

**MEETING MINUTES OF THE
GUILFORD TOWNSHIP TRUSTEES
April 6, 2021**

The Board of Guilford Township Trustees, Medina County, Ohio, met for a regular Trustees meeting at 8:00 P.M. on April 6, 2021 in a Zoom virtual meeting due to the COVID-19 pandemic. The following Trustees were present: Bob Rohrer, Gene Morris, Jerry Winkler, and Fiscal Officer, Ray Ruprecht.

Also present were: Chief Brad Winter, Andy Liston, Mayor Carter, Jon Strong, Keith Beetler, Curt Lauer, Roger Srail, Jonathan Delozier, Michael Colonna, Jim Krahl, Ron Scuderi, and Shannon Colonna.

Approval of Minutes

Gene Morris **moved** to approve the regular meeting minutes of March 16, 2021. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Meeting minutes for the March 23, 2021 Special Meeting with the BZA were shared today and can be reviewed at the next Trustees meeting.

Department Reports

Fire-EMS Department (Chief Brad Winter)

MARCH 2021 Monthly Report		
INCIDENT TYPE	MARCH whit# INCIDENTS	2021 INCIDENT COUNT TO DATE
EMS	41	119
FIRE	18	53
TOTAL	59	172

	MARCH #	2021 COUNT TO DATE
FIRE INSPECTIONS	2	2

- Fire Inspections were completed for Chippewa Creek Dental and J&M Trailer Park at 5222 Greenwich Road. Updated information has been added to the Google Drive, and Jim Carter spent several hours on data collection and photos.

Building/Grounds/Maintenance

- Everything is in good order.
- The pond aerator has been repaired.
- Lit Communities started fiber equipment install on the west side of the fire station today.

**MEETING MINUTES OF THE
GUILFORD TOWNSHIP TRUSTEES
April 6, 2021**

Apparatus/Equipment

- All apparatus and equipment are in good order.

Significant Calls of Interest

- Several large brush/field fires during the month of March.

Training

- New EMS patient care reporting software provided by Medina Hospital Med Control
- Several hours of pump operations and tanker/water shuttle training

Announcements

- Review (5) Free fiber contract from Medina County Fiber Network / Lightspeed Hosting. The fire station location is no longer needed for the access node. 5-years is the maximum length a contract can be extended, but this could be renegotiated after five years. In 5-years if Medina County Fiber Network / Lightspeed Hosting cannot provide the service for free the fire department would have the option signing on with Lit Communities (contractor who is providing fiber to the community for residents and small businesses). The proposed contract is for 100 meg, which is what they have been using for the last year and is adequate. Jon Strong added that this is a dedicated fiber line. This would start April 1. They have been getting free fiber for about a year.

Approval to Contract with Medina Fiber for Five Years

Jerry Winkler **moved** to approve the five-year contract with Medina County Fiber Network and Lightspeed Hosting for free fiber. Gene Morris seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Road Supervisor (Andy Liston)

- The Road Department has been busy putting up the new road signs from ODOT.
- They have been receiving loads of slag and have received about half of the order (200 ton) so far.
- The snow plows have been cleaned and put away.
- The dumpsters have been rearranged to try to keep the trash from blowing out.

Zoning Inspector (Curt Lauer)

- Curt issued a couple zoning permits for buildings.
- Curt has done a couple lot splits. One was for a driveway on River Styx Hill for a property with a building site in Montville. All services (fire and police) would be Montville Township.

**MEETING MINUTES OF THE
GUILFORD TOWNSHIP TRUSTEES
April 6, 2021**

- Curt received a complaint from a resident on Greenwich Road about trash blowing around from a neighbor and sent the property owner a letter.
- Curt spoke with Trevor for a while about some zoning questions he had.

Zoning Secretary (Shannon Colonna)

- The Zoning Commission will be meeting on Thursday, April 8 via Zoom. Shannon has not received an agenda yet, but there were a few action items discussed in the last meeting:
 - Trevor was going to reach out to Medina County Auditor to find out if they can provide a list of property owner names and addresses for the survey.
 - Shannon is testing the online form to confirm if responses can be limited and submitted anonymously.
 - There has been some discussion about reviewing the fence regulations. Trevor was going to be reaching out to Curt to find out if he has any questions or challenges with current fence regulations.
 - Shannon has reached out to Mike Lyons and the Medina County Planning Commission to confirm what can be regulated for fences. MCPC referred us to Montville and Brunswick Hills zoning regulations for review.
 - Zoning Commission members are supposed to be thinking about the pros and cons for updating the fence regulations.
 - Gene noted that he believes this is the result of a recent BZA hearing where pallets were installed as a fence, and he is happy to see the Zoning Commission reviewing fence regulations.

