

**MEETING MINUTES OF THE  
GUILFORD TOWNSHIP TRUSTEES  
August 3, 2021**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting at 8:00 P.M. on August 3, 2021 at the Guilford Township Hall. The following Trustees were present: Bob Rohrer, Gene Morris, and Fiscal Officer, Ray Ruprecht.

Also present were: Mayor Carol Carter, Curt Lauer, Ron Scuderi, Andy Liston, Michael Colonna, Keith Beetler, Chief Brad Winter, and Shannon Colonna.

**Approval of July 2, 2021 Regular Meeting Minutes**

Gene Morris **moved** to approve the regular meeting minutes of July 6, 2021. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

**Approval of July 29, 2021 Special Meeting Minutes**

Bob Rohrer **moved** to approve the special meeting minutes of July 29, 2021. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

**Department Reports**

**Fire-EMS Department** (Chief Brad Winter)

| <b>JULY 2021 Monthly Report</b> |                         |                                    |
|---------------------------------|-------------------------|------------------------------------|
| <b>INCIDENT TYPE</b>            | <b>JULY # INCIDENTS</b> | <b>2021 INCIDENT COUNT TO DATE</b> |
| EMS                             | 42                      | 275                                |
| FIRE                            | 21                      | 154                                |
| <b>TOTAL</b>                    | <b>63</b>               | <b>429</b>                         |

|                         | <b>JULY #</b> | <b>2021 COUNT TO DATE</b> |
|-------------------------|---------------|---------------------------|
| <b>FIRE INSPECTIONS</b> | 1             | 24                        |

- Annual fire inspection was completed at Action Flex O Graphics. They were also some follow ups concerning building/property modifications at the Medina FOP Lodge and Seville Business Park.

**Building/Grounds/Maintenance**

- Everything in good order.
- Nine (9) tons of 57 river gravel will be donated by Osborne Medina for the flower beds at the station. Fire department personnel will work on putting this in the beds.

**Apparatus/Equipment**

- The A/C in 177-3 (old squad) quit working again. Whites Ford added more dye to the system

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for diagnostics. Next week the squad will be taken back to Whites for inspection of the A/C system.

- Pick-up and buggy are getting oil changes this week.
- Pick-up and ladder truck will need new tires before winter. The tires on the ladder truck are aged out of compliance. Steve K is getting prices.

**Significant Calls of Interest**

- Mutual aid to Lodi for the July 4th Lodi Community Church Fire. SGFD responded with the ladder truck.

**Training**

- Fire: Search and rescue in zero visibility conditions and ventilation using the new smoke machine.
- EMS: Firefighter Behavioral Health “Fighting Your Own Fire” and CCF Medina Med Control run review. Both subjects combined training with Lafayette Township Fire Department.

**Announcements**

- The third COVID Vaccine clinic at the station on July 29 went well.
- SGFD paramedics are working the first aid booth at the Medina County Fair for the entire week.
- SGFD participated in the City of Orrville and Chippewa Lake Lions Club Independence Day Parades
- Chief Winter spoke with Captain Ross about the trailer park. He noted that the roads have been paved, and it looks like they have made an effort to clean up the place. The volume of calls has been decreasing. They suggested getting the Board together again to have a follow up meeting to show everyone involved what they have been able to accomplish.

**Approval of Special Trustee Meeting on September 30, 2021 at 10:00 A.M.**

Gene Morris **moved** to hold a special Trustee Meeting on Thursday, September 30, 2021 to discuss updates at J & M Trailer Park. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

**Funding Requests**

- Requests Board of Trustees approval for probationary step increases of \$0.60 per hour for Shannon Zimmerly, Donovan Nichols, and Christian Hall effective date of August 1,2021.

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**Approval to Increase Pay for Shannon Zimmerly, Donovan Nichols, and Christian Hall**

Bob Rohrer **moved** to approve the probationary step increases of \$0.60 per hour for Shannon Zimmerly, Donovan Nichols, and Christian Hall with an effective date of August 1,2021. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

