs vehicle at a cost of $880.00

Approval of installation of light bar on Chief's vehicle in the amount of $880.00
Gene Morris **moved** to approve the installation of light bar on Chief's vehicle in the amount of $880.00. Larry Kaufman seconded the motion. Roll call: Morris – yes, Rohrer – yes, Kaufman – yes.

Completed National Night out- full house and a great success.

Road Supervisor (Andy Liston)
- Cemetery had 2 new graves dug
- Actively mowing
- Request to close Schaub Rd

Approval to close Schaub Road on August 12-13th during business hours
Gene Morris **moved** to approve closing Schaub Road on August 12-13th during business hours. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Kaufman – yes.

Zoning Secretary (Julie Carr)
- Public Hearing will be in September as a 30-day notice in the paper was required.
- Zoning Commission is working on Home Occupation and simplifying the section.
- August 20th is a BZA Hearing for Yoder Rd.

Zoning Inspector (Julie Carr)

- Zoning Income: $1,509.60 7 applications
- Yoder Rd Violation has received the certified letter sent.

River Styx Cemetery/**Mound Hill Cemetery** (Jeff Kersey)

- Flash drive backups of the cemetery plots were created. Recent burials might need to be entered.
- Grant application was submitted for tree removal at $4,750.00.

Township Hall (Ron Scuderi)

- Slip pad was installed at township hall

Trustees Reports

Bob Rohrer

- Letter signed for shared equipment at Westfield Township and delivered to Jim Likley.
- Attended swearing in at Fire Department. Noticed a leak in a hose- discussed options on leading water to the pond.
- Took pictures of the cemetery for Ray needed for the grant application.
- Discussed issues of slip pad needed at the Township Hall.

Gene Morris

- Signed MOU for Westfield
- Attended swearing in ceremony.

Larry Kaufman

- Emailed reminders of cyber security training.
- Talked with Jon Strong about list of emails that need monitored. Tammy Johnson sent list for fire department email accounts.
- Attended swearing in ceremony

Comments from the Public

- Jerry Springer shared his hopes that with a full time chief and a full-time assistant chief that scheduling can be created in a way that leadership is there all 24 hours.

Old Business

- Cyber security- Tammy Johnson shared that more accounts may need monitored in the future as new hires come into the fire department. A list will be given to Jon Strong
- New building at township hall- Trustees discussed the latest communication regarding water and the suggestion of a new well. Trustees agree to not have a new well and to tie into the current well at the township. Kaufman suggested setting up a meeting with the engineers. Trustees agree. Rohrer will reach out to the engineers to discuss and get back on track with what the township is looking for and staying within or under budget.
- November 3rd election will be at the township hall. Required documents are completed.

New Business

Bob Rohrer offered the following resolution and moved the adoption of same which was second by Larry Kaufman.

RESOLUTION 2026-15
Approving Contract, Bond and Securities; and Awarding Deposit of
Active, Interim and/or Inactive Monies to Huntington National Bank and Star Ohio

WHEREAS, a contract has been duly entered into with Huntington National Bank, 21 E. Main Street, MI1020, Bay City, MI 48708 and Star Ohio, P.O. Box 7177, Columbus, Ohio for the deposit of the active, interim and/or inactive monies of Guilford Township; and said Banks have given a bond or has hypothecated the following securities, by proper legal transfer, as collateral, to secure the deposit and said monies, to wit;

WHEREAS, the depository contract with Huntington National Bank and Star Ohio as the public depositories for the Township's active, interim and inactive deposits will begin August 22, 2026 through August 21, 2031.

THERFORE, **BE IT RESOLVED** that said contract and bond and said hypothecation of said securities be, and are, approved and accepted, and any combination of active, interim and/or inactive deposits up to $5,513,000of this Board can be deposited in Huntington National Bank and Star Ohio with the sum at no time to exceed the amount of said bond, plus insured deposits. Payments to be made from said deposits as provided by law; and

Roll call vote: Morris – yes, Rohrer – yes, Kaufman – yes.

Signing of the Warrants

Gene Morris **moved** to approve BC140-2026, warrants, payroll/accounting EFTs of $50,823.66**.** Larry Kaufman seconded the motion. Roll call: Morris –yes, Rohrer – yes, Kaufman– yes.

Executive Session

Gene Morris **moved** to go into executive session at 8:26 p.m. to discuss details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office employment of a public employee and invite Ray Ruprecht. Larry Kaufman seconded the motion. Roll call: Rohrer - yes, Morris - yes, Kaufman - yes.

Gene Morris **moved** to come out of the executive session at 8:32 p.m. Bob Rohrer seconded the motion. Roll call: Rohrer - yes, Morris - yes, Kaufman - yes.

There was no other meeting business discussed.

Adjournment

Gene Morris **moved** to adjourn the meeting. Larry Kaufman seconded the motion. Roll call: Rohrer - yes, Morris - yes, Kaufman - yes. The meeting adjourned at 8:32 p.m.

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Bob Rohrer Gene Morris

_____ _____
Larry Kaufman Ray Ruprecht