River Styx Cemetery/Mound Hill Cemetery

- Jerry reported that Anita received a call from someone about planting tree at the cemetery. The rules say there can not be any trees, but they were thinking that a tree could potentially be planted closer to the chapel and not in the plotted cemetery. Bob agreed that if someone wants to donate a tree, they can continue planting around the circle but more trees in the cemetery would result in more maintenance and cost to the Township.
- Bob reported that he donated a few bales of straw to the cemetery.
- Bob has received the new flag for the cemetery, and the bill was submitted to Ray.

**MEETING MINUTES OF THE
GUILFORD TOWNSHIP TRUSTEES
April 6, 2021**

Trustees Reports

Bob Rohrer

- Bob received a call about trash blowing around from the dumpsters at the Township Hall. He has been trying to contact the company that collects the trash to increase pick ups to three times a week. They have not received any updates.
- Bob spoke with Chief Winter about what is going on at J&M Trailer Park, and also made a couple visits to that property to observe the conditions.
- Bob received a call from a resident on Greenwich about trash blowing onto their property from a neighbor and reported this to Curt.
- Bob received a call from a resident on Blake about her driveway. She was interested in having a culvert installed, and Andy visited the property, and they provided a quote.
- Bob received a call from a resident on Blake with an old house. They are starting to make some progress with cleaning up the house.
- Bob noted that he has not seen any progress at the Turnea property. The house has deteriorated more over the winter, and he thinks they may need to act again. Jerry wondered if anyone had contact information for the son who was going to buy the property. No one does.
- Bob received bills for the flag and the pond service and submitted those to Ray.

Jerry Winkler

- Jerry attended the special meeting with the BZA, and thought it went well.
- Jerry received a call from a resident that heard there was a Ryan Homes Development going in on River Styx Road. He assured the resident that they have not heard anything, and any new homes would need to follow the zoning regulations.
- Jerry received a call from someone conducting a survey asking how much we paid our Zoning Inspector. He referred the caller to Ray Ruprecht.
- Jerry looked up property records and confirmed that Dmitri Turnea is still the owner of the Turnea property. Gene suggested that they contact a few excavators to start getting some estimates for tearing down the house and hauling the debris away. They may need to check with Mike Lyons to confirm what they would be able to take out of the building.

Gene Morris

- Gene signed some papers and attended the special meeting with the BZA.

**MEETING MINUTES OF THE
GUILFORD TOWNSHIP TRUSTEES
April 6, 2021**

Comments from the Public

- Mayor Carter had a few questions about a duplex that caught on fire multiple times. It sounds like there was a fire on one side, and then there was another fire on the other side. Chief Winter confirmed that there have been multiple fires, and the most recent fire was on Sunday. Jerry added that the tenants of the back apartment were not actually occupying the apartment at the time of the fire, but they were supposed to be moving back in.
- Mayor Carter said that Kevin (BOPA) saw that electric is being stolen from the Trailer Park again. She thinks that a lot of awareness was made at the special meeting and the article in the Gazette, and she hopes they can continue making progress. Bob responded that he does not know why Kevin does not just shut off the electric. Mayor Carter should find out more about this tomorrow.
- Bob suggested that Curt visit the property and enforce zoning regulations regarding the junk/unlicensed vehicles. Curt said it might be hard to find out who owned the vehicle. Mayor Carter said that EMS and Fire responders do not access the property without police presence. Ray Ruprecht suggested that Curt contact the police before visiting the property.

Old Business

- Ray Ruprecht has a request in to Mike Lyons to write the second resolution for the 2.5 mill ambulance levy.

New Business

- There is some discussion about opening the Township Hall for meetings and other activities. Gene asked Chief Winter what guidance they have been getting from the Health Department recently. Chief Winter responded that the latest report is shows that the county is still a risk level 3 and there is still community spread. Bob thinks they may want to leave the Town Hall closed a while longer, and Jerry agrees.
- There is some discussion about the letter to the Ohio Department of Commerce concerning J&M Trailer Park. This is a letter that Chief Winter and Mike Lyons drafted for the Trustees to send. They would also send a thumb drive with the supporting documents and photos. Chief Winter also sent the Board of Trustees a letter summarizing his concerns and recommended action.

Approval to Send Letter to Ohio Department of Commerce Concerning J&M Trailer Park

Jerry Winkler **moved** to approve sending a letter to the Ohio Department of Commerce concerning the conditions at J&M Trailer Park. Bob Rohrer seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

**MEETING MINUTES OF THE
GUILFORD TOWNSHIP TRUSTEES
April 6, 2021**

Signing of the Warrants

Gene Morris **moved** to pay BC # 125-2021, PO # 28-2021, warrants, payroll/accounting EFTs of \$69,366.72. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes.

Ray Ruprecht noted that they are going through an audit right now. He has not received any updates. He said that they will need to start documenting public records requests and include when the request is received and completed.

Adjournment

Gene Morris **moved** to adjourn the meeting. Jerry Winkler seconded the motion. Roll call: Morris – yes, Rohrer – yes, Winkler – yes. The meeting adjourned at 8:49 P.M.

Bob Rohrer

Gene Morris

Jerry Winkler

Ray Ruprecht