**American Rescue Funds**

- Chief Winter listed to a webinar about what the American Rescue Funds can be used for, and requests board of trustees to consider encumbering these funds to give fire department employees hazard pay during the State of Ohio executive order, COVID-19 State of Emergency Declaration from March 9, 2020, to June 18,2021. This could be a onetime check for a percentage based on total wages earned during the state of emergency, with the percentage to be determined by the Board of Trustees.
- Chief Winter requests board of trustees to consider encumbering American Rescue Plan funds for the purpose of design, renovation and construction of individual dorm rooms / living quarters and office space to prevent the transmission of virus and disease. The proposed project would include evaluation, and possible modification to the HVAC system. Chief Winter invited Christa from the Health Department to visit last week, and they highly recommended individual dorm room and modifications to the HVAC system. They would want to work with an architect on the design and discuss with a contractor to understand some of the legalities of putting a project like this out to bid.
- The total American Rescue Plan funds that will be allocated to Guilford Township will be \$352,173.00. There was some discussion about what would happen with unused funds, or if there was a requirement to use the funds in a certain amount of time. Ray Ruprecht noted that this could also be used for infrastructure. The Ohio Township Association has a law firm that can help Township understand how to use the funds. Gene noted that Chief Winter was instrumental in getting the Township signed up to receive these funds.
- Chief Winter would like to talk about this at the next Fire Chief’s meeting to find out what others are doing for hazard pay. There was also a suggestion that this might be apply to other Township employees, such as the Road Department, if they had direct dealings with the public.

**Road Supervisor** (Andy Liston)

- The Road Department has been working on mowing the roadsides.
- They had tree service trim trees on Kennard Road.
- They cleaned a ditch on Mark Dale.
- Andy requests force account payment for ditch enclosure at 4995 Kennard for \$1,629.02.

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- There were two burials.
- Blake Road has been motor paved and will be chip sealed.
- Andy received a quote for salt for \$40.31 per ton.

**Approval of Force Accounts Payments for Kennard Road Ditch Enclosure**

Gene Morris **moved** to approve the force account payments for ditch enclosure at 4995 Kennard for \$1,629.02. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes.

**Zoning Secretary** (Shannon Colonna)

- The Zoning Commission met on July 8, 2021 and spent most of the meeting discussion solar power. They reviewed the regulations for some other townships in the area and talked about some of the things they liked. They plan to have some ideas put together for the next meeting which is August 12, 2021.
- Shannon has been preparing the survey and letter for mailing in preparation for the next meeting, and this is almost complete. This will be mailed after the next meeting.
- The BZA met on July 22, for a hearing on a variance request on a home addition less than 20 feet from a pond. The variance was granted. The BZA will be meeting this Thursday at the Township Hall at 7:00 P.M. to review minutes.

**Zoning Inspector** (Curt Lauer)

- Curt received a complaint about the condition of a building and an abandoned well. The building seemed structurally sound and was built prior to the 20-foot set back requirement, so he did not find any zoning violations. He provided some phone numbers for the resident to contact about the well.
- There have been a few calls about permits and zoning regulations, but it has been slow.
- Curt asked how the address signs were going to be handled now that they are mandatory and there is an additional fee. The Fire Department will handle having the signs made.

**River Styx Cemetery/Mound Hill Cemetery**

- There was some discussion about the gate at River Styx Cemetery. It seems like people are going in there, but they decided not to put a lock on the gate because of the damage that was done in the past.
- The new signs about leashed pets have been posted at the cemetery. They may want to purchase an additional sign for the other Mound Hill entrance in the future.

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- Bob reported that Anita Winkler might be willing to stay on as sexton to handle the paperwork if John would be willing to handle funerals. The biggest conflict she has is leaving work to attend the funerals. Bob will speak with her about that. Ray suggested that if they do that, they might want to decrease Anita's salary and pay John per funeral.

**Trustees Reports**

**Bob Rohrer**

- Bob received a call about a broken tree limb that sounded like a neighborly dispute.
- Bob provided a mailbox to be used at the Township Hall for the zoning surveys.

**Gene Morris**

- Gene attended the special Township Trustee meeting with the Medina County Prosecutor's office on Thursday, July 29.
- Gene received a phone call about a neighbor's tree limbs broken by the wind hanging over another person's property. Gene went out and looked at that and he thinks that has been resolved.
- Gene received another call about wood burning outdoor stoves. The resident was close, so he printed out the section and dropped it off.
- Gene also looked at a copy of a complaint that was sent to the Zoning Inspector and followed up with him to see what the story was.

**Comments from the Public**

- Mayor Carter announced that Barry Frey will be replacing Kevin Bittaker as the new Zoning Inspector.

**Old Business**

- Ray included a possible Harassment and Discrimination Policy update for review. They will need to be prepared to insert designees that are knowledgeable of workplace discrimination and harassment to report issues to before they can approve this update. There is some discussion, but they would like to wait for Brad and Jerry to finalize.
- There was some discussion about the progress at J & M Trailer Park.

**New Business**

- Ray Ruprecht reported that the Township has received first distribution in the amount of \$176,086.53 for the American Rescue Plan Act.

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- Ray Ruprecht noted that they received Department of Commerce Notice to Legislative Authorities in regard to objection to renewal of liquor permits.
- Signatures and approval of Guilford Township Investment Policy
- Ray Ruprecht presented Resolution 2021-08 Huntington Bank Awarded Depository of Active, Interim and Inactive Guilford Funds for review. Ray noted that he advertised for this twice and did not receive any interest.

Gene Morris offered the following resolution and moved the adoption of same which was second by Bob Rohrer.

**RESOLUTION 2021-08  
Approving Contract, Bond and Securities; and Awarding Deposit of  
Active, Interim and/or Inactive Monies to Huntington National Bank**

**WHEREAS**, a contract has been duly entered into with Huntington National Bank, P.O. Box 1558 EA1W37, Columbus, Ohio and for the deposit of the active, interim and/or inactive monies of Guilford Township; and said Bank have given a bond or has hypothecated the following securities, by proper legal transfer, as collateral, to secure the deposit and said monies, to wit;

**WHEREAS**, the depository contract with Hunting National Bank as the public depositories for the Township's active, interim and inactive deposits will begin August 22, 2021 through August 21, 2026.

**THEREFORE, BE IT RESOLVED** that said contract and bond and said hypothecation of said securities be, and are, approved and accepted, and any combination of active, interim and/or inactive deposits up to \$4,513,000 of this Board can be deposited in Huntington National Bank with the sum at no time to exceed the amount of said bond, plus insured deposits. Payments to be made from said deposits as provided by law; and

Roll call vote: Morris – yes, Rohrer – yes.

- Ray Ruprecht presented Resolution 2021-09 Accepting Terms to 2021 National Opioid Settlement, which they received from the prosecutor's office. Gene noted that this was supposed to be a confidential meeting, but there was an article about this in the paper. He is not personally in favor of going after the manufacturer of a product because it is being abused but is willing to support this settlement agreement. Ohio is trying to set this up so that funds are available to different zones in the state. There will also be opioid abatement grants available, that could be more significant. This will require 95% participation.

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Gene Morris moved the adoption of the following Resolution:

**RESOLUTION NO. 2021-09**

A RESOLUTION TO ACCEPT THE MATERIAL TERMS OF THE ONE OHIO SUBDIVISION SETTLEMENT PURSUANT TO THE ONE OHIO MEMORANDUM OF UNDERSTANDING AND CONSISTENT WITH THE TERMS OF THE JULY 21, 2021 NATIONAL OPIOID SETTLEMENT AGREEMENT

WHEREAS, Guilford Township is a political subdivision of the State of Ohio formed and organized pursuant to the Constitution and laws of the State of Ohio; and

WHEREAS, the people of the State of Ohio and its communities have been harmed by misfeasance, nonfeasance and malfeasance committed by certain entities within the Opioid Pharmaceutical Supply Chain; and

WHEREAS, the State of Ohio, through its Attorney General, and certain Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold Opioid Pharmaceutical Supply Chain Participants accountable for the damage caused by their misfeasance, nonfeasance and malfeasance; and

WHEREAS, the State of Ohio, through its Governor and Attorney General, and its Local Governments share a common desire to abate and alleviate the impacts of that misfeasance, nonfeasance and malfeasance throughout the State of Ohio; and

WHEREAS, Guilford Township approves of the One Ohio Memorandum of Understanding (“MOU”) relating to the allocation and the use of the proceeds of any potential settlements described; and

WHEREAS a settlement proposal is being presented to the State of Ohio and Local Governments by distributors AmerisourceBergen, Cardinal, and McKesson (collectively the “Settling Distributors) to resolve governmental entity claims in the State of Ohio using the structure of the One Ohio MOU and consistent with the material terms of the July 21, 2021 National Opioid Distributor Settlement Agreement; and

WHEREAS, the Guilford Township Board of Trustee (“Board”), at a special meeting held on July 29, 2021, adopted a motion to approve participation in the July 21, 2021 Opioid Distributor Settlement under the terms of the July 28, 2021 One Ohio MOU, in a form approved by the Medina County Prosecutor’s Office; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of GUILFORD Township, Medina County, Ohio, that:

Section 1. The Medina County Prosecutor is hereby authorized to indicate GUILFORD

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Township’s consent to participation in the July 21, 2021 Opioid Distributor Settlement under the terms of the July 28, 2021 One Ohio MOU, by executing any required documents in a form approved by the Medina County Prosecutor’s Office.

Section 2. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 3. This Resolution shall be in full force and effect from and immediately after its adoption.

Bob Rohrer seconded the motion.

Upon roll call on the adoption of the Resolution, the vote was as follows: Morris – yes, Rohrer – yes.

**Signing of the Warrants**

Bob Rohrer **moved** to pay the warrants, payroll/accounting EFT's of \$91,066.84. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes.

**Adjournment**

Bob Rohrer **moved** to adjourn the meeting. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes. The meeting adjourned at 9:10 P.M.

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Bob Rohrer

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Gene Morris

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Jerry Winkler

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Ray Ruprecht